



Republic of the Philippines
Department of Education
Region II – Cagayan Valley
SCHOOLS DIVISION OF NUEVA VIZCAYA

March 3, 2025

DIVISION MEMORANDUM
No. **123**, s. 2025

REITERATION ON THE STRICT COMPLIANCE TO DEPED ORDER NO. 28, s., 2016

To: Assistant Schools Division Superintendent
School Governance and Operations Division Chief
Curriculum Implementation Division Chief
Public Schools District Supervisors/District In-Charge
Public and Private Elementary and Secondary School Heads
All others concerned

1. In compliance to the Regional Memorandum No. 134, s. 2024, this office is reiterating the compliance of schools to **DepEd Order No. 28, s. 2016 re: Strengthening the Fire Safety and Awareness Program.**
2. Further, the following fire safety measures should be in place in all schools
 - a. Establish/reiterate the **emergency and evacuation plan** in school and at home and familiarize with the **escape routes** and **exit paths. Conduct fire drills or multi hazard drills** – this is essential and will allow everyone the chance to rehearse proper evacuation procedures, this is also the perfect time to discuss and raise awareness about the causes, hazards, and dangers of fire.
 - b. Conduct **regular electrical safety inspection.** Ensure that all findings of the BFP during their inspection were acted upon accordingly i.e. repair or replacement of defective wirings, light bulbs, busted switches, sockets and etc.
 - c. **Unplug all electrical equipment and turn-off lights when not in use** and regularly check electrical equipment to avoid overloading of electrical circuits.
 - d. Ensure the **availability of fire safety and protection equipment** such as but not limited to fire extinguishers or indigenous fire-fighting supplies.
 - e. Ensure **compliance to proper waste management.** Flammable/Combustible wastes such as paint tints, plastic, papers, lighter/matches should be stored securely and properly and out of reach of the learners. Suitable waste receptacles should be provided.



Address: Quezon St., Don Domingo Maddela, Bayombong, Nueva Vizcaya
Cellphone No.: • +63 962 681 4945 • +63 992 035 2123
Email Address: nuevavizcaya@deped.gov.ph
Website: <https://sdonuevavizcaya.com/>



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- f. If the school/school canteen is using cooking gas, **check for gas leaks and always ensure that the LPG tank is stored in a well-ventilated area to avoid the accumulation of gas vapors.**
- g. In case of fire, the most important thing to do is to call the BFP Hotline number (Provincial BFP – 09360620305 or 09812528589) in your locality and tell the emergency operator of your location right away.
3. Attached herewith is the aforementioned memoranda for widest dissemination, guidance and appropriate action.

ORLANDO E. MANUEL PhD, CESO V
Schools Division Superintendent

Encl.:
As stated

