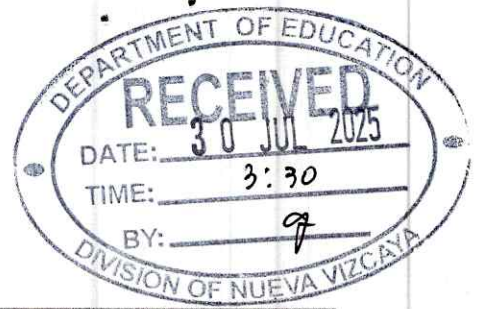


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MEMORANDUM		Date: <u>7/31/25</u>	Released (Records): <u>97</u>
TO: <input checked="" type="checkbox"/> PSDS/DICs		<input checked="" type="checkbox"/> Elem/Sec School Heads	
<input type="checkbox"/> Private Schools		<input type="checkbox"/> Others:	
For: <input checked="" type="checkbox"/> Information		<input checked="" type="checkbox"/> Dissemination	
<input type="checkbox"/> Guidance		<input type="checkbox"/> Strict Compliance	
ORLANDO E. MANUEL Ph.D., CESO V Schools Division Superintendent			
BY: <input type="checkbox"/> ASDs <input type="checkbox"/> CID Chief <input type="checkbox"/> SGOD Chief <input type="checkbox"/> AO <input type="checkbox"/> Atty.		Signature: <u>97</u>	



Republic of the Philippines
Department of Education
REGION II – CAGAYAN VALLEY



22 July 2025

OFFICE MEMORANDUM
ORD-2025- 548

TO: Assistant Regional Director
Functional Division Chiefs
Section/Unit Heads
Dr. Joy T. Soriano, Chief Education Supervisor-Quality Assurance Division
All others Concerned

ADDENDUM TO THE UPDATED COMPOSITION OF THE DEPED REGIONAL COMMITTEE ON ANTI-RED TAPE (CART)

1. Relative to Office Memorandum ORD-2025-533, dated 14 July 2025, re Updated Composition of the DepEd Regional Committee on Anti-Red Tape (CART), this Office hereby informs all personnel of the inclusion of Dr. Joy T. Soriano, CES-QAD, as one of the members of the DepEd Regional Committee on Anti-Red Tape in compliance with DepEd Memorandum No. 040, s. 2025 dated 28 April 2025 (*Updated Composition of the Department of Education Committee on Anti-Red Tape in the Central Office and Sub-Cart in field Offices and Schools*).
2. All other provisions of Office Memorandum ORD-2025-533 dated 14 July 2025 shall be in effect.
3. This Order shall take effect immediately.
4. Immediate dissemination on this Office Order is enjoined.



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BENJAMIN D. PARAGAS Ph.D, CESO III
Director IV/ Regional Director

Incl.: as stated
Per/egap/cum



Address: Regional Government Center, Carig Sur, Tuguegarao City,

Telephone Nos.: (078) 304-3855; (078) 396-9728

Email Address: region2@depd.gov.ph

Website: region2.depd.gov.ph





Republic of the Philippines
Department of Education
REGION II – CAGAYAN VALLEY

14 July 2025

OFFICE MEMORANDUM
ORD-2025- 533

To : Assistant Regional Director
Functional Division Chiefs
Section/Unit Heads
All Concerned

**UPDATED COMPOSITION OF THE DEPED REGIONAL
COMMITTEE ON ANTI-RED TAPE (CART)**

1. In compliance with *Republic Act (RA) No. 11032 of the Ease of doing Business and Efficient Government Delivery Act of 2018* and Memorandum Circular No. 2023-08, s. 2023 titled *Amendment on Certain Provisions of anti-Red Tape Authority (ARTA) Memorandum Circular No. 2020-07 dated September 30, 2020, Pertaining to the Guidelines on the Designation of a Committee on Anti-Red Tape (CART)*, and DepEd Memorandum (DM)-OUHRD-2024-0268, this Office Memorandum is being used to reiterate the Composition of the DepEd Region 02 Committee on Anti-Red Tape (CART), as previously issued under OO-OSEC-2022-108:

Chairperson	DR. BENJAMIN D. PARAGAS PhD, CESO III Director IV/Regional Director
Members	ATTY. JOSE MARIO M. MACARILAY Chief Administrative Officer Administrative Services Division NOR ALDEEN E. QADDOUMI Head, Information and Communications Technology Unit ATTY. RONADETTE B. QUINTOS Head, Legal Unit AMIR M. AQUINO Head, Public Affairs Unit

2. The functions, duties, and responsibilities of the DepEd CART are stated in detail in ARTA MC 2023-08, which can be accessed from <https://arta.gov.ph/wp-content/uploads/2023/12/MC-2023-08.pdf>

