



Republic of the Philippines
Department of Education
Region II – Cagayan Valley
Schools Division of Nueva Vizcaya

February 4, 2025

DIVISION MEMORANDUM
No. 57 s. 2025

**SY 2024-2025 DIVISION SCHOOLS PRESS CONFERENCE
GROUP CONTEST ON BROADCAST MEDIA**

To: Assistant Schools Division Superintendent
Chief, Education Program Supervisor (CID & SGOD)
Education Program Supervisors
Public Schools District Supervisors
Principals In-Charge of the District
All others concerned

1. The Department of Education Schools Division Office of Nueva Vizcaya through the Curriculum Implementation Division (CID) announces the conduct of the SY 2024-2025 Division Schools Press Conference –Group Contest on Broadcast Media on **February 21, 2025** at **Bagabag Central School** and **Bagabag National High School, Bagabag 1 district**.

2. The conduct of the SY 2024-2025 Division Schools Press Conference is in accordance with RA 7079 otherwise known as Campus Journalism Act of 1991 and in compliance with DepEd Order No. 47, s. 2010 entitled *Guidelines on Financial Subsidy for the Conduct of National Schools Press Conference (NSPC), its Implementing Rules and Regulations specifically Rule IX of Section 1*.

3. The press conference aims to:
a. build awareness of campus journalists, their rights and responsibilities as young leaders;
b. enrich students' journalistic learning experiences by providing them venues to hone their potential as young broadcast media practitioners.

4. The events to be participated in by the qualifiers for the DSPC Group contests are the following:

- a. Radio Scriptwriting and Broadcasting Contest – Feb 21**
(English and Filipino, Elementary and Secondary)
1 team (5 members) per district
- b. Collaborative Desktop Publishing Contest – Feb 21**
(English and Filipino, Elementary and Secondary)
- 1 team (5 members) per district
- c. Online Publishing Contest -Feb 21**
(English and Filipino, Secondary only)
-1 team (5 members) per district
- d. TV Scriptwriting and Broadcasting Contest – March 7**
(English and Filipino, Secondary only)
-1 team (7 members) per district



Address: Quezon St., Don Domingo Maddela, Bayombong, Nueva Vizcaya
Telephone Nos.: (078) 362-0106, 09171589946
Email Address: nuevavizcaya@deped.gov.ph
Website: <https://sdonuevavizcaya.com/>



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Other participants are the CID chief, District Campus Journalism Coordinators, Officers of the Association of Nueva Vizcaya Campus Journalism Advocates, members of the technical working group and the School Paper Adviser-coaches for the school year 2024-2025.

5. The *One child, One Contest Policy* shall be strictly implemented.
6. The “No school paper, No Contest Policy” shall be implemented in accordance to the National Schools Press Conference guidelines. The existence of functional online publication is highly encouraged.
7. The “*No Disruption of Classes Policy*” shall be strictly observed in the conduct of journalism-related activities.

Learners-participants, coaches and teachers serving as technical workers shall have advanced lessons and make arrangement for modular learning in lieu of their attendance to the DSPC. Teachers shall prepare instructional plans to be supervised by their school heads.

In case the school serves as host of the DSPC contests, the school head with the assistance of the PSDSs/DICs shall make necessary arrangement on the conduct of Blended Learning Modality .

The Division Monitoring Team composed of the EPSs, PSDSs/DICs shall monitor compliance of all schools on the provision of *DepEd Order No. 09, s. 2005 titled “ Instituting Measures to Increase Engaged-Time-On-Task and Compliance Therewith”*.

8. Service credits for teaching personnel and Compensatory Time-Off (CTO) for non-teaching personnel shall be granted in lieu of the press conference days that will fall on either holidays or weekends in accordance with *DepEd Order No. 53, s 2003 titled Updated Guidelines on Grant of Vacation Service Credits to Teachers*.
9. Expenses in the conduct of the conference such as stipend of judges and speakers as well as their accommodation (board and lodging) , meals and snacks of the TWG, certificates, contest materials, transportation, rental of equipment for the contests, procurement of radio and TV broadcasting equipment and other incidental expenses relative to the conduct of the Division Schools Press Conference shall be charged to Campus Journalism fund from the PSEF subject to the usual accounting and auditing rules and regulations.
10. Meanwhile, meals and snacks, travelling expenses of the contestants and coaches shall be borne by the school to be charged against school MOOE, local fund and/or School Campus Journalism Fund, whichever is applicable, subject to the usual government accounting and auditing rules and regulations.

