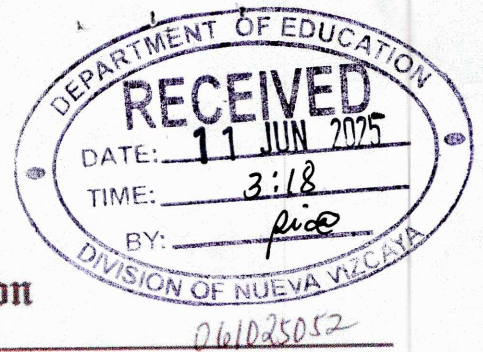




Republic of the Philippines
Department of Education
REGION II-CAGAYAN VALLEY



June 9, 2025

REGIONAL MEMORANDUM

No. **263**, s. 2025

**MONITORING ON THE OPENING OF CLASSES
FOR SCHOOL YEAR 2025-2026**

To: The Schools Division Superintendents

1. Pursuant to DepEd Order No. 12, s. 2025 on School Calendar of Activities for the School Year 2025-2026, the Department of Education Regional Office 02 ensures smooth opening of classes on June 16, 2025.
2. In order to ascertain that the public and private elementary and secondary schools and ALS community learning centers in Region 02 start the academic classes for school year 2025-2026 on time, Staff from this Office shall conduct a regionwide-school monitoring from June 16- 20, 2025.
3. Specifically, this monitoring activity aims to:
 - a) gather data on the extent of actual in-school learners for SY2025-2026;
 - b) conduct a thorough inventory of learning resources to be utilized throughout the school year, assessing availability, quality, and relevance;
 - c) recognize and document milestones achieved in the preparation for the school year;
 - d) identify issues and concerns that may affect effective planning, considering indicators that could aid in planning for technical assistance; and
 - e) ensure that the public and private schools start academic classes on time.
4. The list of Regional Monitoring Team is hereto attached for reference.
5. Travelling and other incidental expenses of the regional monitoring team shall be charged against Basic Education Curriculum (BEC), MOOE/local funds subject to usual accounting and auditing policies, rules and regulations.
6. The monitors shall submit their daily monitoring reports prioritizing

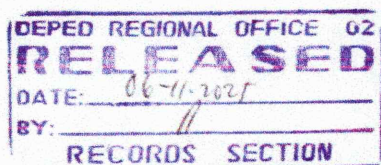
CIGPS and other concerns needing immediate attention via a google sheet to be provided later. A consolidated report must also be submitted on or before June 23, 2025, in the same virtual link.

7. The harvested data and information will serve as a basis for policy recommendations and technical assistance.

8. Relatively, an online orientation meeting will be held at 9:00 o'clock in the morning on June 13, 2025 with the link <https://tinyurl.com/Online-Orientation-Meeting>

9. For inquiries and assistance, please contact Dr. Octavio V. Cabasag at 09985385668 or email us at clmd.region2@deped.gov.ph.

10. Immediate and wide dissemination of this memorandum is desired.



BENJAMIN D. PARAGAS, PhD, CESO III
Director IV/Regional Director

Enclosures:

1. List of Regional Office Monitors
2. Monitoring Tool for the Opening of Classes, SY2025-2026
3. Monitoring Tool for the Strengthened Senior HS program

Reference: DO 12, s. 2025

To be indicated in the Perpetual Index
Under the following subjects:

OBE

LEARNERS

MONITORING

MEMORANDUM		Date: 6-13-25	Released/Recorded: /
To:	<input checked="" type="checkbox"/> PSDS/DICs	<input checked="" type="checkbox"/> Elem/Sec School Heads	
	<input checked="" type="checkbox"/> Private Schools	<input type="checkbox"/> Others:	
For:	<input checked="" type="checkbox"/> Information	<input checked="" type="checkbox"/> Dissemination	
	<input type="checkbox"/> Guidance	<input type="checkbox"/> Strict Compliance	
ORLANDO E. MANUEL PhD., CESO V Schools Division Superintendent			
By:	<input type="checkbox"/> ASDS	<input type="checkbox"/> CID Chief	<input type="checkbox"/> SCSO Chief
	<input type="checkbox"/> AD	<input type="checkbox"/> Acty	Signature: /

