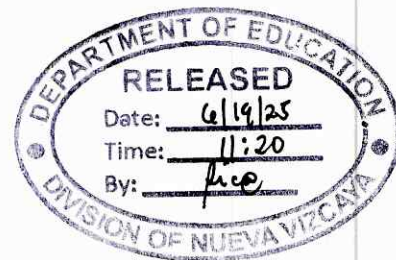




Republic of the Philippines
Department of Education
REGION II – CAGAYAN VALLEY
SCHOOLS DIVISION OF NUEVA VIZCAYA



18 June 2025

DIVISION MEMORANDUM

No. **264**, s. 2025

STAFF ORIENTATION WORKSHOP (SOW) FOR THE CONDUCT OF 10TH DBERC

To: Assistant Schools Division Superintendent
Chief - School Governance and Operations Division
Chief - Curriculum Implementation Division
Public Schools District Supervisors/District In-Charge
Public Elementary and Secondary School Heads
All others concerned

1. In support to the implementation of DepEd Order Number 16, s. 2017 known as Research Management Guidelines, the Schools Division Research Committee (SDRC) informs the Division Research Technical Working Group Members of the conduct of Staff Orientation Workshop (SOW) on June 20, 2025 (Friday), from 8:00AM to 5:0PM at the SDO Conference Han, Bayombong, Nueva Vizcaya.
2. The objectives of the said activity are to:
 - a. prepare logistics requirements for the conduct of 10th Division Basic Education Research Conference;
 - b. prepare the slide decks and session guides for the said L&D; and,
 - c. assign the complete-staff-work (CSW) for the project.
3. Refer to Enclosure 1 for the list of participants for conduct of the Staff Orientation Workshop.
4. Members of the DRTWG who are teachers are directed to prepare their Instructional Plan (IP) duly approved by their school head to minimize disruption of classes.
5. The DRTWG members are requested to bring their laptop for the workshop.
6. For information, guidance and compliance.


ORLANDO E. MANUEL PhD, CESO V
Schools Division Superintendent

06-2025-294

Encl. As stated
References: DepEd Order 16, s. 2017



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Enclosure 1 to Division Memorandum No. 244, S. 2025

Participants for the conduct of the Staff Orientation Workshop.

Name	School/Office	Position/Designation
1. Rommel S. de Gracia	SDO – SGOD PAR	SEPS, DRTWG Member
2. Leonard Francis T. Jasmin PhD	Kakiduguen ES	P1, DRTWG Member
3. Jayson D. Velasco DIT	Dupax del Sur NHS	HT III, DRTWG Member
4. Mark Anthony I. Gano PhD	Pinayag NHS	HT I, DRTWG Member
5. Dolores A. Santos	Bonfal NHS	TIII, DRTWG Member
6. Aruel Flores Delim Jr	Santa Fe NHS	TIII, DRTWG Member
7. Kevin P. Aquino	Bugkalot NHS	TIII, DRTWG Member
8. Rodny Giverson V. Garcia	Uddiawan NHS	TIII, DRTWG Member
9. Edison A. Lopez	Bonfal NHS	TIII, DRTWG Member
10. Mylene O. Castro PhD	Dupax del Norte NHS	MTII, DRTWG Member
11. Francis Di-At	NVGCHS	TIII, DRTWG Member
12. Den Mark Lorenzo	Solano HS	Teacher III, DRTWG
13. Clydinne A. Ballon	SDO-SGOD PAR	Secretariat

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