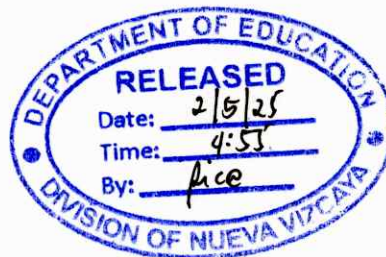


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11. In accordance to the Philippine Association of Campus Journalism Advocates where the NVCJA is a member, a voluntary membership fee of P60.00 shall be collected by the association. The membership fee will be bourned by the members from their personal funds.
12. Attached are the calendar of activities for the broadcast media events, contest guidelines; and the list of contest facilitators, members of the Technical Working Group, Officers of the NVCJA and SDO personnel.
13. For more information and clarification, contact EPS Dr. Roger S. Sebastian and EPS Dr. Dindo John H. Moreno of SDO-NV CID office.
14. Immediate dissemination of this memorandum is desired.


ORLANDO E. MANUEL PhD, CESO V
Schools Division Superintendent

02-2025-64





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DSPC BROADCAST MEDIA CONTEST SCHEDULE OF ACTIVITIES

No	Activities	Date, Time and Venue	Persons Involved
1	Virtual Orientation of the District Coordinators and SPA Presidents, DWTG, Facilitators	January 10, 2025 Via google meet	School Paper District Coordinators , TWG
2	Submission of DSPC-Group official Registration Forms	January 17, 2025	SDO
3	Submission of 30-second video teaser of competing teams nuevavizcaya_campusjournalism@gmail.com	January 24, 2025	SDO, Schools
4	Online Orientation/Meeting of coaches in the Broadcast Media events	February 7, 2025 1:00 PM	EPS, NVCJA, coaches
5	Online Meeting of DTWGs	February 7, 2025 3:00 PM	EPS, TWG, NVCJA
6	DSPC-Broadcast Media Online Seminar *Radio Broadcasting *Collaborative Desktop Publishing *Online Publishing *Mobile Journalism	February 14, 2025 8:00 A.M.	NVCJA, Trainers, SPA, CJs
7	DSPC- Broadcast Media Events *Submission of Mock Output -Radio Broadcasting -Collaborative Desktop Publishing -Online Publishing -TV Broadcasting -Mobile Journalism nuevavizcaya_campusjournalism@gmail.com	February 14, 2025	SDO, Schools
8	DSPC-Broadcast Media *Contest Proper *Radio Broadcasting *Collaborative Desktop Publishing *Online Publishing *Mobile Journalism	February 21, 2025 7:30 A.M. Bagabag 1 district	SDO, EPS, NVCJA, DTWG, SPA, CJ
9	DSPC- TV Broadcasting, Mobile Journalism *Seminar Proper	February 22-23, 2025 SDO Hall	SDO, EPS, NVCJA, DTWG, SPA, CJ
10	DSPC -TV Broadcasting *Contest Proper	March 7, 2025	SDO, DTWG Evaluators, NVCJA, SPA, CJ
11	DSCP Deliberation of Results	March 7, 2025	SDO, DTWG Evaluators, NVCJA,
12	DSPC Awarding & Closing Program	March 7, 2025 1:00 PM SDO Hall	EPS, NVCJA, DTWG, PSDS, CJ coordinators
13	2024 DSPC Results through a Division Memorandum	March 7, 2025	EPS, NVCJA, DTWG



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14	Pre-RSPC Intensive Training	March 10-28, 2025	EPS, NVCJA, DTWG, selected trainers, CJs, SPAs
15	In-House Training of RSPC Qualifiers	March 27-30, 2025	EPS, NVCJA, DTWG, selected trainers, CJs, SPAs



