



Republic of the Philippines
Department of Education
 REGION II – CAGAYAN VALLEY
 SCHOOLS DIVISION OF NUEVA VIZCAYA

UNNUMBERED MEMORANDUM

TO: Assistant Schools Division Superintendent
 School Governance and Operations Division Chief
 Curriculum Implementation Division Chief
 Public Schools District Supervisors of Solano I and II
 School Heads of Solano I and II
 All others concerned

FROM: **ORLANDO E. MANUEL PhD, CESO V**
 Schools Division Superintendent

03-2025-146

DATE: 27 March 2025



SUBJECT: **DISASTER RISK REDUCTION AND MANAGEMENT TEAM DURING THE 2025 REGIONAL FESTIVAL OF TALENTS (RFOT)**

1. In preparation for the Regional Festival of Talents, which will be hosted by the Schools Division Office from April 2-4, 2025, the following personnel are designated as members of the Disaster Risk Reduction and Management (DRRM) Team. They are expected to work closely with other committees and teams throughout the event:

District	Lead Coordinators	Members
Solano I	Ernesto Valido District DRRM Coordinator	Project Development Officer I Cristina Afalla Administrative Officer II Kristine Jocel M. Nicanor, Lovely Princess G. Ramos Rexelda B. Bancod Jenilyn T. Roda Vivian Gay N. Awidan Ritzelle G. Acoba Decelyn N. Guiab Rhea Andrea C. Pascua Administrative Assistant II Joanne Estabillo
Solano II	Rommel Alejos District DRRM Coordinators	Project Development Officer I Cristina C. Afalla Administrative Officer II Lety Anne V. Raza Mary Jane V. Rosal



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		Anna Marie P. Afan Benita A. Bustangit Carol Cyd M. Cayton Ivy F. Gundayao Maria Celestine M. Irizari Abigale A. Carbonel Jo Marielle D. Absalon Administrative Officer I Michelle A. Di-at
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2. The DRRM Team is tasked with ensuring safety, security, and emergency preparedness before and during the event. Their responsibilities include, but are not limited to, the following:

- Coordinate with the Bureau of Fire Protection (BFP) for the inspection of schools and classrooms designated as billeting quarters and playing venues.
- Ensure emergency hotline numbers are prominently displayed throughout the school premises and in each designated room.
- Collaborate with the Health and Wellness Team to facilitate the smooth coordination of emergency cases with the Local DRRM Office or the Municipal Health Office.
- Partner/Coordinate with the Barangay Local Government Unit (BLGU) to strengthen safety and security measures at all event venues.
- Perform other tasks as may be required in line with the event.

3. For immediate compliance and dissemination.



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