



Republic of the Philippines
Department of Education
REGION II – CAGAYAN VALLEY
SCHOOLS DIVISION OF NUEVA VIZCAYA

20 MAY 2025

DIVISION MEMORANDUM

No. 222, s. 2025

**CONDUCT OF CAPABILITY BUILDING ON LEARNERS' INFORMATION
SYSTEM AND ENHANCED-BASIC EDUCATION INFORMATION
SYSTEM (E-BEIS) CUM VALIDATION OF THE NATIONAL
SCHOOL BUILDING INVENTORY (NSBI)**

To: Assistant Schools Division Superintendent
Chief - School Governance and Operations Division
Chief - Curriculum Implementation Division
Public Schools District Supervisors/District In-Charge
Public Elementary and Secondary School Heads
All others concerned

1. In line with **DepEd Order No. 1, s. 2017** known as the **Guidelines on the National Inventory of DepEd Public School Buildings** and **DepEd Order No. 52, S. 2016** known as **Data Collection of Basic Education Statistics in the Learner Information System and Enhanced Basic Education Information System**, this Office through the School Governance and Operations Division – Planning and Research Section announces the conduct of **LIS/E-BEIS Data Collection Orientation cum NSBI Data Validation** on **May 27 and May 29-30, 2025** at the **SDO-Conference Hall, Bayombong, Nueva Vizcaya**.

2. This L&D activity aims to:

- a. orient Administrative Officer II and Administrative Assistant III in-charge of the LIS and EBEIS including NSBI data collection;
- b. ensure updated, accurate and comprehensive Basic Education Statistics Data of SDO-NV ready for use in planning, budgeting, resource allocating and other decision-making purposes;
- c. validate the submitted online data in the LIS and E-BEIS.

3. The participants of the said activity will be the Administrative Officer II/Administrative Assistant III of the Schools in-charge of the LIS/E-BEIS and NSBI. The breakdown are as follows:

No.	Target Participants	Number of Expected Participants
1	Administrative Officer II/Administrative Assistant III	382
2	Performance Management Team	15
	Total	397

*See separate sheet for the schedule of the district




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4. The program management team (PMT) will be as follows:

Name of Personnel	Position/School /Office	Role
1. Romulo S. Ancheta PhD	Chief - SGOD	Lead Facilitator
2. Rommel S. de Gracia	SEPS-SGOD	Facilitator
3. Romeo Emmanuel C. Yarcia II	Planning Officer III	Facilitator
4. Clydinne A. Ballon	Admin Asst - PAR	Facilitator
5. Jayson D. Velasco DIT	HTIII – Dupax Del Sur HS	Facilitator
6. Crisanto M. Matias Jr	Engr. Assistant	Facilitator
7. Knyreen Bianca Carnate	Engr. Assistant	Facilitator
8. Christopher Dominguez	Technical Assistant III	Facilitator
9. Howard Jean Francois V. Doles V		Facilitator

5. The participants are requested to bring the following:
- soft and hard copies of the NSBI Form;
 - site development plan;
 - laptop and extension cords; and,
 - if necessary, document requirements for pending issues in the LIS impeding to the EOSY finalization.
6. Snacks and meals will be served to the participants, SDRC and technical working group and technical support members.
7. Travel and other allowable expenses of the participants shall be charged against their local funds subject to the usual accounting and auditing rules and regulations.
8. Participants may communicate to Romeo Emmanuel C. Yarcia II, Planning Officer III for other inquiries including SIL-BTC accommodation.
9. Immediate dissemination and compliance of this Memorandum to all concerned is directed.


ORLANDO E. MANUEL PhD, CESO V
Schools Division Superintendent

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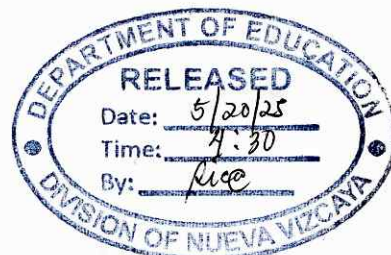
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Encl.:

As stated

References:

DepEd Order No. 52, S. 2016





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Enclosure to Division Memorandum No. 222, s. 2025

Schedule of Districts in the LIS/EBEIS Orientation

District	No. of Pax	Schedule Date	Time
Dupax del Sur	20	May 27, 2025	1:00-5:00 pm
Eastern Kayapa	24		
Kasibu East	13		
Kasibu West	27		
Western Kayapa	24		
Bagabag I	15	May 29, 2025	8:00 am-12:00 nn
Bagabag II	13		
Bambang I	18		
Dupax del Norte I	15		
Bambang II	14	May 29, 2025	1:00-5:00 pm
Bayombong I	14		
Bayombong II	17		
Dupax del Norte II	12		
Diadi	20	May 30, 2025	8:00 am-12:00 nn
Solano I	12		
Solano II	15		
Villaverde	13		
Quezon	21		
Ambaguio	20	May 30, 2025	1:00-5:00 pm
Sta. Fe	17		
Alfonso Castañeda	13		
Aritao I	13		
Aritao II	14		

NOTE: Elementary and Secondary schools are required to have representatives.