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EXECUTIVE COMMITTEE

Schools Division Superintendent	ORLANDO E. MANUEL PhD, CESO V
OIC, Assistant Schools Division Superintendent	ADONIS C. CEPEREZ EdD, CESE
Chief, CID	MARICEL S. FRANCO PhD, CESE
Chief, SGOD	ROMULO S. ANCHETA PhD

TECHNICAL WORKING GROUP (TWG)

Name	Chairman	Co-chairman	Members
I. Finance	Marites E. Vidad <i>Cashier</i>	Emerson Balut <i>Accountant III</i>	Jeassel Alayu <i>Budget Officer I</i>
A. Inspection	Roger S. Sebastian <i>Inspectorate Chairman</i>		Francis Linda
B. Supply	Gaye D. Castillo, <i>Supply Officer</i>	<i>Admin Aide II</i>	Francis Linda <i>Aide III</i>
II. Recognition and Reception			
Medical Services	Ryan Buccat	<i>SDO Nurses and Medics</i>	
Food Services		<i>Caterer</i>	
V. Program and Presentations			
A. Programs, Invitations	Alger M. Cerojales, Ervin Dejumo		
B. Hall Preparation & Restoration	Singasing Valdez, Joy A. Salting, Teresita Taboy Bagabag 1 District		
C. Testing rooms	Bagabag 1 District Roderick Bulan, Christian Cuaresma		
D. Registration, List of Participants, Grievance	Lailany Valdez, Caesar Ryan Padua		
E. Certificates, Secretariats	Reinmark J. Tamani, Victorino Clemor, Rinalyn Ventura		
E. Results & Records	Axel Ross Velasco, Leomarr Ysrael Disay		
F. Documentation and Terminal Report	Christian Hector Misanes, Karole Joy S. Libadia Karen Coidno		
G. Accommodation, Ushers	Ma. Elvira Valtoribio, Janice Credo		



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H. Technicals, Multimedia & ICT Committee	Ezekel Garing, Joven Job Pilaspilas, Rostom Pon-Elban Angeline Garing, Bryan Bulahao, Kennedy Guzman, Aumary Lordxander Baysa
I. Crowd/Hall Management	Bagabag Central School & Bagabag National High School Edison A. Simon, Ronald S. Hernandez
J. Security	Bagabag Central School Bagabag National High School
K. Program Coordinators	Rheanel E. Sarmiento, Erwin Joseph Dumelod
CONTEST MANAGEMENT COMMITTEE	
Chairman (Filipino): ROGER S. SEBASTIAN PhD Chairman (English): DINDO JOHN H. MORENO PhD	



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**OPERATIONAL MANUAL ON THE CONDUCT
OF THE DSPC-BROADCAST MEDIA EVENTS**

1. The conference is designed to showcase the competencies of campus journalists, demonstrate their holistic journalistic skills and proficiency through media exposure, immersion and press conferences, and promote free and responsible journalism.
2. The SY 2024-2025 DSPC is open to all public and private secondary and elementary schools in the Schools Division of Nueva Vizcaya duly endorsed by the district within their jurisdiction.
3. Each district is hereby assigned to consolidate and verify data accuracy of the district registration forms and documents being submitted to the SDO.
4. We also adhere to DepEd's regulation on "One Child, One Contest Policy. Thus, individual events-qualifiers to the RSPC is not allowed to compete in any group event. However, non winners may join the selection process for the group events.
5. All coaches are hereby instructed to attend the online orientations on February 7, 2025, 1:00 P.M. to be properly guided with the rules and regulations of the conference. (No walk-in participants on the day of the contest proper shall not be allowed to compete.)
6. To facilitate proper identification, the participants are required to wear their white shirt and jeans with valid school ID/organization membership ID and secure parent's consent during the contest proper.
7. Once the events has commenced, the contestants will not be allowed to leave the testing venues until their events are finished or communicate with their coaches.
8. Campus journalists are advised to bring their packed snacks/lunch and water during the contest as their will be no disruption once the events commenced.
9. If there be questions and assistance needed during the contest proper, the participants can only raise their concerns to the assigned proctor/examiner. The proctor shall refer them to the DTWG for appropriate response.
10. Contestants should not put any identifying mark on the contest entry or answer sheet. In events requiring names, pseudo-names will be used.
11. Contestants are not allowed to bring with them their cellular phones once they enter the contest venue.
12. Live coverage, announcements and events updates will be posted on the NVCJA FB page for the information of the participants.



