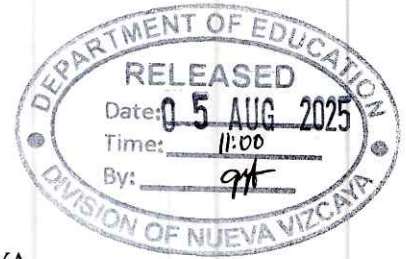




Republic of the Philippines
Department of Education

REGION II – CAGAYAN VALLEY
SCHOOLS DIVISION OF NUEVA VIZCAYA



August 4, 2025

DIVISION MEMORANDUM
No. 362, s. 2025

CAPACITY BUILDING WORKSHOP ON RISK ASSESSMENT & STRATEGIC PLANNING

To: Assistant Schools Division Superintendent
School Governance and Operations Division Chief
Curriculum Implementation Division Chief
Public Schools District Supervisors/District In-Charge
Public School Heads of Secondary & Integrated Schools
All others concerned

1. This office, through the **School Governance and Operations Division – Disaster Risk Reduction and Management Service** in partnership with the Provincial Local Government Unit of Nueva Vizcaya (PLGU) through the **Provincial Disaster Risk Reduction and Management Office (PDRRMO)**, will conduct a **Capacity Building Workshop on Risk Assessment and Strategic Planning** at **Santiago Cove Hotel and Restaurant, Santiago, Ilocos Sur** on **August 11-13, 2025 (Batch 1)** and **August 13 – 15, 2025 (Batch 2)**, inclusive of travel days.
2. This initiative aims to equip DRRM focal persons in districts and schools particularly **School Heads, Administrative Officers II, Project Development Officers I** (refer to the attached list) with enhanced risk assessment skills and relevant tools to enable them to develop plans to mitigate risks and ensure the safety and continuity of education. By doing so, the DRRM focal persons will be better prepared to assist the PSDSs/DICS and school heads in making informed decisions during emergencies and/or disasters.
3. The training materials, meals, snacks and accommodation, for the entire duration of the activity shall be shouldered by the PDRRMO, while the transportation expenses, per diem and incidental expenses of participants shall be charged against the school MOOE, subject to the usual accounting and auditing rules and procedures. The first meal to be served is dinner on August 11 for Batch 1 and August 13 for Batch 2.
4. For further clarifications, kindly contact **Ms. Maria Theresa B. Iglesia**, Division DRRM Coordinator at 09178449740.
5. Widest dissemination of and compliance with this Memorandum is earnestly directed.

ORLANDO E. MANUEL PhD, CESO V
Schools Division Superintendent



Address: Quezon St., Don Domingo Maddela, Bayombong, Nueva Vizcaya, 3700
Cellphone No: • +63 962 681 4945 • +63 992 035 2123
Email Address: nuevavizcaya@deped.gov.ph
Website: <https://sdonuevavizcaya.com/>



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List of Participants

Program Management Team	
Orlando E. Manuel PhD, CESO V	Schools Division Superintendent
Adonis C. Ceperez EdD, CESE	Assistant Schools Division Superintendent
Romulo S. Ancheta PhD	Chief Education Supervisor – SGOD
Noli Mar M. Navarro EdD	SEPS – SMME/QAME Focal Person
Ben Clarion Llantada	Nurse II/Health & Wellness
Maria Theresa B. Iglesia	PDO II/Proponent
Orlando B. Barachina	Resource Speaker PDO V/OIC-Capacity Building Division DRRMS
Batch 1 Participants (August 11-13, 2025)	Batch 2 Participants (August 13-15, 2025)
Alfonso Castaneda District	Ambaguio District
1) Nancy Tapiceria – AO II	1) Reynold Mariano – School Head
2) Mecah Pandi – School Head	2) Teresita D. Omas – AO II
3) Noelia A. Cruz – AO II	3) Lucia Balahiw – School Head
4) Ivy G. Carasco – Abuyo NHS	4) Florence Bulayo – Nurse II
Aritao I District	Bayombong I District
1) Francis Ramos – School Head	1) Cherryrose Mangomong – School Head
2) Jonathan Gabbac – AO II	2) Karina Ancheta – AO II
3) Gloriza G. Valdez – PDO I	3) Romelie Gurat – AO II
4) Cheyser Ann Saldivar – ANHS	4) Stephen M. Esteves – NVGCHS
Aritao II District	Bayombong II District
1) Ali Poyatos – AO II	1) Wencesla Talaro – AO II
2) Cedrick Habbiling – School Head	2) Wilma Nalidong – School Head
3) Ariel Bautista – Sta Clara NHS	3) Amethyst S. Cachola – PDO I
	4) Sunshine Covita – AO II
Dupax Del Sur District	Sta Fe District
1) Christina Maria C. Castillo – PDO I	1) Pinky Bucasan – AO II
2) John Robert Morgado – AO II	2) Junnel P. Necerio – PDO I
3) Noemi G. Tolentino – AO II	3) Sherilene Tacotaco – Canabuan HS
4) Rhea Whinona Giron – AO II	
Kasibu East District	Solano I District
1) Lilia Yongaan – AO II	1) Ernesto Santiago – School Head
2) Flordeliz Pumihic – School Head	2) Cristina Afalla – PDO I
3) Rachel G. Lindawan – Malabing Valley NHS	3) Kristine Jocel Nicanor – AO II
4) Bernalyn Bonifacio – AO II	4) Rexelda Bancod – AO II
Kasibu West District	Dupax Del Norte I District
1) Jennifer Daulayan – School Head	1) Jigger Manuel – School Head
2) Melody Villaflores – AO II	2) Roderick Romero – School Head



