



Republic of the Philippines
Department of Education
Region II – Cagayan Valley
SCHOOLS DIVISION OF NUEVA VIZCAYA

June 25, 2025

DIVISION MEMORANDUM

No. 286 s. 2025

**BENCHMARKING ACTIVITY BETWEEN SDO AND
SECONDARY SCHOOL NURSES**

To: Assistant Schools Division Superintendent
Chief-School Governance Operations Division
Chief-Curriculum Implementation Division
Public Schools District Supervisors/District In-Charge
Heads, Elementary Schools
Heads, Secondary Schools
School Health and Nutrition Personnel

1. In line with the continuous professional development and the promotion of quality and harmonized delivery of school health and nutrition services, this Office shall implement a **Benchmarking Activity** between Schools Division Office (SDO) Nurses and Secondary School Nurses.

2. This initiative aims to encourage mutual learning, exchange of best practices, and constructive feedback toward strengthening the implementation of the six (6) flagship programs under OK sa DepEd and the School Health and Nutrition (SHN) services:

- A. **School-Based Feeding Program (SBFP)** Provides nutritious meals to undernourished learners to address hunger and undernutrition, and improve school attendance and learning outcomes.
- B. **National Drug Education Program (NDEP)** Aims to promote drug-free lifestyles through preventive education, values formation, and life skills development among learners.
- C. **Adolescent Reproductive Health (ARH)** Provides age-appropriate reproductive health education and services, particularly for high school learners, to promote healthy adolescent development.
- D. **Medical, Dental, and Nursing Services (MNDNS)** Delivers basic medical, dental, and nursing services to learners and personnel through school clinics and health personnel.
- E. **School Mental Health Program (SMHP)** Focuses on promoting positive mental health, early detection of mental health issues, and appropriate interventions for learners and personnel.



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F. **Water, Sanitation, and Hygiene in Schools (WinS)** Ensures access to clean water, adequate sanitation, and hygiene facilities and practices in schools.

3. The following guidelines shall be observed:

A. Purpose and Objectives

- To identify best practices, strengths, and areas for improvement in the delivery of nursing services both in SDO and school settings.
- To foster collaboration, innovation, and support among school health personnel.
- To align nursing tasks with DepEd policies, SHN targets, and OK sa DepEd standards.

B. Participants

- All SDO Nurses and Secondary School Nurses will take turns visiting each other's stations for benchmarking purposes, as scheduled and approved by the Schools Division Medical Officer.

C. Observational Exchange

- The **visiting nurse** shall:
 - Observe the daily operations and procedures of the host nurse.
 - Take note of both effective practices and areas needing improvement.
 - Provide **constructive feedback** (verbal or written) at the end of the observation day.
 - Submit an observation report within three (3) working days after the visit.

D. Role of the Host Nurse

- The **host nurse** shall:
 - Present and explain daily routines, documentation practices, and coordination mechanisms.
 - Showcase best practices, innovations, and strategies that address common school health challenges.
 - Welcome feedback and provide insights on difficulties encountered, including coping mechanisms.
 - Prepare an **activity log** for the benchmarking visit.

E. Benchmarking Topics to be Covered

- Management of school clinic and health records
- Conduct of learner and personnel health screening
- Implementation of SBFP, immunization, deworming, and other health programs
- Health education, advocacy, and community engagement
- Emergency preparedness and response system
- Coordination with stakeholders and referral mechanisms



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F. Documentation and Reporting

- Both parties are required to complete a **Benchmarking Feedback Form**, to be consolidated and submitted monthly to the SHN Section.
- Summary of learnings, suggestions, and identified gaps shall be included in the monthly nursing report.

G. Schedule and Logistics

- Benchmarking shall be pre-scheduled and reflected in the **Nurses' Monthly Calendar Plan**.
- Nurses shall ensure there is **no disruption** to essential services in their respective areas.
- Nurses visiting schools shall coordinate in advance for travel arrangements; the visiting nurse's transportation allowance shall be covered by their mother unit.

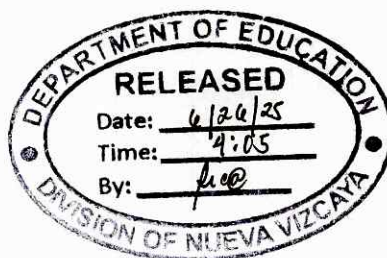
H. Code of Conduct

- All nurses are expected to maintain professionalism, respect, and openness during the exchange.
- The activity should foster a **non-judgmental and growth-oriented environment**.

4. For further queries, kindly contact **Ryan Christopher A. Buccat, MD, Medical Officer III at 09275463220**

5. For information, guidance and strict compliance

ORLANDO E. MANUEL PhD., CESO V
Schools Division Superintendent



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BENCHMARK PARTNERS		SCHEDULE AND VENUE	
ELEMENTARY SCHOOL NURSES	SECONDARY SCHOOL NURSES	JULY 30, 2025	AUGUST 12, 2025
Rudy S. Agustin, RN	Herminia B. Basilio, RN	Sta. Fe District	Solano NHS
Hazel B. Arreo, RN	Rannylene May T. De Leon, RN	Aritao District	Diadi NHS
Lovelyn C. Cambaliza, RN	Florence L. Bulayo, RN	Bayombong II District	Ambaguio NHS
Icarus S. Canam, RN	Mary-Ann E. Cabangon, RN	Kayapa District	Nansiakan NHS
Wilson D. Hindac, RN	Trixia Maureen D. Cabatin, RN	Dupax District	Uddiawan NHS
Ben Clarion R. Llantada, RN	Jonalyn B. Panis, RN	Kasibu District	Bintawan NHS
Julius Michael R. Panganiban, RN	Shairuz Caesar B. Dugay, RN	Bayombong I District	Lamo NHS
Tricia Maria C. Pascua, RN	Mignonette Erim O. Dulay, RN	Villaverde District	Aritao NHS
Marilou C. Roderos, RN	Karen Ann C. Gregorio	Solano District	NVGCHS
Jennifer D. Sano, RN	Elvie A. Sanchez, RN	Bambang District	Quezon NHS
Sigrid Aleli M. Taipan, RN	Bernette Ann R. Sebbey, RN	Quezon District	Dupax Del Norte NHS
Shiela S. Zapata, RN	Ali A. Vilar, RN	Diadi District	Alfonso Castaneda NHS



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