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13. Any violation of the stipulated 2024 DSPC rules, regulations and guidelines will be grounds for disqualification of the participants.

RADIO SCRIPT WRITING & BROADCASTING CONTEST

- The awards for this category are the following:

Awards	Roles (if multiple roles, specify in the registration form)
1. Best Anchor	Anchor, Co-anchor
2. Best Reporter	Reporter (1-2-3-4)
3. Best in Technical Application	Technician
4. Best in Infomercial	Infomercial Presenter/s
5. Best Script	Scriptwriter

- In getting the overall results for best radio production, accumulated points from the individual and group awards shall be considered, and they will be awarded AS DIVISION WINNERS ACCORDINGLY.
- However, in the selection of the team members for higher press conferences, the individual and group awards shall be considered. Memorandum shall be issued for the final team members of the Radio Broadcasting for the higher press conference.
- Coaches of selected radio broadcasting team members shall remain; however, the winning coach shall assume as the head coach of the team.
- Official laptops, **already cleared of stored documents**, shall be submitted to the DTWG on Day 0 for the sealing of equipment. It shall be stored in container boxes properly labeled with **district-level-event-medium**. Failure to submit the laptops on/before the set deadline shall not be permitted on the contest day.
- Any violation of the stipulated guidelines will be grounds for disqualification of the team.
- The decision of the board of judges is final and irrevocable.

Radio Script Writing

- Each team may use up to four (4) official laptops that are cleared of stored documents, and a printer in preparing and printing of the script. Each team is required to bring their own extension wires and A4 bond paper.

The team will be given one hour and thirty minutes to prepare a script for a 5-minute radio broadcast.

It includes one (1) infomercial and four (4) news articles. Another 30 minutes will be allotted for the printing of the output.

- After two hours, each team should submit four (4) copies of the script. The team may print extra copies for their own use.





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3. The infomercial may depict health, environment, politics, and social issues. It shall have a maximum length of (1) minute and shall use the language that the group is competing in.
4. The news articles may be based on a live coverage, press releases, raw data, or any other source given by the examiner/s. Thirty (30) minutes will be allotted for data gathering.
5. Once the conference has commenced, the contestants will no longer be allowed to leave the contest venue. For personal necessities, the proctor shall accompany them to the rest rooms.
6. The script should not bear any information that may identify the school, or district, but it should include the names of the members of the team with their specified roles (i.e., anchor, news presenter, etc.).
7. Scripts should be:
 - encoded using Arial font size 12
 - with directorial instructions in capital letters
 - double-spaced with normal margin (1inch on all sides)
 - printed in A4-sized bond paper (8.27x11.69 inches)

RB Broadcast Simulation

1. A broadcast room for the presentation shall be identified in the contest venue. Only the contestants, judges, and the examiner/s shall be allowed inside.
2. The DTWG shall commission an independent sound system provider to ensure quality audio output. The technical operator shall only set the sound system before the simulation. A jack/auxiliary cord/adaptor will be provided for the laptops and other sources of sound effects.
3. Except for the volume meter, contestants/technical director shall not be allowed to change, adjust, and manipulate the main control board during their presentation.
4. Mobile phones and reference materials shall not be allowed in the contest area.
5. In case of power failure, the affected team shall be allowed to broadcast again.
6. Loudspeakers may be set up outside the broadcast room.
7. Each team shall be given nine (9) minutes: three (3) minutes for preparation, five (5) minutes for the actual broadcast, and one (1) minute for exit. Provided running time shall be applied.
8. The organizers shall provide a clock or a timer that can be seen by the contestants and the judges. There will be an official time keeper.
9. A yellow flaglet shall be raised to signal the team that they have one (1) minute left for preparation. A green flaglet shall then be raised to signal the team to start. A yellow flaglet shall be raised again to warn the team that they only have one (1) minute remaining followed by a red flaglet to indicate that their time is up.