CLMD/ovc/ird/mft

**Regional Monitors for the Conduct of 2025 Oplan Balik Eskwela
June 16-20, 2025**

Schools Division	Staff	Position/ Designation	Remarks
Batanes	James D. Pamittan	EPS	Overall Shepherd/ Chairman for Batanes
	Tita Ubiña	ADAS II	Monitor
Cagayan			
CD1	Rizalino G. Caronan	EPS	Overall Shepherd/ Chairman for Cagayan
	Margie L. Cayetano	Librarian	Monitor
CD2	Marivic Somejo	EPS	Monitor
	Dr. Kae P. Mamba	Med Officer	Monitor
CD3	James D. Pamittan	EPS	Monitor
	Digna A. Turingan	EPS	Monitor
Cauayan City	Isagani R. Duruin	EPS	Overall Shepherd/ Chairman for Cauayan
	Ma. Theresa Tamayao	SEPS	Monitor
	Cheska Bulaqui	ADAS1	Monitor
City of Ilagan	Roderic B. Guinucay	EPS	Overall Shepherd/ Chairman for the City of Ilagan
	Ferdinand Gumabay	IT COS	Monitor
	Elvira Delos Santos	EPS	Monitor
Isabela			
CD1	Richard Ponthagban	EPS	Overall Shepherd/ Chairman for Isabela
CD2	Amir M. Mateo	PAU Head	Monitor
CD3	Dr. Ryan Pacquing	Dentist	Monitor
CD4	Ferdinand Narciso	PDO IV	Monitor
	Engr. Laurente Columna	Engr. III	Monitor
CD5	Joey Apolinario	EPS	Monitor
CD6	Joy F. Lopez	EPS	Monitor
Nueva Vizcaya	Denis M. Agbayani	EPS	Overall Shepherd/ Chairman for Nueva Vizcaya
	Carlos Bergonia	EPS	Monitor
	Ronnie Guilo	EPS	Monitor
Quirino	Rey A. Pascual	EPS	Overall Shepherd/ Chairman for Quirino
	Romeo A. Palattao	PDO II	Monitor
	Candido Corpuz	EPS	Monitor
	Daisy Doral	EPS	Monitor
Santiago City	Ronnie F. Tejano	EPS	Overall Shepherd/ Chairman for Santiago City
	Jocelyn M. Taguinod	TAS	Monitor
Tuguegarao City	Juvenal B. Agustin	EPS	Overall Shepherd/ Chairman for Tuguegarao City
	Tita Ubiña	ADAS II	Monitor
All Schools Division	Atty. Jose Mario Macarilay Rogie Sion Francis Deo Ventura Joselito Narag Romel B. Costales Zenaida Alejo Joy Soriano Octavio V. Cabasag	Chiefs, RO Functional Divisions	Advisers
	Florante E. Vergara Benjamin D. Paragas	Asst. Reg'l Director Regional Director	Consultants



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**MONITORING TOOL FOR THE OPENING OF CLASSES
SCHOOL YEAR 2025-2026**

