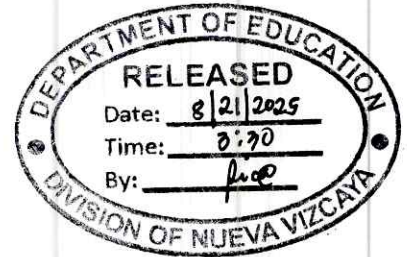





Republic of the Philippines
Department of Education
Region II – Cagayan Valley
SCHOOLS DIVISION OF NUEVA VIZCAYA



UNNUMBERED MEMORANDUM

To : Assistant Schools Division Superintendent
Chief Education Program Supervisors (CID & SGOD)
Public Schools District Supervisors / District In – Charge
Members, Division Research Technical Working Group
All Others Concerned

From : 
ORLANDO E. MANUEL PhD, CESO V
Schools Division Superintendent
08-2025-370

Date : 21 August, 2025

Subject: **EVALUATION OF RESEARCH PROPOSALS ON THE IMPLEMENTATION OF THE SCHOOL LIBRARIES AND LIBRARY HUBS**

1. In support to the implementation of **DepEd Order Number 16, s. 2017** known as **Research Management Guidelines**, the Schools Division Research Committee (SDRC) informs the **Division Research Technical Working Group Members** to conduct evaluation of research proposals on the implementation of school libraries and library hub on **August 22, 2025** at the SDO – Conference Hall from 8:00AM to 5:00PM.
2. The objectives of the said activity are:
 - a. To assess completeness of research proposals on the implementation of school libraries and library hubs;
 - b. To provide technical assistance in the improvement of research proposals related to learning resources; and,
 - c. To assign the complete staff-work for the PHASE 3 of the EduCREATE 4.0.
3. Refer to *Enclosure 1* for the list of participants for said activity.
4. Members of the DRTWG who are teachers are directed to prepare their Instructional Plan (IP) duly approved by their school head to minimize disruption of classes.
5. The DRTWG members are requested to bring their laptop for the workshop.
6. For information, guidance and compliance.

Inclosure: As stated
Reference: D.O No 16, s. 2017
To be indicated in the perpetual index under the following subjects:
Research Management Guidelines



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Enclosure 1 of UNNUMBERED MEMORANDUM Dated August 21, 2025

DIVISION RESEARCH TECHNICAL WORKING GROUP (DRTWG) MEMBERS

Name	School/Office	Position/Designation
1. Rommel S. de Gracia	SDO – SGOD PAR	SEPS, DRTWG Member
2. Leonard Francis T. Jasmin PhD	Kakiduguen/Antutot ES	PI, DRTWG Member
3. Jayson D. Velasco DIT	Dupax del Sur NHS	HT III, DRTWG Member
4. Mark Anthony I. Gano PhD	Casecnan NHS	HT I, DRTWG Member
5. Dolores A. Santos	Bonfal NHS	TIII, DRTWG Member
6. Aruel Flores Delim Jr	Santa Fe NHS	TIII, DRTWG Member
7. Kevin P. Aquino	Bugkalot NHS	TIII, DRTWG Member
8. Rodney Giverson V. Garcia	Uddiawan NHS	TIII, DRTWG Member
9. Edison A. Lopez	Bonfal NHS	TIII, DRTWG Member
10. Mylene O. Castro PhD	Dupax del Norte NHS	MTII, DRTWG Member
11. Francis Di-At	NVGCHS	TIII, DRTWG Member
12. Deo P. Urbano PhD	Murong NHS	TIII, DRTWG Member
13. Den Mark Lorenzo	Solano HS	Teacher III, DRTWG
14. Clydinne A. Ballon	SDO-SGOD PAR	Secretariat