



Republic of the Philippines  
**Department of Education**  
Region II – Cagayan Valley  
SCHOOLS DIVISION OF NUEVA VIZCAYA

**UNNUMBERED MEMORANDUM**

**TO:** Chief, School Governance and Operations Division  
Chief, Curriculum Implementation Division  
Public Schools Division Supervisors & District In-Charge  
All others concerned

**FROM:** **ORLANDO E. MANUEL PhD, CESO V**  
Schools Division Superintendent

**DATE :** April 21, 2025



**SUBJECT : REPLACEMENT OF ATHLETE IN BOXING AND SCHEDULE OF 2025 CAVRAA MEET BEST PERFORMING TEAM IN DISCIPLINE AND GATEKEEPING**

1. This Office announces the replacement of athlete in Boxing : Jherwin Guinobang who will be replaced by JOSEN GRAY G. DELA CRUZ of Dupax Del Norte National High School, Malasin, Del Norte, Nueva Vizcaya. He is advised to report at Santiago City National High School, Calaocan, Santiago City effective today and comply with the documentary requirements for RSAC evaluation. The school head is requested to facilitate the safe arrival of the athlete in the delegation billeting school.
2. Meanwhile, the Best Performing Team for Discipline and Gatekeeping are advised to report at Santiago City National High School, Calaocan, Santiago City and adhere to the schedule and roles and responsibilities as attached herein.
3. For information, guidance and compliance



Republic of the Philippines  
Department of Education  
Region II – Cagayan Valley  
SCHOOLS DIVISION OF NUEVA VIZCAYA

**SCHEDULE OF BEST PERFORMING TEAM : DISCIPLINE AND GATE KEEPING**

APRIL 16-27, 2025 Santiago City High School

DATE	DEAN OF MEN	TIME OF DUTY	DEAN OF WOMEN	TIME OF DUTY
April 16 am -19 pm <i>TEAM LEADER:</i> <b>MONALIZA CABATO</b>	1. LEMUEL P. SANTOS 2. LORETO T. ALAMAN 3. JERRY B. LAZARO 4. RICHARD S. MADRIAGA	6:00PM- 6:00AM	1. CARMELITA PALE 2. MONALIZA CABATO 3. MAELYN DIANNE B. BOY 4. MARILYN SERAPON	6:00AM- 6:00PM
April 20 -23 Turned over is 6pm of 19 <i>TEAM LEADER:</i> <b>MARIVIC BACUD</b>	1. CESARIO MARIANO 2. ARNEL PANGANIBAN 3. EDDIE TUMACDER 4. ALANO D. MENDOZA	6:00PM- 6:00AM	1. MARIVIC C. BACUD 2. XIELO CABICO 3. LINA PAL-EC 4. JACKIELOU M. CALIBUSO	6:00AM- 6:00PM
APRIL 24-27 Turned over is 6 pm of 23 <i>TEAM LEADER:</i> <b>EDWARD SANTIAGO</b>	1. MARLON BUTAY 2. EDWARD SANTIAGO 3. DONALD CALMA 4. ONOFRE MOLINA	6:00PM- 6:00AM	1. RUBILYN GAJO 2. IMELDA S. MORENO 3. JOSIE L. CONDE 4. JACQUELYN ESTIMADA	6:00AM- 6:00PM

**Reminder to the Team Leader:**

Ensure complete attendance, promptness and commitment of all members concerned during the duration of their scheduled dates





Republic of the Philippines  
**Department of Education**  
Region II – Cagayan Valley  
SCHOOLS DIVISION OF NUEVA VIZCAYA

DUTIES AND RESPONSIBILITIES  
OF THE BEST PERFORMING TEAM FOR DISCIPLINE AND GATEKEEPING  
FOR THE 2025 CAVRAA

1. The members of the BPT for Discipline and Gatekeeping is composed of the district heads with the identified roles and responsibilities during the CAVRAA from April 16-27,2025.
2. The members shall monitor the delegation facilities like sleeping quarters, equipment/ paraphernalia's, dining hall, storage room, clinic and others.
3. They shall employ friendly disciplinary measures whenever there are violations done by the members of the delegation .
4. Give updates, announcements and reminders through phone calls, face to face, bulletin boards, meetings and assemblies as scheduled.
5. The members shall resume duty for the delegation with observance of proper time turn over from 6am to 6pm strictly.
6. Monitor and request all coaches to be with their athletes wherever they go. BODY BODY SYSTEM is recommended.
7. Require all coaches, chaperons, trainers and all others concerned to observe "LEAVING WITHOUT PERMISSION IS PROHIBITED .
8. Strictly impose curfew hour at 9pm.
9. Monitor the meals of the athletes, coaches, trainers to ensure safety of everyone .
10. Monitor and check attendance of the coaches and chaperons and require them to stay with their respective quarters during night time.
11. Monitor and check any member of the delegation who enter or leave the quarter to register in the Gate Keeping Team.
12. Institute measures for the rewards and recognition for athletes ,coaches and other committees who deserve commendations.
13. Implementation of these duties shall be done with utmost sincerity and passion with LOVE for the delegation .

**DEAN OF MEN AND WOMEN**