



Republic of the Philippines
Department of Education
Region II – Cagayan Valley
SCHOOLS DIVISION OF NUEVA VIZCAYA

July 3, 2025

DIVISION MEMORANDUM
No. 306 s. 2025

**IMPLEMENTATION OF ADDITIONAL ASSIGNED EXTENSION SCHOOLS TO
SECONDARY SCHOOL NURSE TO MEET THE STANDARD
NURSE-PATIENT RATIO**

To: Assistant Schools Division Superintendent
Chief-School Governance Operations Division
Chief-Curriculum Implementation Division
Public Schools District Supervisors/District In-Charge
Heads, Secondary Schools
School Health and Nutrition Personnel

1. To ensure the delivery of quality health services in compliance with the standard nurse-patient ratio of **1:5000**, this Office directs the assignment of additional **extension schools** to all deployed nurses in secondary schools.
2. **Extension Schools Assignment:** Each school nurse will be assigned to cover additional extension schools to meet the required 1:5000 nurse-patient ratio. The list of assigned schools shall be provided by the School Health and Nutrition Section.
3. **Transportation Allowance:** The **extension schools shall provide the necessary transportation allowance** through School MOOE for the Nurses during their scheduled visits to the said schools.
4. **Advance Calendar Planning:** Nurses are required to submit an **advanced itinerary and calendar plan** to their **mother school**, clearly indicating their schedule of visits to extension schools. This is to ensure proper coordination and transparency in the delivery of health services.
5. **Regular Submission of Reports:** All school nurses are **required to report to the Schools Division Office (SDO)** for the **monthly submission of the following:**
 - a. Accomplishment Reports
 - b. **OK sa DepEd Monitoring Tool** based on the Six Pillars
 - c. Monthly Task Targets and Deliverables
6. **Quarterly Activities and Stakeholder Engagement:** Nurses must implement **at least one quarterly health-related activity** in coordination with school and community stakeholders. Suggested activities include, but are not limited to:
 - a. Medical and Dental Missions
 - b. Health Education Campaigns and IEC activities



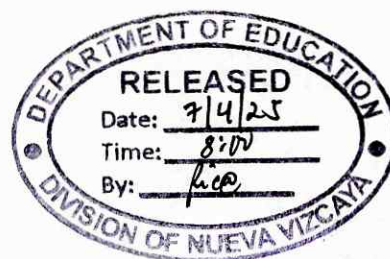
Address: Quezon St., Don Domingo Maddela, Bayombong, Nueva Vizcaya, 3700
Cellphone No: • +63 962 681 4945 • +63 992 035 2123
Email Address: nuevavizcaya@deped.gov.ph
Website: <https://sdonuevavizcaya.com/>



Republic of the Philippines
Department of Education
Region II – Cagayan Valley
SCHOOLS DIVISION OF NUEVA VIZCAYA

- c. Initiatives aligned with the **Department of Health (DOH) Monthly Health Observances** (e.g., Heart Month, Nutrition Month, Mental Health Awareness, etc).
7. For further queries, kindly contact **Ryan Christopher A. Buccat, MD, Medical Officer III at 09275463220**
8. For information, guidance and strict compliance

ORLANDO E. MANUEL PhD., CESO V
Schools Division Superintendent





Republic of the Philippines
Department of Education

Region II – Cagayan Valley
SCHOOLS DIVISION OF NUEVA VIZCAYA

NURSES ASSIGNED TO SECONDARY SCHOOLS

DISTRICT	SCHOOL	NURSE IN CHARGE
Alfonso Castaneda	Alfonso Castañeda NHS	Agustin, Rudy
	Casecnan National High School	Agustin, Rudy
	Abuyo National High School	Agustin, Rudy
Ambaguio	Ambaguio High School	Bulayo, Florence
	Tiblac National High School	Bulayo, Florence
Aritao West	Aritao National High School	Dulay, Erim Mignonette
	Sta. Clara HS	Dulay, Erim Mignonette
Bagabag I	Bagabag NHS	Cabatin, Trixia and De Leon, Ranny
	Murong NHS	Panis, Jonalyn
	Paniki High School	Panis, Jonalyn
Bagabag II	Tuao HS	Panis, Jonalyn
Bambang I	Bambang NHS	Sebbey, Bernette Ann
	Salinas High School	Cabangon, Mary Ann
Bayombong I	Nueva Vizcaya Gen. CHS	Gregorio, Karen
	Paima National High School	Panganiban, Julius Michael
Bayombong II	Casat NHS	Cabatin, Trixia
	Bonfal NHS	Cambaliza, Lovelyn
Diadi	Diadi NHS	De Leon, Ranny
Dupax del Norte I	Lamo NHS	Dugay, Shairuz Caesar
	Munguia NHS	Dugay, Shairuz Caesar
	Dupax del Norte NHS	Dugay, Shairuz Caesar
Dupax del Norte II	Bugkalot High School	Dugay, Shairuz Caesar
	Balance HS	Dugay, Shairuz Caesar
Dupax del Sur	Carolotan High School	Sebbey, Bernette Ann
	Dupax del Sur NHS	Sebbey, Bernette Ann
	Ganao HS	Sebbey, Bernette Ann
Eastern Kayapa	Sta. Cruz Pingkian High School	Cabangon, Mary Ann
	Pinayag National High School	Cabangon, Mary Ann
Western Kayapa	Kayapa HS	Cabangon, Mary Ann
	Martinez Cuyangan National High School	Cabangon, Mary Ann
	Napo-Tuyak National High School	Cabangon, Mary Ann
Kasibu East	Malabing Valley NHS	Llantada, Ben Clarion
	Eastern Nueva Vizcaya National High School	Llantada, Ben Clarion
Kasibu West	Kakiduguen NHS	Llantada, Ben Clarion



Republic of the Philippines
Department of Education
Region II – Cagayan Valley
SCHOOLS DIVISION OF NUEVA VIZCAYA

	Kasibu National Agricultural School	Llantada, Ben Clarion	
	Kongkong Valley NHS	Llantada, Ben Clarion	
Quezon	Quezon NHS	Ranchez, Elvie	
	Dippog National High School	Ranchez, Elvie	
	Runruno National High School	Ranchez, Elvie	
Solano I	Bascaran NHS	Cabatin, Trixia	
Solano II	Solano High School	Basilio, Herminia	
	Uddiawan National High School	Cabatin, Trixia	
Sta Fe	Santa Fe National High School	Agustin, Rudy	
	Canabuan National High School	Agustin, Rudy	
Villaverde	Bintawan NHS	Panis, Jonalyn	