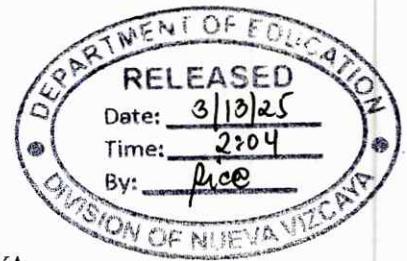




Republic of the Philippines
Department of Education
REGION II – CAGAYAN VALLEY
SCHOOLS DIVISION OF NUEVA VIZCAYA



13 March 2025

DIVISION MEMORANDUM
No. **137**, s. 2025

**COMPLETE STAFF WORK (CSW) FOR
SDO – NV LEARNING AND IMPROVEMENT FACILITATORS-TRAINERS (LIFT)
YEAR 05 CUM FLOR (FACILITATING, LISTENING, OBSERVING, AND
RENDITION) SKILLS**

To: Assistant Schools Division Superintendent
School Governance and Operations Division Chief
Curriculum Implementation Division Chief
Public Schools District Supervisors/District In-Charge
Public Elementary and Secondary School Heads
All others concerned

1. This Office through the Human Resource Development Unit (HRDU) of the School Governance and Operations Division (SGOD) announces the upcoming conduct of SDO– NV LIFT Year 05 Cum FLOR on March 25-26, and April 8, 2025 at Bagabag Teachers' Camp (BTC), Bagabag, Nueva Vizcaya, 8:00 am – 5:00 pm.
2. The activity aims to add to SDO Nueva Vizcaya's pool of recognized LIFT, specifically with the following objectives:
 - a. maintain the institutionalization of the system framework of the Learning and Development (L & D) Program of the Department of Education through a pool of learning facilitators;
 - b. strengthen the program delivery system of the L & D Program;
 - c. recognize the facilitating skills and speakership expertise of select human resources and utilize such in the conduct of the L & D Program.
3. Complete Staff Work (CSW) Orientation for the Program Management Team (**see Enclosure 1**) will be on March 17, 2025 @ 1:00 pm at the SDO Conference Hall.
4. Snacks during the CSW shall be charged to the Division HRTD Fund, while travel and other miscellaneous expenses, if any, of the members of the PMT shall be charged to their respective MOOE / local funds, subject to the usual accounting and auditing rules and regulations.
5. For dissemination, guidance, and strict compliance.

ORLANDO B. MANUEL PhD, CESO V
Schools Division Superintendent



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Republic of the Philippines
Department of Education
Region II – Cagayan Valley
SCHOOLS DIVISION OF NUEVA VIZCAYA

Enclosure No. 1 to Division Memorandum No. ____, s. 2025

**LIFT YEAR 5 cum FLOR
PROGRAM MANAGEMENT TEAM**

PROGRAM MANAGEMENT TEAM (PMT)			
No.	Name	Office / Unit	Position / L & Role
1	Florence F. Esparrago	SGOD	HT V/ OIC SEPS-HRD, L&D Lead Proponent
2	Herbert M. Mangabat	SGOD	OIC EPS II-HRD, Proponent/Tech. Logistics
3	Melany M. Asuncion PhD	SGOD	EPS, Process Observer, Facilitator
4	Rommel S. De Gracia PhD	SGOD	SEPS-PAR, Process Observer
5	Noli Mar M. Navarro PhD	SGOD	SEPS-SMME, Process Observer, QuAME Focal
6	Ronnie A. Bibas	CID	EPS, Process Observer, Facilitator
7	Macrino A. Raymundo EdD	CID	EPS, Process Observer
8	Marivic C. Bacud EdD	CID	PSDS, Process Observer, Facilitator
9	Roberto D. Cutillon	Diadi NHS	P-IV, Process Observer, Facilitator
10	Roselle R. Mendoza PhD	Ambaguio HS	P-III, Process Observer, Facilitator
11	Menalyn A. Salvador EdD	Quezon NHS	P-III, Process Observer
12	Luviminda A. Cordero EdD	Bambang NHS	P-IV, Process Observer
13	Anna Marie M. Jasmin	NVGCHS	AP II, Process Observer
14	Mikhael A. Raymundo	Abuyo NHS	P I, Process Observer
18	Clydinne A. Ballon	SGOD	ADAS III, Secretariat
20	Atty. Julius Caesar G. Domingo CPA	OSDS	Attorney III-TC Admin
21	Romulo R. Ancheta PhD	SGOD	Chief EPS-SGOD, Consultant
22	Maricel S. Franco PhD	CID	Chief EPS-CID, Consultant
23	Adonis C. Ceperez EdD	OSDS	ASDS, Consultant
24	Orlando E. Manuel PhD	OSDS	SDS, Consultant



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