



June 9, 2025

REGIONAL MEMORANDUM

No. **267**, s. 2025

To : **The Schools Division Superintendents**
All Others Concerned
This Region

DELIVERY AND INSPECTION OF 2025 DCP PACKAGES
SMART TV (STV) FOR REGION 02

1. Please be informed of the on-going delivery of the abovementioned items, procured by this Office, with the Information and Communication Technology Unit (ICTU), Office of the Regional Director, as end-user, and delivered by Lhantz CJ Trading and Computer Center, Inc., San Fernando, Pampanga.
2. Hereunder are the following total allocations per school division, to wit:

DIVISION	TOTAL QUANTITY ALLOCATION
BATANES	60
CAGAYAN	570
CAUAYAN CITY	85
CITY OF ILAGAN	85
ISABELA	515
NUEVA VIZCAYA	285
QUIRINO	115
SANTIAGO CITY	50
TUGUEGARAO CITY	45
TOTAL	1,810

3. Strict Adherence to the provisions of DepEd Order No. 041, s. 2021, titled "Inspection and Acceptance Protocols for the Procurement of Goods in the Department of Education," and the Joint Memorandum on the Updated Guidelines on the Conduct of Regional Early Procurement Activities (EPA) for the FY 2025 DepEd Computerization Program (DCP), dated November 13, 2024 shall be strictly followed.
4. For the necessary documents in this regard, like Delivery Receipts (DRs), Inspection Acceptance Reports (IARs) and Inventory Transfer Reports (ITRs) (GAM 2015 Form) shall be submitted to the suppliers as supporting documents for their claims, and the original copy of the forms to the Regional Office within three (3) days after the inspection and acceptance.



Republic of the Philippines
Department of Education
Region II - Cagayan Valley

5. Attached is the list of recipient schools, for your reference.
6. Strict compliance by the concerned officials is hereby enjoined.

BENJAMIN D. PARAGAS PhD, CESO III
Director IV/Regional Director



MEMORANDUM		Date: 6/17/25	Released (Records):
To:	<input checked="" type="checkbox"/> PSDS/DICs	<input checked="" type="checkbox"/> Elem/Sec School Heads	
	<input type="checkbox"/> Private Schools	<input checked="" type="checkbox"/> Others:	
For:	<input checked="" type="checkbox"/> Information	<input checked="" type="checkbox"/> Dissemination	
	<input checked="" type="checkbox"/> Guidance	<input checked="" type="checkbox"/> Strict Compliance	
 ORLANDO E. MANUEL PhD., CESO V Schools Division Superintendent			
By:	<input checked="" type="checkbox"/> ASDS <input type="checkbox"/> CID Chief <input type="checkbox"/> SGOD Chief <input type="checkbox"/> AO <input type="checkbox"/> Alty	Signature:	

ASD:JMM/vps