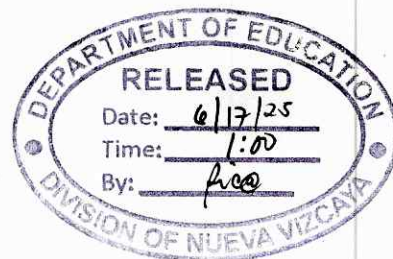




Republic of the Philippines
Department of Education

Region II – Cagayan Valley
SCHOOLS DIVISION OF NUEVA VIZCAYA



June 17, 2025

DIVISION MEMORANDUM

No. 259, s. 2025

**DIVISION STAFF ORIENTATION WORKSHOP (DSOW) FOR
THE CAPACITY BUILDING FOR SDO PERSONNEL ON
PROFESSIONAL-GRADE DEPED SOFTWARE**

TO: Assistant Schools Division Superintendent
Chief, Curriculum Implementation Division
Chief, School Governance and Operations Division
Education Program Supervisors
Schools District Supervisors/Districts-in-Charge
Public Secondary and Elementary School Heads
All others concern

1. This Division, through the Office of Schools Division Superintendent-Information and Communication Technology Unit (OSDS-ICTU), informs the members of the Program Management (PMT) re conduct of a Division Staff Orientation Workshop (DSOW) for the Capacity Building for SDO Personnel on Professional-Grade DepEd Software on June 20, 2025 (1:00PM) via Zoom, link will be sent via email.


2. The activity aims to:

- a. Review the slide decks and other materials for the training; and
- b. Finalize the training matrix.

3. The participants of the DSOW include:

No.	Name	Position	Station
1.	Ezekel C. Garing	ITO-1	OSDS-ICTU
2.	Howard Jean Francois Doles II	ADA VI	OSDS-ICTU
3.	Kennedy W. Guzman	ICT Staff	OSDS-ICTU
4.	Angielyn M. Garing	Teacher III	NVGCHS
5.	Rostom H. Pon-Elban	Teacher II	Diadi NHS
6.	Niko Neal P. Fariñas	Teacher III	Bintawan NHS

4. For information, guidance, and compliance.


ORLANDO E. MANUEL PhD, CESO V
Schools Division Superintendent
06-2025-291



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