3. In relation to ARTA MC 2023-08, the following are the additional responsibilities of DepEd CART and Sub CART;



Address: Regional Government Center, Carig Sur, Tuguegarao City, 3500
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Republic of the Philippines
Department of Education
REGION II – CAGAYAN VALLEY

- a. Coordinate with the ARTA and other stakeholders for RA 11032-related updates and concerns;
 - b. Facilitate compliance with RA 11032 requirements such as the Citizen's Charter, Client Satisfaction Measurement Report, Zero Backlog Program, and Agency Action Plan;
 - c. Lead and/or allocate funding for RA 11032-related programs, projects, and activities (PPAs);
 - d. Enlist awareness and support on RA 11032 through information dissemination; and
 - e. Provide technical assistance on RA 11032-related matters.
4. The DepEd Regional CART shall be supported by a Secretariat, lodged at the Administrative Services Division, which shall:
- a. Provide administrative assistance to the DepEd Regional CART, as needed,
 - b. Manage the communication channels and database of RA 11032 documents; and
 - c. Monitor the status of compliance of RA 11032 REQUIREMENTS
5. For information and compliance.



Personnel/rjgp/cum


BENJAMIN D. PARAGAS PhD, CESO III
Director IV/Regional Director



Republic of the Philippines
Department of Education

DepEd MEMORANDUM
No. **040**, s. 2025

APR 28 2025

**UPDATED COMPOSITION OF THE DEPARTMENT OF EDUCATION COMMITTEE
ON ANTI-RED TAPE IN THE CENTRAL OFFICE AND SUB-CART
IN FIELD OFFICES AND SCHOOLS**

To: Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
All Others Concerned

1. In compliance with Republic Act (RA) No. 11032 or the Ease of Doing Business and Efficient Government Service Delivery Act of 2018 and Memorandum Circular (MC) No. 2023-08, s. 2023 titled Amendment on Certain Provisions of Anti-Red Tape Authority (ARTA) Memorandum Circular No. 2020-07 dated September 30, 2020, Pertaining to the Guidelines on the Designation of a Committee on Anti-Red Tape (CART), the Department of Education (DepEd) issues this Memorandum to update the **Composition of the DepEd Committee on Anti-Red Tape (CART) and Sub-CART**:

Table 1: DepEd CART (Central Office [CO]) <i>based on Section 3.2 (6.1 – Composition) of MC 2023-08, s. 2023</i>	
Chairperson	Secretary of Education
Vice Chairperson	Executive Committee (ExeCom) in charge of Human Resource and Organizational Development
Members	<ol style="list-style-type: none">1. ExeCom in charge of Senior Personnel Oversight and Head of Procuring Entity (HoPE)2. ExeCom in charge of Government Relations, Field Operations, and Infrastructure Oversight3. ExeCom in charge of Strategic Management4. ExeCom in charge of Legal and Legislative Affairs5. ExeCom in charge of Information and Communication Technology Service (ICTS)6. Member units as represented by the Director of the following:<ul style="list-style-type: none">• Administrative Service (AS)• Bureau of Human Resource and Organizational Development (BHROD)• ICTS• Legal Service (LS)• Policy and Planning Service (PPS)• Public Affairs Service (PAS)7. From each CO office - Head of Office and one permanent employee
Secretariat	8. BHROD-Organization Effectiveness Division (BHROD-OED)

2. Field offices and schools are likewise reminded to have a **DepEd Sub-CART** in place, composed of the following, which are focal persons for each governance level:

Table 2: DepEd Sub-CART (Field Offices and Schools)			
	Regional Office	Schools Division Office	School
Chairperson	Regional Director	Schools Division Superintendent	School Head
Members	At least one representative each: <ul style="list-style-type: none"> • Administrative Division • ICT Unit • Legal Unit • Public Affairs Unit • Quality Assurance Division 	At least one representative each: <ul style="list-style-type: none"> • Administrative Service • ICT • Legal • Schools Governance and Operations Division 	Nonteaching personnel

3. A separate issuance shall be released to provide guidance on the issuance of office orders designating the composition of the DepEd Sub-CART by schools division superintendents and regional directors. Since the Sub-CARTs form part of the DepEd CART, they are subject to the control and supervision of the DepEd CART.

4. The CART emphasizes the role of government agencies and the accountability of agency heads to reduce bureaucratic red tape and corruption. Based on the law, the CART shall be responsible for the implementation of RA 11032, especially the following:

- a. Reengineering of Systems and Procedures,
- b. Streamlining and digitization,
- c. Whole-of-Government Approach,
- d. Regulatory Management System and Regulatory Impact Assessment,
- e. Registration of new regulations and issuances,
- f. Citizen's Charter,
- g. Zero Contact Policy,
- h. Adoption of working schedules to serve clients,
- i. Identification Card,
- j. Public Assistance and Complaints Desk,
- k. Client feedback mechanism and satisfaction measurement,
- l. Knowledge transfer of ARTA-related trainings, and
- m. Dissemination of ARTA information, education, and communication materials.

