

Republika ng Pilipinas

# Department of Education

## OFFICE OF THE UNDERSECRETARY

### HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

#### MEMORANDUM

DM-OUHROD-2025- 0170



TO : **Regional Directors**  
**Schools Division Superintendents**  
**All Others Concerned**

FROM : **WILFREDO E. CABRAL**  
*Undersecretary for Human Resource and  
Organizational Development*

**MALCOLM S. GARMA**  
*Assistant Secretary, Officer-In-Charge  
Office of the Undersecretary for Operations*

SUBJECT : **INVITATION TO THE 2025 NATIONAL CONFERENCE OF  
PUBLIC LIBRARIES**

DATE : 21 January 2025

The National Library of the Philippines (NLP) and the Provincial Government of Misamis Oriental through the Misamis Oriental Provincial Library (MOPL), in partnership with the Philippine Librarians Association Inc. – Northern Mindanao Librarians Regional Council (PLAI-NMRLC) will conduct the **2025 National Conference of Public Libraries** on **March 17 to 20, 2025**, at the **Chali Resort and Conference Center, Cagayan de Oro City**.

This year's theme: **“Public Libraries in Action: A Blueprint for an Empowered Community”** is designed to provide a venue for acquiring and sharing knowledge, skills, and attitudes in the development of the Philippine Public Library System through the inspiring experiences of adaptations, trends, and best practices of Philippine Public Libraries and government agencies.

DepEd librarians and library staff may opt to attend the activity subject to the following conditions:

- compliance with the applicable provisions of DepEd Order No. 046, s. 2022 titled the Amendment to DepEd Order No. 43, s. 2022 (*Omnibus Travel Guidelines for All Personnel of the Department of Education*) and Other Appropriate Orders and Guidelines on Travel;
- secure approval from respective authorities;



- participation shall not interfere with regular functions and responsibilities; and
- use of DepEd funds strictly adheres to the usual budgeting, accounting, and auditing rules and regulations.

For more details, please see the attached communication from the NLP.

Copy furnished: Office of the Secretary

DEPED REGIONAL OFFICE 02  
**RELEASED**  
 DATE: 01-28-2025  
 BY: [Signature]  
 RECORDS SECTION

January 24, 2025

To: All Schools Division Superintendents

For information, dissemination, and appropriate action.

**BENJAMIN D. PARAGAS PhD, CESO III**  
 Director IV/Regional Director [Signature]

CLMD/ovc/fbg

**ATTY. JOSE MARNO M. MACARILAY**  
 Chief Administrative Officer  
 Administrative Services Division

<b>MEMORANDUM</b>		Date: 2-10-25	Release/Records: [Signature]
To: <input checked="" type="checkbox"/> PSDS/DICs	<input checked="" type="checkbox"/> Elem/Sec School Heads		
<input type="checkbox"/> Private Schools	<input type="checkbox"/> Others:		
For: <input checked="" type="checkbox"/> Information	<input checked="" type="checkbox"/> Dissemination		
<input type="checkbox"/> Guidance	<input type="checkbox"/> Strict Compliance		
<b>ORLANDO E. MANUEL PhD., CESO V</b> Schools Division Superintendent			
By: <input type="checkbox"/> Asst. <input type="checkbox"/> CID Chief <input type="checkbox"/> SGOD Chief <input type="checkbox"/> AO <input type="checkbox"/> Any	Signature: [Signature]		



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19 December 2024

**HON. JUAN EDGARDO "SONNY" M. ANGARA**  
Secretary  
Department of Education

**Through: WILFREDO E. CABRAL**  
Undersecretary for Human Resource and Organizational Development  
Regional Director

**ATTY. REVSEE A. ESCOBEDO**  
Undersecretary for Operations

**Subject: Request for Endorsement - 2025 National Conference of Public Libraries**

Dear Secretary Angara:

Greetings from the National Library of the Philippines (NLP)!

The NLP and the Provincial Government of Misamis Oriental through the Misamis Oriental Provincial Library (MOPL), in partnership with the Philippine Librarians Association Inc. - Northern Mindanao Librarians Regional Council (PLAI-NMRLC) will conduct the **2025 National Conference of Public Libraries** with the theme **"Public Libraries in Action: A Blueprint for an Empowered Community"** on **17-20 March 2025** in **Chali Resort and Conference Center, Cagayan de Oro City**.

The Conference's main objective is to provide a venue for acquiring and sharing knowledge, skills, and attitudes in the development of the Philippine Public Library System through the inspiring experiences of adaptations, trends, and best practices of Philippine Public Libraries and government agencies. Specifically, it aims to:

1. Discuss practices, activities, and concepts that will develop Philippine Public Librarianship;
2. Identify issues and concerns besetting the development of public libraries and select appropriate solutions/alternatives to address these issues;
3. Develop and sustain connections and collaborations between library organizations and other institutions/stakeholders having similar/related visions and missions toward developing Philippine Public Librarianship;
4. Draw regular book allocation, particularly the NLP's affiliated public libraries;

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5. Establish a centralized platform where librarians and officials can personally select, inquire about, and engage with publishers, thereby consolidating a wide array of available materials in the market for potential library acquisitions; and
6. Recognize and honor exceptional public libraries, librarians, and staff with awards and accolades.

