



Republic of the Philippines
Department of Education
 Region II – Cagayan Valley
 Schools Division of Nueva Vizcaya

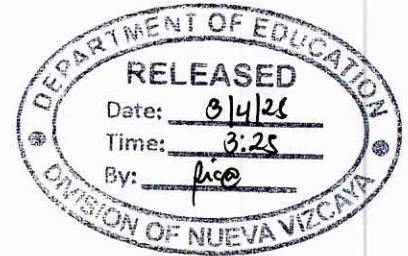
UNNUMBERED MEMORANDUM

TO: Assistant Schools Division Superintendent
 Chief Education Supervisors, SGOD and CID
 Administrative Officer V
 All others concerned

FROM: **ORLANDO E. MANUEL PH.D., CESO V**
 Schools Division Superintendent

DATE: March 4, 2025

SUBJECT: **PROVISION OF TECHNICAL ASSISTANCE ON THE ENHANCED MONITORING, EVALUATION AND ADJUSTMENT (MEA) REPORT TEMPLATES**



- In order to strengthen the implementation of the Monitoring, Evaluation, and Adjustment (MEA) system as well as to enhance the use of the improved templates with emphasis on streamlined data consolidation, analysis, and reporting process in the Schools Division Office of Nueva Vizcaya, the SGOD-SMME shall conduct technical assistance on the Enhanced MEA Report Templates on March 24, 2025 at the SDO Conference Hall, Bayombong, Nueva Vizcaya.
- The following participants are required to attend:

Melany M. Asuncion PhD	EPS	SGOD
Romeo Emmanuel C. Yarcia II	PO III	SGOD
Julius C. Calangan	EPS II-SMME	SGOD
Lovelyn M. Cambaliza	Nurse II	SGOD
Keite Gillian Lou	ADAS III	OSDS
Ezekel Garing	ITO I	OSDS
Jeassel J. Alayu	Budget Officer	OSDS
Jeremy Fronda	ADAS III	OSDS
Darrel de Guzman	ADAS III	CID
Carmelita Pale EdD	DIC	CID
Maria Victoria Padro	PDO II	CID
Edward Santiago	PSDS	CID
- Participants are advised to bring their laptops, Performance Targets of their respective Unit/Section, and Operational Plans for 2025.
- Expenses relative to the conduct of the activity shall be charged to 2025 HRTD Funds subject to usual accounting and auditing rules and regulations.
- Immediate dissemination of this Memorandum is desired.

