



Republic of the Philippines  
**Department of Education**  
REGION II – CAGAYAN VALLEY  
SCHOOLS DIVISION OF NUEVA VIZCAYA

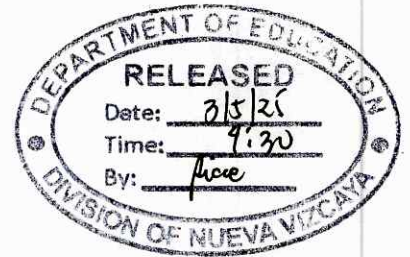
**UNNUMBERED MEMORANDUM**

To : Assistant Schools Division Superintendent  
Chief Education Program Supervisors (CID & SGOD)  
Public Schools District Supervisors / District In – Charge  
Members, Division Research Technical Working Group  
All Others Concerned

From : **ORLANDO E. MANUEL PhD, CESO V**  
Schools Division Superintendent

Date : March 05, 2025

Subject: **STAFF ORIENTATION WORKSHOP (SOW) FOR THE CONDUCT OF PROJECT EDUCREATE 3.0: FINALIZATION OF COMPLETED RESEARCHES**



1. In support to the implementation of **DepEd Order Number 16, s. 2017** known as **Research Management Guidelines**, the Schools Division Research Committee (SDRC) informs the Division Research Technical Working Group Members of the conduct of Staff Orientation Workshop (SOW) on **March 14, 2025 (Friday)**, from **8:00AM to 5:00PM** at the **SDO Conference Hall, Bayombong, Nueva Vizcaya**.
2. The objectives of the said activity are:
  - a. To prepare logistics requirements for the conduct of Project EduCREATE 3.0: Finalization of Completed Researches;
  - b. To prepare the slide decks and session guides for the said L&D; and,
  - c. To assign the complete-staff-work (CSW) for the project.
3. Refer to *Enclosure 1* for the list of participants for conduct of the Staff Orientation Workshop.
4. Members of the DRTWG who are teachers are directed to prepare their Instructional Plan (IP) duly approved by their school head to minimize disruption of classes.
5. The DRTWG members are requested to bring their laptop for the workshop.
6. For information, guidance and compliance.

Inclosure: As stated  
Reference: D.O No 16, s. 2017  
To be indicated in the perpetual index under the following subjects:  
Research Management Guidelines



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**Enclosure 1 of UNNUMBERED MEMORANDUM Dated March 5, 2025**

**DIVISION RESEARCH TECHNICAL WORKING GROUP (DRTWG) MEMBERS**

<b>Name</b>	<b>School/Office</b>	<b>Position/Designation</b>
1. Rommel S. de Gracia	SDO – SGOD PAR	SEPS, DRTWG Member
2. Leonard Francis T. Jasmin PhD	Kakiduguen/Antutot ES	PI, DRTWG Member
3. Jayson D. Velasco DIT	Dupax del Sur NHS	HT III, DRTWG Member
4. Mark Anthony I. Gano PhD	Casecnan NHS	HT I, DRTWG Member
5. Dolores A. Santos	Bonfal NHS	TIII, DRTWG Member
6. Aruel Flores Delim Jr	Santa Fe NHS	TIII, DRTWG Member
7. Kevin P. Aquino	Bugkalot NHS	TIII, DRTWG Member
8. Rodney Giverson V. Garcia	Uddiawan NHS	TIII, DRTWG Member
9. Edison A. Lopez	Bonfal NHS	TIII, DRTWG Member
10. Mylene O. Castro PhD	Dupax del Norte NHS	MTII, DRTWG Member
11. Francis Di-At	NVGCHS	TIII, DRTWG Member
12. Deo P. Urbano PhD	Murong NHS	TIII, DRTWG Member
13. Den Mark Lorenzo	Solano HS	Teacher III, DRTWG
14. Clydinne A. Ballon	SDO-SGOD PAR	Secretariat