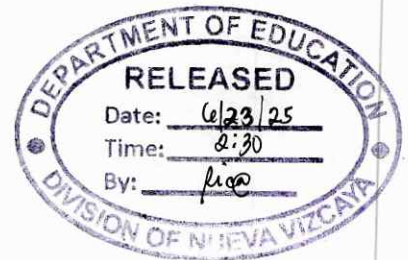




Republic of the Philippines
Department of Education
Region II – Cagayan Valley
Schools Division of Nueva Vizcaya



20 June 2025

DIVISION MEMORANDUM
No. 270, s. 2025

**6th REGULAR DIVISION
MANAGEMENT COMMITTEE (MANCOM) MEETING**

To: Assistant Schools Division Superintendent
Chief, School Governance and Operations Division
Chief, Curriculum Implementation Division
Public Schools District Supervisor/District In-Charge
School Heads Public Elementary, Secondary & Integrated Schools
All others concerned

1. This Office announces the conduct of the **6th Regular Division ManCom Meeting** to be held at **Lower Magat Eco-Tourism Park, Poblacion, Diadi, Nueva Vizcaya** on **June 27, 2025 at 8:00 in the morning**. Breakfast will be served from 7:00-7:50 AM. The meeting will be hosted by the Districts of Diadi and Villaverde.
2. The Division ManCom Meeting Agenda are the following:
 - a. Updates & Reminders: CID, SGOD & OSDS
 - b. ASDS Updates
 - c. Other Matters
 - d. SDS hour
3. The ManCom Meeting participants are the SDO ExeCom Members, Education Program Supervisors, District Supervisors and District In-Charge and all full-fledged school heads of Elementary, Secondary and Integrated public schools. All participants are requested to attend in their *modern Filipiniana attire*.
4. The meals and snacks of the SDO ExeCom shall be charged against the Division MOOE while the remaining participants are requested to pay a Registration Fee of One Thousand Pesos (P1000.00) to cover expenses for breakfast, 2 snacks & lunch, and other incidental expenses charged to local funds subject to usual accounting guidelines, rules and regulations.
5. For information, guidance and compliance.

ORLANDO E. MANUEL PhD., CESO V
Schools Division Superintendent



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Republic of the Philippines
Department of Education
Region II – Cagayan Valley
SCHOOLS DIVISION OF NUEVA VIZCAYA

Enclosure to DM No. 270, s. 2025

6th Regular Division ManCom Meeting

June 27, 2025

Lower Magat Eco-tourism Nueva Vizcaya

A. Expected Participants

No Participants

1

SDO

OSDS

(3) : Emerson B. Balut CPA, Jeassel J. Alayu & Rosula M. Balberan

(1) : Atty. Julius Caesar G. Domingo, CPA

(2) : Gaye D. Castillo, Maricar M. Valido

(1) : Princess C. Aquitania

(1) : Ezekel C. Garing

SGOD

(1) : Melany M. Asuncion PhD

(4) : Noli Mar M. Navarro EdD, Florence F. Esparrago, Roscoe N. Gacusana PhD,
Rommel S. De Gracia PhD

(1) : Romeo Emmanuel C. Yarcia III

(1) : Christopher Dominguez

(3) : Dr. Ryan Christopher Buccat, Dr. Epifania P. Tumaliuan, Rudy S. Agustin

(2) : Maria Teresa B. Iglesia, Marc Henrick R. Nicanor

CID

(10): Dindo John H. Moreno PhD, Orlando D. Vicente PhD,
Macrino A. Raymundo PhD

Nimfa Norie A. Aquino PhD, Maria Concepcion D. Absalon PhD,

Ronie B. Bibas EdD, Roger S. Sebastian PhD, Bermelita E. Guillermo PhD

Hilda D. Aragon PhD, Wilhelmina B. Castro PhD

(2) : Chester S. Cortez, Maria Victoria A. Padro

Top Management

(2) : Romulo S. Ancheta PhD, Maricel S. Franco PhD, CESE

(2) : Adonis C. Ceperez EdD, CESE

Orlando E. Manuel PhD, CESO V

*ManCom Secretariat & Documenters: Melany M. Asuncion, Dindo John H. Moreno,
Bermelita E. Guillermo, Princess C. Aquitania, and Florence F. Esparrago,
Maria Victoria Padro, Chester Cortez and Ezekel C. Garing*

2 **Districts** : 23 PSDS/DICs

3 **Schools** : 237 School Heads

Secondary : 47 Secondary School Heads

Elementary: 190 Elementary School Heads (full-fledged Head
Teachers and Principals



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 Region II – Cagayan Valley
 SCHOOLS DIVISION OF NUEVA VIZCAYA

B. Activity Matrix

Topic/Agenda	Discussant/ In-charge
I. Preliminaries: Host District	
National Anthem Prayer Recitation of the NQMS Opening Remarks Message	Host District
II. Meeting Proper : Melany M. Asuncion, Moderator <p style="text-align: center;">Adonis C. Ceperez EdD, CESE <i>Assistant Schools Division Superintendent</i> <i>Presiding Officer</i></p> <p style="text-align: center;">Orlando E. Manuel PhD, CESO V <i>Schools Division Superintendent</i> <i>Consultant</i></p>	
<ul style="list-style-type: none"> • Certification of Quorum • Actions Taken from the Minutes of the Previous Division ManCom Meeting • Updates & Reminders 	Princes C. Aquitania, HRMO <i>HRMO, ManCom Secretariat</i> Dindo John H. Moreno, PhD <i>EPS, ManCom Secretariat</i> Maricel S. Franco PhD, CESE <i>Chief, CID</i> Romulo S. Ancheta PhD <i>Chief, SGOD</i> Princes C. Aquitania <i>HRMO</i>
<ul style="list-style-type: none"> • CID • SGOD • OSDS 	
<ul style="list-style-type: none"> • ASDS Updates 	Adonis C. Ceperez EdD, CESE <i>Asst. Schools Division Superintendent</i>
<ul style="list-style-type: none"> • SDS hour 	Orlando E. Manuel PhD, CESO V <i>Schools Division Superintendent</i>
III. Meeting Adjournment	