This conference is expected to be attended by public librarians, officers-in-charge, and public library staff, including local government officials and staff, library and information science students, registered librarians, and other stakeholders.

In this regard, the agency would like to request that **DepEd Endorsement be made to authorize and/or enroll the library and information professional and other interested stakeholders in public schools to actively participate in the conference** as part of their professional learning and development to facilitate effective and efficient library services in their locality.

The **2025 National Conference of Public Libraries will entail a registration fee covering the conference fee, conference kits, meals during activity proper of Days 0-3 (excluding dinner and breakfast), and training certificates.** An optional educational and cultural tour will also be available on Day 4 for interested participants, with a separate participation fee.

Please note that accommodation and other expenses relevant to the participation in this activity shall be borne by either the participant or their local government units and/or parent institutions, subject to the availability of funds and the usual accounting and auditing rules and regulations.

To confirm your participation, kindly RSVP by answering this Google Registration Form through this link <https://bit.ly/2025NCPL> or by scanning the QR code below. The working committee will need a head count of onsite participants to prepare all necessary logistical requirements (meals, training kits, certificates, etc.). **Please be guided that the registration will be processed strictly on a first-come, first-served basis, and only the first 200 registered and confirmed participants will be accommodated in the venue.**






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For more information, we have attached the **Conference Information Packet**, along with the **Tentative Schedule of Activities**, which can be accessed via <https://tinyurl.com/INFORMATIONPOCKET>. This includes the full details about the conference, registration fee inclusions, accommodation options, and information about the optional cultural and educational tour.

Should you have further questions, please do not hesitate to contact Ms. Blesila Velasco, Overall Committee Chair, or Ms. Sheena Laine Samson from the Sub-Committee on Reception and Hospitality at [nlpwebinar@nlp.gov.ph](mailto:nlpwebinar@nlp.gov.ph) or through our official mobile number 09178718216. Please use the subject line "2025 National Conference of Public Libraries."

Thank you very much and we look forward to your favorable action regarding this request.

Yours very truly,

  
CESAR GILBERT Q. ADRIANO  
Director IV, NLP



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National Library of the Philippines (NLP)  
and the  
Provincial Government of Misamis Oriental (PGMO),  
through the  
Misamis Oriental Provincial Library,  
in partnership with the  
Philippine Librarians Association, Inc. - Northern Mindanao Regional Librarians Council

**2025 National Conference of Public Libraries**

*Theme: Public Libraries in Action: A Blueprint for an Empowered Community*

March 17-20, 2025 | Venue: Chali Resort and Conference Center, Cagayan de Oro

**TENTATIVE PROGRAMME**

**Day 0: 17 March 2025 (Monday), 8:00 AM - 12:00 PM - Book Allocation for NLP's  
Affiliated Public Libraries**

*Venue: National Library of the Philippines*

**This optional activity is dedicated to NLP's affiliated public libraries, which the NLP will pass by prior to their flight to CDO to arrange the logistical arrangements for their book allocation.**

**Day 0, 17 March 2025 (Monday), 01:00 PM - 05:00 PM**

*Venue: Chali Resort and Conference Center, Cagayan de Oro City*

*Meals: PM Snacks included*

**01:00 PM - 05:00 PM Registration Proper**

**PTR Signing of Participating Affiliated Public Libraries of  
NLP**

**Opening of 2025 National Conference of Public Libraries Exhibit**

**Day 1, 18 March 2025 (Tuesday), 07:45 AM - 05:00 PM**

*Venue: Chali Resort and Conference Center, Cagayan de Oro City*

*Meals: AM Snacks, Lunch, PM Snacks included*

*Hosts: TBD*

07:45 AM - 08:15 AM AM Attendance for Day 1 of 2025 National Conference / AVP Loop of  
Partner and Sponsors Video

