



Republic of the Philippines
Department of Education
Region II – Cagayan Valley
SCHOOLS DIVISION OF NUEVA VIZCAYA

June 25, 2025

DIVISION MEMORANDUM

No. 285 s. 2025

**CONDUCT OF HEALTHY LEARNING INSTITUTION (HLI)
IN-SERVICE TRAINING (INSET) OF LAST MILE ELEMENTARY SCHOOLS**

To: Assistant Schools Division Superintendent
Chief-School Governance Operations Division
Chief-Curriculum Implementation Division
Public Schools District Supervisors/District In-Charge
Heads, Elementary Schools
HLI Elementary Schools Focal Person
School Health and Nutrition Personnel

1. The Schools Division Office of Nueva Vizcaya, through the School Health and Nutrition Section, will conduct the **Healthy Learning Institution (HLI) In-Service Training (INSET)** to further capacitate school health coordinators and advocates in support of the Healthy Learning Institution framework.

2. The training will be held in **three (3) separate schedules**, with **simultaneous sessions in the North and South Districts** on the following dates:

- **July 25-26, 2025**
- **August 1-2, 2025**
- **August 8-9, 2025**

3. To allow the participation of both teaching and non-teaching personnel in the Friday sessions, **modular learning shall be implemented for learners** during the scheduled Fridays. This arrangement is in line with the Division's efforts to ensure professional development while maintaining uninterrupted learning for students.

4. Each training schedule will consist of:

- **Friday** – Modular Session for learners / Training Day for Participants
- **Saturday** – Face-to-Face Workshop and Culminating Activities (with **service credits** to be granted in accordance with DepEd policies)

5. Attached herewith are the lists per district and schedule, which include:

- a. Assigned Venue
- b. Program of Activities
- c. List of Participants
- d. Schedule of Activities

6. Saturdays, Sundays and Holidays who render services beyond the regular days shall be granted Service credit per provision of DepEd Order no. 53, s2003.



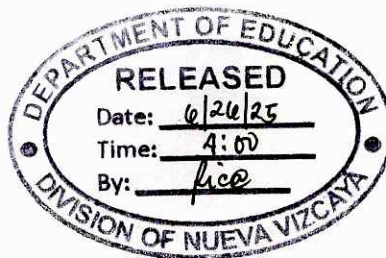
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7. Transportation, per diem and incidental expenses shall be charged against the school MOOE subject to the usual accounting and auditing rules and procedures.
8. For information, guidance and compliance

ORLANDO E. MANUEL PhD., CESO V
Schools Division Superintendent





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Medical Officer	Ryan Christopher A. Buccat, MD		
Dentist / HLI Focal	Aaron Paul Bernas, DMD		
SDO Nurse II	Rudy S. Agustin Marilou C. Roderos Julius Michael Panganiban Lovelyn C. Cambaliza Sigrid Aleli M. Taipan Shiela S. Zapata Tricia Maria C. Pascua Ben Clarion R. Llantada Hazel B. Arreo Jennifer Sano Wilson D. Hindac Icarus S. Canam Ali A. Villar Florence A. Bulayo		
SNDP	Valentina Christie Rodriguez Phil Madeleine Panganiban Rizza Mae Mejia May Antoinette Ang Cladelsil Marie Vitalista Jenamae Daran Marie Angeli Felipe Suzette Anne Abad Kimberly Camania Regina Ballatong Jane Basilio Mildred Luna Lucky Erickson Carbonell Jonel Avanzado Frence Daius Balantin		
School Head & HLI Focals	Afonso Castaneda District	Janice R. Galicia Mecah P. Pandi Donald S. Calma Juvy S. Balatbat Mecah P. Pandi	Bernadeth C. Guilao Honey Lee Joy F. Pasigian Sharyn Gay G. Valin Analiza D. Namuro Roselyn D. Bagan
	Ambaguio District	Arsenia K. Odone Reynold B. Mariano Francisca K. Libuatan Gemma P. Mariano Raymundo Manawit Rita Gangano	Kathrina Jane D. Badua Arsenia L. Alis Mercy O. Agnahe Michelle L. Diclihon Felina M. Wagayon Marco-Jin D. Lacangan
	Aritao District	Oliver F. Tillama Lyndon Deo D. Reyes Leo V. Caldito James O. Lamsis	Jonalyn C. Ateño Adora M. Barbaza Claire P. Silawan Rochelle M. Pudiquet



