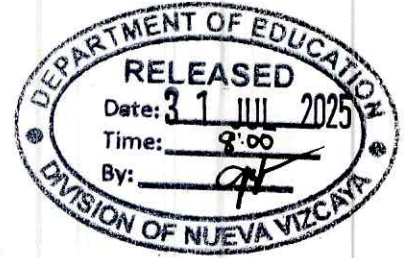




Republic of the Philippines  
Department of Education  
Region II – Cagayan Valley  
SCHOOLS DIVISION OF NUEVA VIZCAYA



29 July 2025

DIVISION MEMORANDUM  
No. 349, s. 2025

**DIVISION WRITESHOP FOR THE CRAFTING OF SCHOOLS'  
STUDENT HANDBOOK FOR THE SCHOOL YEAR 2025-2026**

To: Assistant Schools Division Superintendent  
Chief, School Governance and Operations Division  
Chief, Curriculum Implementation Division  
Public Schools District Supervisors/District In-Charge  
All others concerned

1. This Office announces the conduct of **Division Writeshop for the Crafting of Schools' Student Handbook for the SY 2025-2026 at SDO Conference Hall, Bayombong, Nueva Vizcaya on August 6-7, 2025, 8:00 in the morning.**

2. The Division Wirteshop aims to establish Schools' Student Handbook for SDO Nueva Vizcaya that will serve a guide and unified reference for the policies, standards and processes of school programs, activities and projects implementation that are aligned with the existing regulatory, legal and institutional guidelines putting premium on the welfare and protection of the learners and school stakeholders.

3. The expected participants are the following as listed:

No	Name	Position
1	Macrino A. Raymundo EdD	EPS, ALS & MAPEH
2	Wilhelmina B. Castro PhD	EPS, EsP
3	Maria Concepcion D. Absalon	EPS, AP
4	Melany M. Asuncion PhD	EPS, SGOD
5	Noli Mar M. Navarro EdD	SEPS, SMME
6	Rommle S. De Gracia PhD	SEPS, PAR
7	Marc Henrick Nicanor	PDO, YFP
8	Atty. Julius Caesar G. Domingo, CPA	Attorney III
9	Romulo S. Ancheta PhD	Chief, SGOD
10	Maricel S. Franco	Chief, CID
11	Adonis C. Ceperez EdD, CESE	Asst Schools Division Superintendent
12	Orlando E. Manuel PhD, CESO V	Schools Division Superintendent

4. The participants are requested to bring laptops during the workshop

5. For information, guidance and compliance.

**ORLANDO E. MANUEL PhD., CESO V**  
Schools Division Superintendent



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