



# Republika ng Pilipinas

# Department of Education

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

MEMORANDUM

DM-OUOPS-2025- 64- 00867

FOR : MINISTER, BASIC, HIGHER, AND TECHNICAL

EDUCATION, BARMM ALL REGIONAL DIRECTORS

ALL SCHOOLS DIVISION SUPERINTENDENTS

ALL REGIONAL AND DIVISION DRRM COORDINATORS

ALL PUBLIC AND PRIVATE ELEMENTARY AND SECONDARY

SCHOOL HEADS

THRU

FELINO O. CASTRO V

Director IV, Disaster Risk Reduction and Management Service

FROM

DEXTER A. GALBAN

Assistant Secretary for Operations

Officer-in-Charge

Office of the Undersecretary for Operations

SUBJECT

The CY 2025 Quarterly Nationwide Simultaneous Earthquake

Drill (NSED) Schedule

DATE

February 10, 2025

Pursuant to the approved NDRRMC Memorandum No. 027, s. 2025 "Conduct of the CY 2025 Nationwide Simultaneous Earthquake Drill", all schools and DepEd offices are enjoined to participate in the conduct of quarterly Nationwide Simultaneous Earthquake Drill (NSED) with schedule as follows:

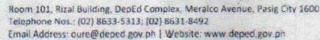
Quarter	Date	Time
1st Quarter	March 13, 2025	02:00 PM
2nd Quarter	June 19, 2025	09:00 AM
3rd Quarter	September 11, 2025	02:00 PM
4th Quarter	November 6, 2025*	09:00 AM

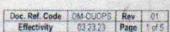
<sup>\*</sup>In connection with the observance of the World Tsunami Awareness Day

Additionally, NDRRMC Memorandum No. 06, s. 2023 allowed the resumption of the conduct of traditional or in-person Nationwide Simultaneous Earthquake Drill since the beginning of the first quarter of 2023. Therefore, it is recommended to design and











DepEd Regional Office No. 02

Date Created:02/20/2025

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implement other forms of exercises based on needs assessment, aside from evacuation drills, to scale up overall earthquake preparedness. Further, coordination with local government units (LGUs) and community stakeholders, post-drill review, coordinated assessment, and evaluation shall be conducted. This is to ensure effective implementation of contingency plans and improve future preparedness efforts.

To increase awareness and enhance preparedness for the impending threat of the inevitable occurrence of an earthquake, even amid the pandemic, the Information, Education, and Communication (IEC) campaign in NSED using distant means should be continuously intensified. A copy of NSED materials can be accessed through https://bit.ly/DepEdNSED2025.

After each drill, the DRRM Teams must review and update their earthquake contingency plans, integrating new operational strategies and lessons learned to identify gaps.

For the post-NSED activities, the self-evaluation and processing of the NSED within respective areas of jurisdiction are encouraged after the conduct of NSED. Proper documentation and post-activity evaluation of said drill are required. All field offices should ensure that the required reports are submitted on time, as indicated in Annex A. Also attached is the NDRRMC Memorandum No. 027, s. 2025 for reference.

For further information, you may contact the Disaster Risk Reduction and Management Service, 2nd Floor, Mabini Building, Department of Education Central Office, DepEd Complex, Meralco Avenue, Pasig City through email at drrmo@deped.gov.ph.

For information and appropriate action.

DEPED REGIONAL OFFICE 02 RELEASED 02. SECTION RECORDS

February 26, 2025

To: Schools Division Superintendents

For your information and appropriate action.

ENJAMIN D. PARAGAS, PhD, CESO I

By:

Director IV/Regional Director

MEMORANDUM Date: 27 Feb 25 ( / PSDS/DICs Elem/Sec School Heads ( Private Schools ( Yothers: For: ( Information ( Dissemination

+Gu

ORLANDO MANUEL PHD., CESO V

L8trict Compliance

[DRRMS/AAMS]





Room 101, Rizal Building, DepEd Complex, Meralco Avenue, Pasig City 1600 Telephone Nos.: (02) 8633-5313; (02) 8631-8492 Email Address: oure@deped.gov.ph | Website: www.deped.gov.ph

#### ANNEX A

# Guidelines on the Quarterly Submission of the 2025 Quarterly Nationwide Simultaneous Earthquake Drills (NSED) Report

All DepEd Regional Offices, Schools Division Offices, and schools should thoroughly follow the guidelines below:

#### I. Schools- Based NSED

#### For Schools

- 1. The School DRRM Coordinator shall accomplish the Monitoring and Reporting (M&R) Template (Annex B Template 1), to be signed by the School Head.
- 2. Guidelines on the photo and video documentation are in Annex C.
- The signed form with attached photo and video documentation of NSED practices and initiatives shall be submitted to the respective Division DRRM Coordinators not later than five (5) working days, after the schedule of the quarterly NSED.