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3) <i>Jelyn Manuel – Kakiduguen NHS</i> 4) <i>Andrea D. Haligao – AO II</i>	3) <i>Madelyn Dianne Boy – PDO I</i> 4) <i>Ian Keith Ramos – AO II</i>
Solano II District 1) <i>Marielle Absalon – AO II</i> 2) <i>Luvella Lilagan – School Head</i> 3) <i>Letty Ann V. Raza – AO II</i> 4) <i>Jovelyn Lacangan – School Head</i>	Dupax Del Norte II District 1) <i>Omargy Apasao – School Head</i> 2) <i>Ben Sabongan – AO II</i> 3) <i>Roy Dinangwatan – School Head</i> 4) <i>Ulysses Sudario – Belance NHS</i>
Bagabag I District 1) <i>Mary Marnelle V. Vicente – AO II</i> 2) <i>Ma Cassandra D. Mangoma – AO II</i> 3) <i>Valentina C. Caranza – AO II</i> 4) <i>Jacqueline Estimada – School Head</i>	Bambang I District 1) <i>Jefferson Roda – School Head</i> 2) <i>Haji Pascua – AO II</i> 3) <i>Scarlet Cauilan – AO II</i> 4) <i>Zoila Albano – PDO I</i>
Bagabag II District 1) <i>Angelito S. Alipio – School Head</i> 2) <i>Cherry May Garnace – AO II</i> 3) <i>Marie Cris Talan – School Head</i>	Bambang II District 1) <i>Edlyn Wakit – Admin. Officer II</i> 2) <i>Olivia Florendo – School Head</i> 3) <i>Roger Ramos – School Head</i>
Diadi District 1) <i>Jayvee Sulio - AO II</i> 2) <i>Krizelda Ildefonso – School Head</i> 3) <i>Fredirick Vicmudo – Diadi NHS</i>	Kayapa East District 1) <i>Marivel Balasya – AO II</i> 2) <i>Francisco Pido – School Head</i> 3) <i>Mary Ann Cabangan – Nurse II</i> 4) <i>Wilfred Ligmayo – Sta Cruz Pingkian NHS</i>
Villaverde District 1) <i>April Ann S. Bibas – AO II</i> 2) <i>Monico Capistrano – School Head</i> 3) <i>Kenneth Jeyson Galingana – Bintawan NHS</i> 4) <i>Tiffany A. Salavador – AO II</i>	Kayapa West District 1) <i>Cherrylene J. Chian – AO II</i> 2) <i>Abraham Sokoken – School Head</i> 3) <i>Benzar Mariano – AO II</i> 4) <i>Johnny Guindayan – AO II</i>
Quezon District 1) <i>Gerry Jun Siegmund Manzano – AO II</i> 2) <i>Michael Milan – School Head</i> 3) <i>Loreivine Lugapo – AO II</i>	
SDO (EFU) 1) <i>Architect Christopher R. Dominguez</i>	SDO (YFP Coordinators) 1) <i>Christian Lloyd Vicente</i> 2) <i>Marc Henrick Nicanor</i>
Technical Working Group	
1) <i>Karen Ann Gregorio</i> 2) <i>Ellen Grace Madronio</i> 3) <i>Esther M. Pagulayan</i>	1) <i>Ellen Grace Madronio</i> 2) <i>Karen Ann Gregorio</i> 3) <i>Shairuz Caesar Dugay</i> 4) <i>Esther M. Pagulayan</i>