Schools Division:	School ID:	School:
Schools Division Superintendent:	District:	School Address:
Date of Monitoring:	PSDS/DIC:	School Head:
Division/Regional Monitors:	Level:	<input type="checkbox"/> Public Purely Elem (K to 6 only) <input type="checkbox"/> Public Purely JHS only (G7 to G10) <input type="checkbox"/> Public Purely SHS only (G11-G12) <input type="checkbox"/> Public Secondary (G7 to G12) <input type="checkbox"/> Public Integrated (K to 10) <input type="checkbox"/> Public Integrated (K to 12) <input type="checkbox"/> Private Purely Elem (K to 6 only) <input type="checkbox"/> Private Purely JHS only (G7 to G10) <input type="checkbox"/> Private Purely SHS only (G11-G12) <input type="checkbox"/> Private Secondary (G7 to G12) <input type="checkbox"/> Private Integrated (K to 10) <input type="checkbox"/> Private Integrated (K to 12) <input type="checkbox"/> SUCs/LUCs Elem (K to 6 only) <input type="checkbox"/> SUCs/LUCs JHS only (G7 to G10) <input type="checkbox"/> SUCs/LUCs SHS only (G11-G12) <input type="checkbox"/> SUCs/LUCs Secondary (G7 to G12) <input type="checkbox"/> SUCs/LUCs Integrated (K to 10) <input type="checkbox"/> SUCs/LUCs Integrated (K to 12) <input type="checkbox"/> Others, Specify: <hr/>

Objectives:

- gather data on the extent of actual in-school learners for SY2025-2026.
- conduct a thorough inventory of learning resources to be utilized throughout the school year, assessing availability, quality, and relevance.
- recognize and document milestones achieved in the preparation for the school year.
- identify issues and concerns that may affect effective planning, considering indicators that could aid in planning for technical assistance; and
- ensure that the public and private schools start academic classes on time.



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A. Enrolment

A.1 Elementary Level

Grade Level	Actual Headcount			No. of Balik-Aral	No. of Transferred-in	No. of Transferred Out
	Male	Female	Total			
Kindergarten						
Grade 1						
Grade 2						
Grade 3						
Grade 4						
Grade 5						
Grade 6						
TOTAL						

A.2 Secondary Level

Grade Level	Actual Headcount			No. of Balik-Aral	No. of Transferred-in	No. of Transferred Out
	Male	Female	Total			
Grade 7						
Grade 8						
Grade 9						
Grade 10						
JUNIOR HS						
Grade 11						
Grade 12						
SENIOR HS						
GRAND TOTAL						

A.3 ALTERNATIVE LEARNING SYSTEM (ALS)

Level	Actual Headcount		
	Male	Female	Total
BLP			
Elem			
JHS			
SHS			
TOTAL			



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**A.4 SPECIAL CURRICULAR PROGRAMS (SCP) AND
SPECIAL INCLUSION PROGRAMS (SIP)**

Grade Level	SCP/SIP: _____			SCP/SIP: _____			SCP/SIP: _____			SCP/SIP: _____			SCP/SIP: _____		
	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T
Grade 1															
Grade 2															
Grade 3															
Grade 4															
Grade 5															
Grade 6															
ELEM															
Grade 7															
Grade 8															
Grade 9															
Grade 10															
JHS															
G-TOTAL															

B.1 Grade Level Assignments-Elementary

Grade Level	No. of Organized Classes	No. of Teachers Teaching Mono Grade Classes	If Multigrade schools, Total No. of Teachers handling Multigrade classes
Kindergarten			
Grade 1			
Grade 2			
Grade 3			
Grade 4			
Grade 5			
Grade 6			
Total			

B.2. Grade Level Assignments-Secondary

Grade Level	No. of Organized Classes	No. of Teachers
Grade 7		
Grade 8		
Grade 9		
Grade 10		
JHS		
Grade 11		
Grade 12		



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SHS		
G-TOTAL		

B.3 Data on Newly Approved Applications:

Directions : The monitor will look into the following documents, if the school has/have newly approved applications on the following:

☐ Establishment

☐ Conversion

☐ Elementary to Integrated School

☐ Non-implementing Units to Implementing Units

☐ Separation:

☐ Former School Name: _____

☐ New School Name: _____

☐ Renaming:

☐ Former School Name: _____

☐ New School Name: _____

☐ Additional Track/Strand/Specialization:

☐ _____

☐ _____

☐ _____

☐ Special Curricular Program/s:

☐ _____

☐ _____

☐ Pilot School for the Strengthened Senior High School Program (Attachment 3)

C. School Implementation and Supervisory Plan

Directions : The monitor will look into the following documents if there are, put a check mark on columns with evident or not evident and put remarks with significant observations.