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10. The team who complied with the 5-minute production shall be given a perfect score (5 points). In case of overtime or undertime, the following scheme of deductions shall be followed:

Undertime/Overtime

1 second – 20 seconds – 1 point

21 seconds – 40 seconds – 2 points

41 seconds – 60 seconds – 3 points

61 seconds and above - 4 points

COLLABORATIVE DESKTOP PUBLISHING CONTEST

1. Each district shall organize a team of five (5) members for English and Filipino in elementary level and secondary level.

2. The coach and the team leader of the group shall attend the online pre-DSPC meeting to be properly guided with the contest rules.

3. Official laptops, **already cleared of stored documents**, shall be submitted to the DTWG on Day 0 for the sealing of equipment. It shall be stored in container boxes properly labeled with **district-level-event-medium**. Failure to submit the laptops on/before the set 6 deadline shall not be permitted on the contest day.

4. To facilitate proper identification, the participants shall wear white shirt with their valid school ID/DSPC IDs during the contest proper.

5. All contestants are not allowed to go back to their quarters nor communicate in all forms (text, call, chat, etc.) with their respective advisers from the start until the end of the contest.

6. A mini press conference and a sports event shall be held as bases for the content of the publication (i.e., news, features, editorial, editorial cartoon, sports). The photojournalists shall take pictures of the mini press conference and sports event.

7. The team will be given thirty minutes for data gathering and four (4) hours for writing, layout, and editing.

8. Each team is allowed to bring only the following:

- two (2) digital/DSLR cameras
- one (1) inkjet printer with scanner
- one (1) card reader
- one (1) blank flash drive
- extension wires
- maximum of four (4) laptops installed with either PAGEMAKER or IN DESIGN and Photoshop (for the secondary level) and Microsoft Publisher (for the elementary level) for the layout of the group's final output
- A4 size bond paper



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8. The news articles may be based on a live coverage, press releases, raw data, or any other source given by the examiner/s. Thirty (30) minutes will be allotted for data gathering.
9. Mobile phones and other electronic gadgets shall not be allowed except for digital cameras/DSLRs and laptops with disabled internet connection.
10. Each team will be required to convert their output into PDF, print in A4 size bond paper, and submit both hard and soft copies to the DTWG.
11. Identifying marks about their school, or district should not appear in their output as it would be a ground for disqualification. Pseudo names will be used instead.
12. The output of the contest is an A4-size four-page full-colored publication.
13. The awards for this category are the following:

Awards	Roles (for multiple roles, specify all roles)
Best in News Page	News writer
Best in Feature Page	Feature writer
Best in Editorial Page	Opinion/Editorial Writer
Best in Sports Page	Sports writer
Best in Page Design	Layout artist/ Cartoonist

14. In getting the overall results for best output, accumulated points from the individual awards shall be considered, and they will be awarded as division winners accordingly.
15. However, in the selection of the team members for higher press conferences, the individual and group awards shall be considered.
16. Coaches of selected campus journalists shall remain; however, the winning coach shall assume as the head coach of the team.
17. Any violation of the stipulated guidelines will be grounds for disqualification of the team.
18. The decision of the board of judges is final and irrevocable.

ONLINE PUBLISHING CONTEST

1. The coach and the team leader of the group shall attend the online pre- DSPC meeting to be properly guided with the contest rules.
2. Official laptops, **already cleared of stored documents**, shall be submitted to the DTWG on Day 0 for the sealing of equipment. It shall be stored in container boxes properly labeled with **district-level-event-medium**. Failure to submit the laptops on/before the set deadline shall not be permitted on the contest day.
3. To facilitate proper identification, the participants shall wear white shirt with their valid school ID/DSPC IDs during the contest proper.
4. All contestants are not allowed to go back to their quarters nor communicate in all forms (text, call, chat, etc.) with their respective advisers from the start until the end of the contest.



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5. A mini press conference and a sports event shall be held as bases for the content of the publication (i.e., news, features, editorial, editorial cartoon, sports). The photojournalists shall take pictures of the mini press conference and sports event.

