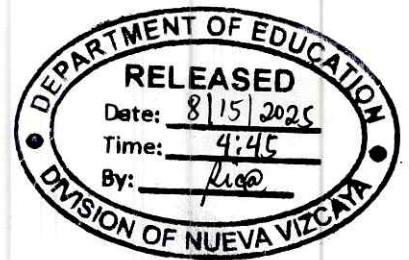




Republic of the Philippines
Department of Education
Region II – Cagayan Valley
SCHOOLS DIVISION OF NUEVA VIZCAYA



15 August 2025

DIVISION MEMORANDUM
No. 382, s. 2025

**8th REGULAR DIVISION
MANAGEMENT COMMITTEE (MANCOM) MEETING**

To: Assistant Schools Division Superintendent
Chief, School Governance and Operations Division
Chief, Curriculum Implementation Division
Public Schools District Supervisors/District In-Charge
School Heads Public Elementary, Secondary & Integrated Schools
All others concerned

1. This Office announces the conduct of **8th Regular Division ManCom Meeting** to be held at **Didipio Gymnasium, Didipio, Kasibu, Nueva Vizcaya** on **August 20, 2025 at 8:00 in the morning**. The ManCom Meeting will be hosted by the districts of Kasibu West and Kasibu East.
2. The Division ManCom Meeting agenda are the following:
 - a. Updates & Reminders: CID, SGOD & OSDS
 - b. ASDS updates
 - c. Other Matters
 - d. SDS hour
3. The ManCom Meeting participants are provided in the attached enclosure.
4. A registration fee of One Thousand (P1000.00) Pesos chargeable against local funds shall be collected to defray the cost of meals and other incidental expenses.
5. Travelling expenses shall be charged against local funds, subject to the usual accounting and auditing rules.
6. For information, guidance and compliance.


ORLANDO E. MANUEL Ph.D., CESO V
Schools Division Superintendent
08-2025-358



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Enclosure to DM No. 382 s. 2025

Participants to the 8th Regular Division ManCom Meeting

August 20, 2025

Didipio Gymnasium, Didipio, Kasibu, Nueva Vizcaya

SDO Proper

OSDS

SDS	Orlando E. Manuel PhD, CESO V	
ASDS	Adonis C. Ceperez EdD, CESE	
Budget	Jeassel J. Alayu	
Accounting	Emerson B. Balut, CPA	
Legal	Atty. Julius Caesar G. Domingo, CPA	
ITO	Ezekel C. Garing	*
Administration	OIC	
Supply	Gaye D. Castillo	
HRMO	Princes C. Aquitania	*
Records	Maricar M. Valido	
Cash	Rosula M. Balberan	

SGOD

Chief	Romulo S. Ancheta PhD	
EPS	Melany M. Asuncion PhD	*
SMME	Noli Mar M. Navarro EdD	
HRDD	Florence F. Esparrago	*
SMAN	Roscoe N. Gacusana PhD	
PAR	Rommel S. De Gracia PhD	
Planning	Romeo Emmanuel C. Yarcia III	
EFU	Arch. Christopher Dominguez	
Medical	Dr. Ryan Christopher Buccat	
Dental	Dr. Epifania P. Tumaliuan	
Nurse	Rudy S. Agustin	
PDO - DRRM	Maria Teresa B. Iglesia	
PDO-YFP	Marc Henrick R. Nicanor	
HRDD-EpS	Herbert Mangabat	*

CID

Chief	OIC	
EPS - English	Dindo John H. Moreno PhD	*
EPS - TLE	Orlando D. Vicente PhD	
EPS - MAPEH	Macrino A. Raymundo PhD	
EPS - Math	Nimfa Norie A. Aquino PhD	
EPS - AP	Maria Concepcion D. Absalon PhD	



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EPS - Science	Ronie B. Bibas EdD	
EPS - Filipino	Roges S. Sebastian PhD	
EPS - LRMDs	Bermelita E. Guillermo PhD	*
EPS - SNED	Hilda D. Aragon PhD	
EPS - IPED	Wilhelmina B. Castro PhD	
PDO - LRMDs	Maria Victoria A. Padro	*
Librarian	Chester S. Cortez	*

FIELD:	District Heads	23
	School Heads	237
	Teachers-In-Charge of Kasibu West and Kasibu East	

* - *Secretariat*



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A. Activity Matrix

Topic/Agenda	Discussant/ In-charge
Preliminaries: Host District	
<i>National Anthem</i> <i>Prayer</i> <i>Recitation of the NQMS</i> <i>Opening Remarks</i> <i>Message</i>	<i>Host District</i>
II. Meeting Proper: Melany M. Asuncion, Moderator Adonis C. Ceperez EdD, CESE <i>Assistant Schools Division Superintendent</i> <i>Presiding Officer</i> Orlando E. Manuel PhD, CESO V <i>Schools Division Superintendent</i> <i>Consultant</i>	
• Certification of Quorum	Princes C. Aquitania <i>HRMO, ManCom Secretariat</i>
• Actions Taken from the Minutes of the Previous Division ManCom Meeting	Dindo John H. Moreno, PhD <i>EPS, ManCom Secretariat</i>
• Updates & Reminders	
CID	Maricel S. Franco PhD, CESE <i>Chief, CID</i>
SGOD	Romulo S. Ancheta PhD <i>Chief, SGOD</i>
OSDS	Atty. Julius Caesar G. Domingo CPA <i>Atty. III, OIC-AO V</i>
• ASDS Updates	Adonis C. Ceperez EdD, CESE <i>Asst. Schools Division Superintendent</i>
• SDS hour	Orlando E. Manuel PhD, CESO V <i>Schools Division Superintendent</i>
III. Meeting Adjournment	