#### For Schools Division Offices

- The Division DRRM Coordinators must consolidate NSED reports and pictures from School DRRM Coordinators (Annex B - Template 3).
- 2. Consolidated NSED reports and pictures from schools must be submitted by the Division DRRM Coordinators to the DRRMS via email drrmo@deped.gov.ph not later than fifteen (15) working days, after the schedule of the quarterly NSED. Refer to the following table for the schedule of submission of the quarterly Division NSED report:

Date of Quarterly Conduct	Submission of Division Consolidated Report (School-Based NSED)	
March 13, 2025	April 3, 2025	
June 19, 2025	July 11, 2025	
September 11, 2025	October 2, 2025	
November 6, 2025	November 27, 2025	

- 3. Division DRRM Coordinators are requested to submit at least five (5) best pictures from their divisions. Soft copies are to be attached to their report.
- 4. Division DRRM Coordinators should use the naming convention below as subject line for emails:

1st Quarter NSED: [CY 2025 1QNSED] Report\_<Region-Name of SDO>

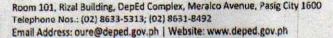
2nd Quarter NSED: [CY 2025 2QNSED] Report\_< Region-Name of SDO>

3rd Quarter NSED: [CY 2025 3QNSED] Report\_<Region-Name of SDO>

4th Quarter NSED: [CY 2025 4QNSED] Report\_<Region-Name of SDO>









Example: [CY 2025 1QNSED] Report\_Region VIII-SDO Tacloban City

5. The cut-off time for all deadlines will be at 05:00 PM. The official number of schools participating in the NSED will be based on the consolidated NSED report signed by the Schools Division Superintendent (SDS) or authorized official from the division office to be submitted to DRRMS.

# II. Office-Based NSED (Regional and Schools Division Offices)

- All Regional Offices and Schools Division Offices are also enjoined to conduct quarterly NSED in their respective offices. The Regional/Division DRRM Coordinator shall accomplish the Monitoring and Reporting (M&R) Template (Annex B - Template 2), to be signed by the Regional Director/Schools Division Superintendent, respectively.
- 2. The Regional DRRM Coordinators must consolidate NSED reports and pictures from Schools Division Offices (Annex B Template 4).
- 3. Consolidated NSED reports and pictures from the Division Offices must be submitted by the Regional DRRM Coordinators to the DRRMS via email <a href="mailto:drrmo@deped.gov.ph">drrmo@deped.gov.ph</a> not later that fifteen (15) working days, after the schedule of the quarterly NSED. Refer to the following table for the schedule of submission of the quarterly Division NSED report:

Date of Quarterly Conduct	Submission of Regional Consolidated Report (Office-Level NSED)	
March 13, 2025	April 3, 2025	
June 19, 2025	July 11, 2025	
September 11, 2025	October 2, 2025	
November 6, 2025	November 27, 2025	

4. Regional DRRM Coordinators should use the naming convention below as subject line for emails:

1st Quarter NSED: [CY 2025 1QNSED] Report\_<Name of Region> 2nd Quarter NSED: [CY 2025 2QNSED] Report\_<Name of Region>

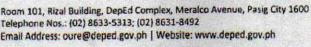
3rd Quarter NSED: [CY 2025 3QNSED] Report\_<Name of Region>

4th Quarter NSED: [CY 2025 4QNSED] Report\_<Name of Region>

Example: [CY 2025 1QNSED] Report\_Region X

The DRRMS shall submit the national consolidated report (both School-Based and Office-Based NSED) to the Office of the Civil Defense through the Office of the Undersecretary for Operations.