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		Analie C. Daligcon	Purtina B. Fitong
	Bagabag District	Arnel A. Cunanan Florence L. Cunanan Emma Jane Reyes	Minette V. Fernandez Maricel L. Torio Freterose B. Cariazo Judy Antonette P. Natividad
	Bambang District	Dolores C. Andag Catherine C. Tactay Milabelle D. Cayat Amherstine Boy B. Bata	Rengelyn I. Manuel Marinelle S. Enclona Juliette B. Tindaan Jenifer D. Salcedo
	Bayombong District	Geraldine Galapon Elsie N. Bayle Hazan C. Daniel Leila C. Obaña Evangeline Magno Felicidad M. Bilag	Elsie M. Saquing Emalyn B. Licyayo Fenny T. Jose Jennyvie N. Guzman Rhea D. Ampa Angeline M. Fernandez
	Diadi District	Grace B. Tuguinay Rhea B. Attaban Digna M. Fernandez	Ramilton Aydinan Sol Rhea R. Pascua Jonalyn A. Pinson
	Dupax Del Norte District	Emelia H. Midon Leony D. Palbusa Omargy T. Apasao Frederick C. Albino Jerry B. Guzman	Joice A. Elia Joyce G. Billao Lunita C. Tayaban Rosel M. Blas Jenefer P. Vicente
	Dupax Del Sur District	Ronie P. Delos Santos Elmer B. Betawang Mildred D. Pocquias Robert E. Lazaro Hector D. Lacandazo Elsie A. Collantes Morris B. Dawan Leny Lyne P. Manuel	Karen Maye M. Erfe Myla N. Guzman Norefai B. Umis Geraldin A. Besso Esmeralda B. Sagario Annie D. Banih Mona C. Osgao Leny Q. Orena
	Kasibu District	Abigail Ethel D. Culiao Karen B. Humiwat Flordeliz G. Pumihic MELCHOR M. BACOF Leonard Francis T. Jasmin Dixon L. Bagasin Alexander O. Trinidad Jennifer L. Daulayan Bernadette P Gumawi Racquel R. Tigo Vilma P. Talango Melchor M. Bacoy	Julibeth B. Madumme Merva U. Ollagon Sheryl L. Apangkay Marites K. Agaloos Lucia G. Dimwag Renalet S. Watan Eden D. Akiangan Rubelyn Jade P. Baglan Hazel Faith P. Humiwat Chica May H. Tayaban Aurora T. Dulnuan Shiella B. Bungay
	Kayapa District	Miya S. Ingusan Antonina D. Palma	Lita P. Backiawan Carlita T. Gal- Ud



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		Clinton Kidmano Saquing P. Timama Crisanta B Wasit Eleonor U. Davis Ricky T. Balong Nieves M. Kimo Herbert Puagan Abraham Sokoken Virginia B. Aroco	Edelito Plucena Marijem J. Bugnay Mercy C. Tipal Remy T. Sabino Elizabeth H. Lacquias Rhoda M. Palcay Lorena Tindaan Abegail P. Bao-et Romelyn A. Calantas Adona L. Sinacay
	Quezon District	Benedick B. Mahor Jenny C. Damaso Jayson P. Oyagon	Kristine Anne M. Daleon Maribeth S. Guilao Jonibeth C. Tayaban
	Santa Fe District	Estela B. Poudyal Vinus C. Daniel Ester T. Ullani Darlene C. Derije Iluminada C. Dapig	Marie Donna B. Arevalo Jonalyn P. Alvarez Niki P. Tucay Marietta V. Pudonan Almera T. Belington
	Solano District	Rosemarie D. Pale	Elsie G. Puddog Zoraida Gabanes
	Villa Verde District	Ronald C. Aquino Virgilio J. Maurera Teddy A. Buduan	Mylene B. Miculob Florilyn P. Maurera Jerome D. Garcia

