



Republic of the Philippines
Department of Education
Region II – Cagayan Valley
SCHOOLS DIVISION OF NUEVA VIZCAYA

February 25, 2025

DIVISION MEMORANDUM

No. 103 , s. 2025

**DISTRIBUTION OF ICT EQUIPMENT (SATELLITE WIRELESS
ROUTER/ STARLINK) TO SELECTED SCHOOLS**

TO: Assistant Schools Division Superintendent
Chiefs, EPS, CID and SGOD
Education Program Supervisors
Public Schools District Supervisors/District In-Charge
Public Secondary and Elementary School Heads
All others concerned

1. The Schools Division Office wishes to inform the field that the Starlink units purchased through the Provincial Special Education Fund are now ready for distribution to the selected schools. (please see attached Annex A for details)
2. In light of this, the school property custodians of the said schools are requested to receive the units from the Division Office - Supply Office Unit. Distribution will commence from February 26-28, 2025.
3. The recipient schools are advised to use the Starlink units strictly for DepEd tasks. Utmost care and discipline shall be observed in using these government-issued/borrowed devices.
4. The school property custodians shall contact the service provider at cp no. 09705810959 directly as needed to avail of the 3-year warranty period of the Starlink units and shall submit a narrative report to the Division ICTU quarterly if warranty claims are availed of.
5. The school will coordinate with the service provider in setting up the payment options of the units.
6. The monthly subscription for the Starlink service and the transportation expenses incurred in receiving the Starlink units shall be charged to school MOOE or any available local funds subject to accounting and auditing rules and regulations.



Address: Quezon St., Don Domingo Maddela, Bayombong, Nueva Vizcaya

Cellphone No: • +63 962 681 4945 • +63 992 035 2123


Email Address: nuevavizcaya@deped.gov.ph

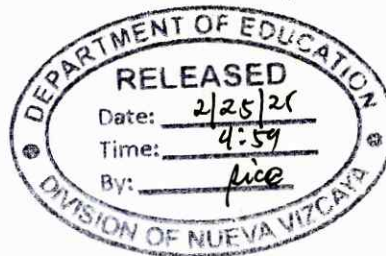
Website: <https://sdonuevavizcaya.com/>



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7. In the event that there are you discover any of the packages which are broken or damaged, please coordinate as soon as possible to the Supply Office Unit for appropriate action.
8. For any clarifications, you may contact Mr. Ezekel C. Garing, IT Officer 1, through email at ezekel.garing@deped.gov.ph.
9. For information, dissemination, guidance, and compliance.


ORLANDO E. MANUEL PhD, CESO V
Schools Division Superintendent
02-2025-105 five





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Annex A

PSEF 2024 ICT EQUIPMENT RECIPIENTS

List of Schools:

1. Kasibu National Agricultural School
2. Santa Fe National High School
3. Tiblac National High School
4. Pinayag National High School
5. GK Aliaga Elementary School
6. Abuyo National High School
7. Balite Elementary School
8. Ukaw Elementary School
9. Felix G. Saludo Elementary School
10. Sta. Clara High School (Senior High School)
11. Mandunot Elementary School
12. Marikit East Elementary School
13. Balintugon Elementary School
14. Galintuja Elementary School
15. Cawayan Elementary School
16. Lipuga Elementary School



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