6. Thirty minutes will be allotted for data gathering.

7. The team will be given four (4) hours for writing, layout, and editing of articles.

8. **During the contest proper**, the online editor will create a **NEW ACCOUNT** using the Open Source web publishing software project of the free/ trial version **WORDPRESS** platform. Additional thirty minutes will be allotted for this purpose.

9. Specific instructions on the number of articles to be produced will be given during the orientation.

10. Each team will be required to bring only the following:

- one scanner -flatbed scanner/3-1 printer
- maximum of two digital cameras -Digital Camera (point and shoot only) with a maximum of 24.3 megapixels with fixed lenses. Contestants who will use any DSLR and other high-end cameras will not be permitted to join the contest (*Standard process in the Photojournalism Event shall be observed in checking the cameras and SD cards*).
- maximum of 4 laptops installed with Photoshop for image enhancement
- maximum of 2 pocket wifis (preferably with two different networks) or 1 wireless router
- extension cord

11. Each team shall send their URL to the assigned DTWG.

12. The awards for this category are the following:

Awards	Roles (for multiple roles, specify all roles)
Best in News Content	News writer
Best in Feature Content	Feature writer
Best in Editorial/Opinion Content	Opinion/Editorial Writer
Best in Sports Content	Sports writer
Best in Online Design	Layout artist/ Cartoonist/ Online Editor

13. In getting the overall results for best output, accumulated points from the individual awards shall be considered, and they will be awarded as division winners accordingly.

14. However, in the selection of the team members for higher press conferences, the individual and group awards shall be considered.

15. Coaches of selected campus journalists shall remain; however, the winning coach shall assume as the head coach of the team.

16. Any violation of the stipulated guidelines will be grounds for disqualification of the team.

17. The decision of the board of judges is final and irrevocable.



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CONTEST MATRIX

February 20, 2025: Bagabag Central School (1:00 P.M.)
CHECKING & SEALING OF LAPTOPS by the DTWGs Bagabag Central School

February 21, 2025: Bagabag Central School (7:30 A.M.)
DIGITAL BROADCAST MEDIA CONTEST PROPER

Event	ELEMENTARY		SECONDARY	
	English	Filipino	English	Filipino
Radio broadcasting & Script writing Orientation: 7:30 A.M. Workshop: 8:00 AM-12:00hn Live Broadcast: 1:00 PM	Facilitators: Gladys A. Carag Illuminada Dapig	Facilitators: Melody Limbawan Lourdes Jasmin	Facilitators: Divina I. Ramel Dennis Macadangdang	Facilitators: Florabel P. Sulio Eden Cayme
	DTWG Edison A. Simon Ronald Hernandez Christian Misanes Karen Coidno		DTWG Abraham Sokoken Eloisa Bulusan Karole Joy Serapon Noel Sadinas	
	BNHS Room No. 1-2	BNHS Room No. 3-4	BNHS Room No. 5-7	BNHS Room No. 8-10
Collaborative Desktop Publishing Orientation: 7:30 A.M. Workshop: 8:00 AM-12:00hn Output Submission: 1:30PM	Facilitators: Criselda B. Idefonso Elsie U. Napaod	Facilitators: Nennette Magno Eden M. Cayme	Facilitators: Catherine Bullong Raymundo Man	Facilitators: Myrna G. Guzman Lyndon Deo Reyes
	DTWG Leomarr Ysrael Disay Rinalyn Ventura Erwin Dumelod		DTWG Caesar Ryan Padua Johnnefer Cinense	
	BCS Room No. 1-2	BCS Room No. 3-4	BCS Room No. 5-7	BCS Room No. 8-10
Online Publication Orientation: 7:30 A.M. Workshop: 8:00 AM-12:00 hn Output Submission: 1:00PM			Facilitators: Ma. Melody Pacheco, Ferdinand Mejia, Gayle Wasit, Victorino Clemor	
			DTWG Ervin Dejumo Alger Cerojales Axel Ross Velasco	
			BCS Room No. 11-12	BCS Room No. 13-15



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