NORTH				
CLUSTER	SHNU	ASSIGNED SNDPs	SCHEDULE	VENUE
Bayombong-Solano-Quezon	Julius Michael Panganiban Lovelyn C. Cambaliza Marilou C. Roderos Sigrid Aleli M. Taipan	Phil Madeleine Panganiban Cladelsil Marie Vitalista Jonel Avanzado Regina Ballatong	July 25-26	Pasalubong Center, Solano, NV
Diadi-Bagabag-Villaverde	Shiela S. Zapata Tricia Maria C. Pascua Aaron Paul Bernas	Suzette Abad May Antoinette Ang Lucky Erickson Carbonell Marie Angeli Felipe		LGU Conference Hall, VillaVerde
Kasibu East	Ben Clarion R. Llantada	Phil Madeleine Panganiban Cladelsil Marie Vitalista Jonel Avanzado Regina Ballatong	August 1-2	Kasibu East CS Gym
Ambaguio	Florence A. Bulayo Aaron Paul Bernas	Suzette Abad May Antoinette Ang Lucky Erickson Carbonell		Ambaguio Central School Gym



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Kasibu West	Ben Clarion R. Llantada	Marie Angeli Felipe Regina Ballatong Rizza Mae Mejia Cladelsil Vitalista Marie Angeli Felipe Jane Basilio Suzette Abad Jenamae Daran	August 8-9	Kasibu Central School Canopy
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SOUTH				
CLUSTER	SHNU	ASSIGNED SNDPs	SCHEDULE	VENUE
Aritao-Santa Fe	Rudy S. Agustin Hazel B. Arreo	Rizza Mae Mejia Valentina Christie Rodriguez Jane Basilio	July 25-26	Aritao Central School Gabaldon Hall
Bambang-Dupax del Norte	Jennifer Sano Wilson D. Hindac	Mildred Luna Frence Daius Balantin Jenamae Daran		Bambang Central School Conference Hall
Kayapa	Icarus S. Canam	Rizza Mae Mejia Valentina Christie Rodriguez Jane Basilio	August 1-2	Kayapa Central School Gym
Dupax Del Sur	Hazel B. Arreo	Mildred Luna Frence Daius Balantin Jenamae Daran		LGU Conference Hall, Dupax Del Sur
Alfonso Castaneda	Ryan Christopher A. Buccat Aaron Paul Bernas Rudy S. Agustin Ali A. Villar	Kimberly Camania Phil Madeleine Panganiban May Antoinette Ang Lucky Erickson Carbonell Jonel Avanzado Daius Balantin Mildred Luna Valentina Rodriguez	August 8-9	Alfonso Castaneda Central School Gym



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Title of Activity: Conduct of Healthy Learning Institutions In-Service Training of Last Mile Elementary School

Program of Activities

Day 1

	Topic/Activity	Responsible Person
8:00-8:30	Arrival and Registration of Participants	Program Management Team
8:30-8:45	Preliminaries ▪ Pambansang Awit ▪ Opening Prayer ▪ National Quality Policy	AVP AVP AVP
8:45-9:00	Welcome Address	School Head- Host School/ District
9:00-9:10	Opening Remarks	
9:10-9:30	Introduction of Participants	SNDP
9:30-10	Session I. Introduction to Health Learning Institutions	School Head of LMES
10:00-11:30	Session II. Referral and Assessment Mechanisms	Nurse 2
12:00-1:00	LUNCH BREAK	LUNCH BREAK
1:00-4:00	Session III. Starting and Sustaining Clubs	HLI Focal
4:00-5:00	Learning Insights	

Day 2

8:00-8:30	Recap of Learning from Day 1	SNDP
8:30-10:00	Session IV. First Weeks of Classes	School Head of LMES
10:00-11:30	Session V. Integrating and Highlighting	HLI Focal
12:00-1:00	LUNCH BREAK	LUNCH BREAK
1:00-4:00	Session VI. Working with Parents	SNDP
4:30-5:00	Learning Insights	
	Closing Remarks	