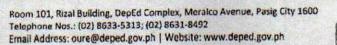


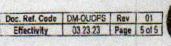
### ANNEX C

# Guidelines on the Photo and Video Documentation of Quarterly Nationwide Simultaneous Earthquake Drill

The following guidelines is set for the photo and video documentation of the quarterly conduct of NSED in schools and DepEd offices:

- Photo and video recordings of quarterly NSED conduct may be used in information and communication materials of the Department, as requested.
- All materials should display adherence to minimum health protocols such as but not limited to, social distancing and wearing of face masks.
- 3. The following scenarios must be included in the documentation of the school:
  - a. Learners, personnel, and/or parents/guardians wearing personal protective equipment such as hard hats.
  - Learners, personnel, and/or parents/guardians doing the Duck, Cover, and Hold.
  - c. Conduct of coordination/preparatory meeting.
  - d. Actual conduct of the quarterly NSED.
- 4. The recommended minimum specifications are as follows:
  - a. Photo
    - i. File format: JPG or PNG
    - ii. Dimensions: 4:3 ratio or 16:9 ratio
    - iii. Orientation: Landscape
  - b. Video
    - i. File format: MP4 or MOV (with 1080p or 720p resolution)
    - ii. Dimensions: 1920px x 1080px (16:9)
    - iii. Orientation: Landscape
    - iv. Frame rate: 30fps or 60fps







### REPUBLIC OF THE PHILIPPINES

### DEPARTMENT OF EDUCATION

REPORT ON THE CONDUCT OF QUARTERY NATIONWIDE SIMULTANEOUS EARTHQUAKE DRILL (ONSED)



DATE CONDUCTED: TIME STARTED: TIME ENDED:			
REGION		Tyle company and the con-	
DIVISION	245-7		
NAME OF SCHOOL			
Pre-Drill	Yes	No I	Remarks
With available Go Bags?			ACIDALAS
With updated preparedness, evacuation, and response plans?		SOLON CHARLES AND	
With updated contingency plan?			
With available early warning system?			
With available emergency and rescue equipment?			
With available First Aid Kits?			
With available communication equipment (internet,			
cellphone, two-way radio, etc.]?			
With sufficient space in school/classrooms to conduct the "Duck, Cover, and Hold"			
Conducted coordination/preparatory meeting with LDRRMO/BDRRMCs?			
Conducted an orientation to learners and school personnel on earthquake preparedness measures and the conduct of earthquake and fire drills?			
Conducted an orientation to parents on earthquake preparedness measures and the conduct of earthquake and fire drills?			
Learners have accomplished the Family Earthquake Preparedness Homework?			
Conducted alternative activities and/or Information, Education and Communication (IEC) campaigns on earthquake preparedness and fire prevention?			
Additional Remarks			
Actual Drill	Yes	No	
Conducted "DUCK, COVER, and HOLD"?		A STATE OF THE PARTY OF THE PAR	
Conducted evacuation drill?			
Other sub-activities conducted (symposium, advocacy cam	paigns, etc	<b>2)</b>	
No. of Personnel (Total Population)	Male	Female	
No. of Teaching Personnel			
No. of Non-Teaching Personnel		4	
Grand Total			

ANNEX B



REPUBLIC OF THE PHILIPPINES

### DEPARTMENT OF EDUCATION

REPORT ON THE CONDUCT OF QUARTERY NATIONWIDE SIMULTANEOUS EARTHQUAKE DRILL (QNSED)



REGION			
DIVISION			
Pre-Drill	Yes	No I	Remarks
With available Go Bags?			ACMIAIAS
With updated preparedness, evacuation, and response plans?			
With updated contingency plan?			
With available early warning system?			
With available emergency and rescue equipment?			
With available First Aid Kits?			
With available communication equipment (internet, cellphone, two-way radio, etc.)?			
With sufficient space in the office (SDO/RO) to conduct the "Duck, Cover, and Hold"			
Conducted coordination/preparatory meeting with LDRRMO/BDRRMCs?			
Conducted an orientation to personnel on earthquake preparedness measures and the conduct of earthquake and fire drills?			
Conducted alternative activities and/or Information, Education and Communication (IEC) campaigns on earthquake preparedness and fire prevention?			
Additional Remarks			
Actual Drill	Yes	No	
Conducted "DUCK, COVER, and HOLD"?			
Conducted evacuation drill?			

Other sub-activities conducted (symposium, advocacy campaigns, etc)

No. of Personnel Participated	Male	Female
No. of Personnel		
Grand Total		
Post-Drill	Yes	No
Conduct a review of the Contingency Plan?		

## Additional Remarks

Common issues and concerns encountered during the actual conduct of drill

1
2
3
4
5 [Add additional item/s when necessary]

Prepared by:

Noted by:

[Regional/Division DRRM Coordinator]

Date:

[Regional Director/Schools Division Superintendent]

Date:

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