



Republic of the Philippines  
**Department of Education**  
Region II – Cagayan Valley  
SCHOOLS DIVISION OF NUEVA VIZCAYA

16 May 2025

**DIVISION MEMORANDUM**

No. 219 s. 2025

**DIVISION OPLAN BALIK ESKWELA PUBLIC ASSISTANCE COMMAND CENTER  
(OBE-PACC)**

To: Assistant Schools Division Superintendent  
Schools Governance and Operations Division Chief  
Curriculum Implementation Division Chief  
Public Schools District Supervisors/District In-Charge  
Secondary School Heads  
All others concerned

1. The Department of Education Memorandum No. PAS OD-019, s. 2025 stipulates that the regional, division, district and schools shall set up the Oplan Balik-Eskwela Public Assistance Command Center (OBE-PACC) to proactively address enrolment-related queries and concerns from general public ahead of the upcoming school year 2025-2026.

2. The following shall be the composition of the Division OBE-PACC for SY 2025-2026, to wit:

Chairperson : **ORLANDO E. MANUEL PhD, CESO V**  
Schools Division Superintendent

Co-Chairperson : **ADONIS C. CEPEREZ EdD, CESE**  
Asst. Schools Division Superintendent

Vice Chairperson : **ATTY. JULIUS CAESAR G. DOMINGO, CPA**  
Attorney III/Public Assistance Coordinator

Members : **ROMULO S. ANCHETA, PhD**  
Chief, SGOD

**MARICEL S. FRANCO PhD, CESE**  
Chief, CID

**MARITESS E. VIDAD**  
Administrative Officer V

**MELANY M. ASUNCION, PhD**  
EPS, SGOD



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**DINDO JOHN H. MORENO PhD**  
EPS/Division Information Officer

**NOLI MAR M. NAVARRO PhD**  
SEPS, SMME

**ROMMEL S. DE GRACIA PhD**  
SEPS, PAR

**ROSCOE N. GACUSANA EdD, RGC**  
SEPS, SMAN

**JULIUS C. CALANGAN**  
EPS II, SMME

**MARIA THERESA B. IGLESIA**  
Project Development Officer II  
-DRRM

**EZEKIEL C. GARING**  
Information and Technology Officer

**ROMEO EMMANUEL C. YARCIA II**  
Planning Officer III

**MARC HENRICK NICANOR**  
PDO I - YFP


3. The Division OBE-PACC shall serve as an information and complaints processing and routing mechanism. It shall perform the duties and responsibilities as:

- a. Receive, process and respond to simple queries, information requests, and complaints from the public, including those forwarded by other DepED offices;
- b. Assist in the dissemination and clarification of DepED policies, programs, projects and processes, particularly those relevant to the opening of classes;
- c. Correctly identify and coordinate with the concerns that will require the specific offices appropriate action; and
- d. Monitor, document and submit reports on all issues and concerns received by the OBE-PACC, including the action taken.



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4. All schools are expected to activate their respective Oplan Balik Eskwela (OBE) Public Assistance Command Center (PACC) through the assistance of the District Heads.
5. All expenses incurred during the conduct of the 2025 OBE shall be charged to local funds subject to usual accounting and auditing rules and regulations.
4. For immediate dissemination, guidance and strict compliance.

  
**ORLANDO E. MANUEL PhD, CESO V**  
Schools Division Superintendent

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