5. The functions, duties, and responsibilities of the DepEd CART are stated in detail in ARTA MC 2023-08, which may be accessed at <https://arta.gov.ph/wp-content/uploads/2023/12/MC-2023-08.pdf>.

6. In relation to ARTA MC 2023-08, the following are the additional responsibilities of DepEd CART and Sub-CART:

- a. Coordinate with the ARTA and other stakeholders for RA 11032-related updates and concerns;

Handwritten signature and initials.



Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT



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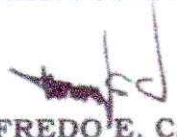
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Date Created 02/21/2024



MEMORANDUM

DM-OUHROD-2024-0268

TO : Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
All others concerned

FROM :  **WILFREDO E. CABRAL**
Regional Director
Officer-in-Charge, Office of the Undersecretary
Human Resource and Organizational Development
Vice Chairperson, DepEd Committee on Anti-Red Tape

SUBJECT : **COMPOSITION OF THE DEPED COMMITTEE ON ANTI-RED TAPE (CART)**

DATE : 19 February 2024

In compliance with Republic Act (RA) No. 11032 or the *Ease of Doing Business and Efficient Government Service Delivery Act of 2018* and Memorandum Circular No. 2023-08 titled *Amendment on Certain Provisions of Anti-Red Tape Authority (ARTA) Memorandum Circular (MC) No. 2020-07 dated 30 September 2020, Pertaining to the Guidelines on the Designation of a Committee on Anti-Red Tape (CART)*, this Order is being issued to reiterate the **Composition of the DepEd Committee on Anti-Red Tape or the DepEd CART**, as previously issued under OO-OSEC-2022-108:

Chairperson:	Secretary of Education (or her designated representative)
Vice Chairperson:	Execom in-charge of Human Resource and Organizational Development
Members:	1. Execom in-charge of Operations and one (1) technical staff 2. Execom in-charge of Administration and one (1) technical staff

	3. Member-units as represented by a Director, one Chief, and at least one technical staff: <ul style="list-style-type: none"> • Administrative Service (AS) • Information and Communication Technology Service (ICTS) • Legal Service (LS) • Planning Service (PS) • Public Affairs Service (PAS) 4. From each CO unit – two (2) representatives each
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Field offices and schools are likewise reminded to have a **DepEd Sub-CART** in place, composed of the following:

	Regional Office	Schools Division Office	School
Chairperson	Regional Director	Schools Division Superintendent	School Head
Members*	At least one representative each: <ul style="list-style-type: none"> • Administrative Division • ICT Unit • Legal Unit • Public Affairs Unit 	At least one representative each: <ul style="list-style-type: none"> • Administrative Service • ICT • Legal • Schools Governance and Operations Division 	At least one (1) each: <ul style="list-style-type: none"> • Teacher-designate • Non-teaching personnel

*Personnel from other functional units may also be invited as Members of the CART, e.g. Regional and Division Public Assistance Coordinators (RPAC/DPAC).

The CART emphasizes the role of government agencies and the accountability of agency heads to reduce bureaucratic red tape and corruption. Based on the Law, the CART shall be responsible for the implementation of RA 11032, especially the following:

- Reengineering of Systems and Procedures
 - Streamlining and digitization
 - Whole-of-Government Approach
 - Regulatory Management System and Regulatory Impact Assessment
- Registration of new regulations and issuances
- Citizen's Charter
- Zero Contact Policy
- Adoption of working schedules to serve clients
- Identification Card
- Public Assistance and Complaints Desk
- Client feedback mechanism and satisfaction measurement
- Knowledge transfer of ARTA-related trainings
- Dissemination of ARTA information, education, and communication materials for public consumption

The functions, duties, and responsibilities of the DepEd CART are stated in detail in ARTA MC 2023-08, which can be accessed from <https://arta.gov.ph/wp-content/uploads/2023/12/MC-2023-08.pdf>.

Additionally, the responsibilities of DepEd CART within the Department are the following:

- a. coordinate with the ARTA and other stakeholders for RA 11032-related updates and concerns;
- b. lead and allocate funding for RA 11032-related programs, projects, and activities (PPAs);
- c. enlist awareness and support on RA 11032 through information dissemination; and
- d. provide technical assistance on RA 11032-related matters.

The DepEd CART shall be supported by a Secretariat, lodged at the Bureau of Human Resource and Organizational Development-Organization Effectiveness Division (BHROD-OED), which shall:

- a. provide administrative assistance to the DepEd CART, as needed;
- b. manage the communication channels and database of RA 11032 documents; and
- c. monitor the status of compliance with RA 11032 requirements.

For more information, contact the DepEd CART Secretariat at citizenscharters@deped.gov.ph or (02) 8633-5375.

Copy furnished:

OFFICE OF THE SECRETARY