Document	Evident	Not Evident	Remarks
Class and Teacher's Program for SY 2025-2026 duly signed and approved by the school/district/division office			



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Document	Evident	Not Evident	Remarks
Supervisory Plan for the Week/Month			
Updated/contextualized Calendar of Activities			
Updated SF7 (School Personnel Assignment List)			
Updated School Forms (BOSY) SF 1-School Registry Other forms that apply			
SIP/AIP alignment to the Basic Education Curriculum			
Others, pls. specify:			

D. Curriculum and Teaching

Directions: Look into the alignment of curriculum with the readiness of teachers to understand their teaching methods and how they adapt to diverse student needs. Check the box that corresponds to your answer in each item using the legend below.

Areas	Rating		Remarks
	Evident	Not Evident	
<p>a. Instructional Support for Teacher Effectiveness and Efficiency as to</p> <p><input type="checkbox"/> MELCs (printed/digitized)</p> <p><input type="checkbox"/> DLLs/DLPs updated, checked</p> <p><input type="checkbox"/> SLMs, LAS printed/digitized, utilized</p> <p><input type="checkbox"/> Ready Instructional Materials</p> <p><input type="checkbox"/> Provision of instructional facilities and tools such as laptop, printer, projector, TV</p> <p><input type="checkbox"/> Ready materials for IMs development such as cartolina, manila paper, ink, marker etc.</p> <p><input type="checkbox"/> Lesson Exemplars (LEs)</p>			
<p>b. Teacher Capability Building</p> <p><input type="checkbox"/> In service training for the opening of Classes, conducted</p> <p><input type="checkbox"/> Collaborative learning practices</p> <p><input type="checkbox"/> School Based Training for Teachers, Phase 2</p>			



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Areas	Rating		Remarks
	Evident	Not Evident	
c. Curriculum Contextualization <input type="checkbox"/> Harvested Storybooks <input type="checkbox"/> SIMs <input type="checkbox"/> Primers <input type="checkbox"/> School-based quality assured learning resources <input type="checkbox"/> Others: _____			
d. Readily available assessment of learning outcomes <input type="checkbox"/> Rubrics <input type="checkbox"/> Test Item Banks			

E. Learners' Access to Appropriate Learning Materials and Learning Resources
(Please see attached copy to be accomplished by the school head/school property custodian)

E. School Adherence to Guidelines on the Prevention of Covid 19 and Other Infectious Diseases

Indicators	Evident	Not Evident	Remarks
With functional washing facilities and clean comfort rooms			
With available alcohols, facemasks, liquid soaps in all rooms			
Classroom doors and windows are open for proper ventilation.			
Proper solid waste management and disposal is observed			
Constant information drives on infectious diseases and natural calamities			

G. Issues and Concerns on the Opening of Classes

Areas	Issues and Concerns	Activities/Interventions	Needs for Technical Assistance
Curriculum and Teaching ➤ Teaching loads ➤ Learner-teacher ratio ➤ Materials and others			



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Areas	Issues and Concerns	Activities/Interventions	Needs for Technical Assistance
Facilities and Equipment ➤ Classrooms ➤ Seats/chairs ➤ Tables ➤ Comfort rooms ➤ TVL equipment ➤ ScieMath equipment ➤ RV/Projector ➤ School library/hubs			
Learning Resources ➤ LMs ➤ TGs ➤ LAS ➤ TXs ➤ WSs			
Other Special Support Services ➤ Waiting area ➤ Learner Rights and Protection ➤ RDNEB/RDELC Corder			

H. General Observations:



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H. General Observations:

Monitored by: (RO Personnel)

Name and Signature:

Date:

Concurred by: (School Personnel)

