



Republic of the Philippines  
**Department of Education**  
Region II – Cagayan Valley  
SCHOOLS DIVISION OF NUEVA VIZCAYA

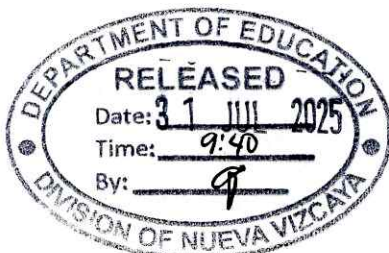
29 July 2025

**DIVISION MEMORANDUM**  
No. 354, s. 2025

**ONLINE MEETING OF DISTRICT, SCHOOL LR, AND ICT COORDINATORS**

To: Assistant Schools Division Superintendent  
Curriculum Implementation Division Chief  
School Governance and Operations Division Chief  
Education Program Supervisors  
Public Schools District Supervisors/Districts-in-Charge  
Public Elementary/ Secondary/ Integrated School Heads  
All others concerned

1. The Schools Division Office through the Curriculum Implementation Division - Learning Resource Management Section (CID-LRMS) invites the District and School LR Coordinators as well as the School ICT Coordinators to attend a collaborative virtual meeting on **August 8, 2025 from 1:00 PM - 4:00 PM** via Zoom. The link will be sent in the SDO Nueva Vizcaya District LR Coordinators Group Chat.
2. Agenda are as follows:
  - Utilization of e-books in the Project IMMERSE
  - Registration/Updating of Accounts of teaching and non-teaching employees of SDO Nueva Vizcaya to the DepEd LRMS Portal
  - Utilization of the LMS Matatag Portal
  - Other matters
3. Also, in order to observe ZERO Disruption of classes, all teacher-participants are expected to prepare their duly approved instructional plan before the conduct of the orientation.
4. For any clarifications, you may contact the Project Development Officer II of LRMS through her email address at [mariavictoria.padro@deped.gov.ph](mailto:mariavictoria.padro@deped.gov.ph).
5. For information, dissemination, guidance, and compliance.



**ORLANDO E. MANUEL PhD, CESO V**  
Schools Division Superintendent



**Address:** Quezon St., Don Domingo Maddela, Bayombong, Nueva Vizcaya, 3700  
**Cellphone No:** • +63 962 681 4945 • +63 992 035 2123  
**Email Address:** [nuevavizcaya@deped.gov.ph](mailto:nuevavizcaya@deped.gov.ph)  
**Website:** <https://sdonuevavizcaya.com/>