



Republic of the Philippines  
**Department of Education**  
Region II – Cagayan Valley  
SCHOOLS DIVISION OF NUEVA VIZCAYA

June 20, 2025

**DIVISION MEMORANDUM**

No. 266, s. 2025

**ADJUSTMENT OF SCHEDULE TO DIVISION MEMORANDUM NO. 233 & 258, S.2025 RE: "EMPOWERING SDO OPERATIONS WITH ADVANCED ICT AND AI TRAINING: CAPACITY BUILDING FOR SDO PERSONNEL ON PROFESSIONAL-GRADE DEPED SOFTWARE"**


TO: Assistant Schools Division Superintendent  
Chief, Curriculum Implementation Division  
Chief, School Governance and Operations Division  
Education Program Supervisors  
Schools District Supervisors/Districts-in-Charge  
Public Secondary and Elementary School Heads  
All others concerned

1. This office thru the Office of Schools Division Superintendent-Information and Communication Technology Unit (OSDS-ICTU) informs all concerned of the adjustment in the schedule of the conduct of the **"EMPOWERING SDO OPERATIONS WITH ADVANCED ICT AND AI TRAINING: CAPACITY BUILDING FOR SDO PERSONNEL ON PROFESSIONAL-GRADE DEPED SOFTWARE"**, due to the high volume of SDO activities affecting regular operations and staff availability.

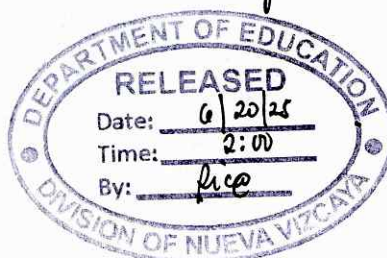
2. The adjusted schedule of the activity is as follows:

FROM	TO
June 25-27, 2025	June 25-26 and July 1, 2025

3. For guidance, information, and strict compliance.

  
**ORLANDO E. MANUEL PhD, CESO V**  
Schools Division Superintendent

06-2025-297



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