Name and Signature:

Date:



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**MONITORING TOOL FOR THE PILOT SCHOOLS OF STRENGTHENED
SENIOR HIGH SCHOOL PROGRAM SCHOOL YEAR 2025-2026**

I. Demographic Profile

Schools Division:	School ID:	School:
Schools Division Superintendent:	District:	School Address:
Date of Monitoring:	PSDS/DIC:	School Head:
Division/Regional Monitors:	School Type: <input type="checkbox"/> Rural <input type="checkbox"/> Urban School Size: <input type="checkbox"/> Small <input type="checkbox"/> Medium <input type="checkbox"/> Large <input type="checkbox"/> Very Large Number of Shifts in SHS: _____	<input type="checkbox"/> Stand-alone SHS (G11-G12) <input type="checkbox"/> Public Secondary (G7 to G12) <input type="checkbox"/> Public Integrated (K to 12) <input type="checkbox"/> Private Purely SHS only (G11-G12) <input type="checkbox"/> Private Secondary (G7 to G12) <input type="checkbox"/> Private Integrated (K to 12) <input type="checkbox"/> Others, Specify: _____

Objectives:

1. Assess the readiness of pilot schools in implementing the Strengthened SHS;
2. Identify key issues, challenges and gaps encountered during the pilot implementation phase; and
3. Document effective strategies and best practices that can be scaled, replicated or used for benchmarking purposes .

II. Executive Summary
Learners and Parents

INDICATOR	MEANS OF VERIFICATION	EVIDENT	NOT EVIDENT	REMARKS
Parent Attendance in the Orientation	Minutes of the Meeting/Accomplishment Report/Attendance Sheet/Photos			___#of parents
Learners' Attendance in the Orientation	Minutes of the Meeting/Accomplishment Report/Attendance Sheet/Pictures			___#of learners



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Learners' Attendance in Class (By Track)				
Pure Academic Track	Attendance Sheet/Class Seat Plan			___#of learners
Pure TechPro Track	Attendance Sheet/Class Seat Plan			___#of learners
Academic with Doorway	Attendance Sheet/Class Seat Plan			___#of learners
TechPro with Doorway	Attendance Sheet/Class Seat Plan			___#of learners

Teachers

INDICATOR	MEANS OF VERIFICATION	EVIDENT	NOT EVIDENT	REMARKS
Number of Teachers to teach				
a. Core Subjects only	Class Program/SF 7			___#of teachers
b. Academic Electives only	Class Program/SF 7			___#of teachers
c. Technical Professional Electives only	Class Program/SF 7			___#of teachers
d. Core and Academic Electives	Class Program/SF 7			___#of teachers
e. Core and TechPro Electives	Class Program/SF 7			___#of teachers
f. Acad and TechPro Electives	Class Program/SF 7			___#of teachers
g. Core, Acad, and TechPro Electives	Class Program/SF 7			___#of teachers
h. NC and TM Qualifications (Valid/Updated)	NC and TM Certificates			___#of teachers with NC ___#of teachers with TM

Resources and Partnerships



Address: Regional Government Center, Carig Sur, Tuguegarao City, 3500
Telephone Nos.: (078) 304-3855; (078) 396-9728
Email Address: region2@deped.gov.ph
Website: region2.deped.gov.ph





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Status of Facilities and Resources

(Indicate availability, sufficiency, and usability of the following)

Classrooms: _____

Laboratory Workshops: _____

Textbooks: _____

Lesson Exemplars: _____

Online Resources: _____

Linkages/Partner Immersion Centers/Industry (e.g., MOA, MOU, Partnership Letters): _____

Issues/Concerns/Recommendations/Solutions

Areas	Issues and Concerns	Recommendations/Solutions
Learners and Parents		
Teachers		
Laboratory Workshops		
Learning Resources		
Partners and Linkages		
Others		

Monitored by:

Concurred by: (School Head)

(Name and Position)

(Name and Position)