



Republic of the Philippines
Department of Education
Region II – Cagayan Valley
SCHOOLS DIVISION OF NUEVA VIZCAYA

22 August 2025

DIVISION MEMORANDUM

No. 400 s. 2025

**CAPABILITY BUILDING OF BRIGADA ESKWELA COORDINATORS ON
PARTNERSHIP INITIATIVES AND ENGAGEMENT AND WORKSHOP ON THE
USE OF DEPED PARTNERSHIP DATABASE SYSTEM**

To: Assistant Schools Division Superintendent
Schools Governance and Operations Division Chief
Curriculum Implementation Division Chief
Public Schools District Supervisor/District In-Charge concerned
School Head concerned
District Brigada Eskwela Coordinators
Public Secondary School Brigada Eskwela Coordinators
All others concerned.

1. This office through the School Governance Operations Division – Social Mobilization and Networking unit announces the conduct of the **Capability Building of Brigada Eskwela Coordinators on Partnership Initiatives and Engagement and Workshop on the use of DepEd Partnership Database System** on **September 11-12, 2025** at **SIL DepEd Facility, Bagabag, Nueva Vizcaya.**

2. The objectives of the activity are as follows, to wit:

a. To enhance the skills and knowledge of Brigada Eskwela Coordinators/Partnership Focal Persons in establishing and maintaining effective partnerships for school improvement initiatives.

b. To provide participants with practical training on utilizing the DepEd Partnership Database System for better management and tracking of partnerships.;

c. To foster collaboration and networking among coordinators across different districts to share best practices and strategies for successful engagement with stakeholders.

d. To review the policy guidelines on partnerships with the crafting of Memorandum of Agreement (MOA) and Deed of Donation (DOD) and Acceptance .

4. The participants of the activity are:



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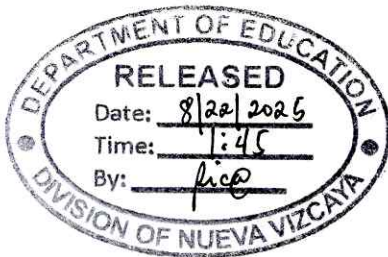


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No. of Pax	Name
64	Partnership Focal Persons/Brigada Eskwela Coordinators of Public Secondary Schools
23	District Partnership Focal Persons/Brigada Eskwela Coordinators
13	PMT
100	Total Number of Participants

4. CSW among PMT will be conducted on September 2, 2025.
5. Participants are required to bring laptops and extension cords for the workshop sessions.
6. Meals and snacks of Participants shall be charged under the HRTD Funds while traveling and other incidental expenses shall be charged against local funds subject to usual government accounting and auditing procedures.
6. For information, guidance and strict compliance.



ORLANDO E. MANUEL PhD, CESO V
Schools Division Superintendent

Encl as stated

Reference: RA 8525, **"ADOPT-A – SCHOOL PROGRAM ACT OF 1998"**
D.O. 40, s. 2015, "Guidelines on K to 12 Partnerships"
D.O. 24, s. 2016, "Guidelines on Accepting Donations"



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