**Opening Ceremonies**

08:15 AM - 08:35 AM Conference Processional and Entrance of Colors

08:35 AM - 08:45 AM National Anthem, Provincial Hymn, and Doxology

08:45 AM - 08:50 AM Opening Salvo and Intermission Number

08:50 AM - 09:00 AM Welcome Remarks

Hon. Governor, Misamis Oriental

09:00 AM - 09:10 AM Opening Message

**Hon. Director, National Library of the Philippines**

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09:10 AM - 09:15 AM	Introduction of the Keynote Speaker
09:15 AM - 09:30 AM	Keynote Speech
09:30 AM - 09:45 AM	Awarding of Certificates to VIPs, Co-Hosts, Partners, and Exhibitors
09:45 AM - 10:00 AM	Commemorative Photo with VIPs and Participants
10:00 AM - 10:50 AM	Conference Mechanics and Schedule of Activities
10:50 AM - 11:00 AM	Conferment of Awards/Recognition of Monthly Completers, Loyalty Awardees, and Career and Self-Development Awardees
	Health Break
	<b>Conference Proper</b>
11:00 AM - 11:05 AM	Introduction of Plenary 1: Collaborators' Sessions Speakers
11:05 AM - 11:45 AM	<b>Plenary 1: Collaborators' Sessions Speakers</b>
11:45 AM - 11:55 AM	Open Forum for Plenary 1 Speakers
11:55 AM - 12:00 PM	Awarding of Certificate of Appreciation and Token to Plenary 1 Speaker
12:00 PM - 01:15 PM	Lunch Break / PM Attendance for Day 1 / AVP Loop of Partner and Sponsors Video
01:15 PM - 01:25 PM	Mindfulness Activity
01:25 PM - 01:30 PM	Introduction of Plenary 2 Speaker
01:30 PM - 02:30 PM	<b>Plenary Session 2</b>
02:30 PM - 03:00 PM	Plenary Session 2 Activity
03:00 PM - 03:15 PM	Health Break
03:15 PM - 04:00 PM	Walkthrough of Plenary Session 2 Activity
04:00 PM - 04:10 PM	Awarding of the Certificates of Appreciation and Photo Opportunity
04:10 PM - 05:00 PM	Administrative / Networking Opportunities / Visit to Exhibitors' and NLP Booths

**Day 2, 19 March 2025 (Wednesday), 08:00 AM - 04:00 PM**  
*Venue: Chali Resort and Conference Center, Cagayan de Oro City*  
*Meals: AM Snacks, Lunch, PM Snacks, Dinner included*  
*Hosts: TBD*

08:00 AM - 08:45 AM	AM Attendance for Day 2 of 2025 National Conference / AVP Loop of Partner and Sponsors Video
08:45 AM - 08:50 AM	Mindfulness Activity
08:50 AM - 09:00 AM	Recap of Day 1 and Overview of Day 2
09:00 AM - 09:15 AM	Transfer of Participants to Breakout / Parallel Sessions
09:15 AM - 10:00 AM	<b>Parallel Session Proper</b>
10:00 AM - 10:30 AM	Parallel Sessions Workshop Proper
10:30 AM - 11:00 AM	Presentation of Outputs
11:00 AM - 11:15 AM	Awarding of the Certificates of Appreciation and Photo Opportunity





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11:15 AM - 11:20 AM	Transfer of Participants to Plenary Area
11:20 AM - 12:00 PM	Diamond Sponsors' Session
12:00 PM - 01:15 PM	Lunch Break / PM Attendance for Day 2 / AVP Loop of Partner and Sponsors Video
01:15 PM - 01:20 PM	Mindfulness Activity
01:10 PM - 01:15 PM	Introduction of Plenary 3 Resource Speaker
01:15 PM - 02:15 PM	<b>Plenary Session 3</b>
02:15 PM - 02:30 PM	Open Forum
02:30 PM - 02:40 PM	Awarding of the Certificates of Appreciation and Photo Opportunity
02:40 PM - 02:50 PM	Health Break
02:50 PM - 02:55 PM	Introduction of Plenary 4 Speaker
02:55 PM - 03:30 PM	<b>Plenary Session 4</b>
03:30 PM - 03:50 PM	Open Forum
03:50 PM - 04:00 PM	Awarding of the Certificates of Appreciation and Photo Opportunity
04:00 PM - 05:00 PM	Administratives / Networking Opportunities / Visit to Exhibitors' and NLP Booths / Preparation for the Fellowship Night
05:30 PM	Early Dinner for the Fellowship Night
	Fellowship Night Proper (Great Gatsby)

**Day 3, 20 March 2025 (Thursday), 08:00 AM - 03:15 PM**  
*Venue: Chali Resort and Conference Center, Cagayan de Oro City*  
*Meals: AM Snacks, Lunch, PM Snacks, Dinner included*  
*Hosts: TBD*

08:00 AM - 08:45 AM	AM Attendance for Day 2 of 2025 National Conference / AVP Loop of Partner and Sponsors Video
08:45 AM - 08:50 AM	Mindfulness Activity
08:50 AM - 09:00 AM	Recap of Day 2 and Overview of Day 3
09:00 AM - 09:05 AM	<b>Introduction of Plenary 5 Speaker</b>
09:05 AM - 10:05 AM	<b>Plenary Session 5</b>
10:05 AM - 10:35 AM	Plenary Session 5 Activity
10:35 AM - 11:10 AM	Presentation of Outputs
11:10 AM - 11:20 AM	Awarding of the Certificate of Appreciation and Photo Opportunity
11:20 AM - 12:00 PM	Platinum Sponsors' Session
12:00 PM - 01:15 PM	Lunch Break / PM Attendance for Day 2 / AVP Loop of Partner and Sponsors Video
01:15 PM - 01:20 PM	Mindfulness Activity
01:10 PM - 02:10 PM	General Assembly (Open Forum) of Public Libraries with Public Libraries Division, NLP
02:10 PM - 02:20 PM	Health Break
	Closing Ceremonies
02:20 PM - 02:30 PM	Closing Remarks

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	Misamis Oriental Provincial Library
02:30 PM - 02:40 PM	Closing Message Hon. Asst. Director, National Library of the Philippines
02:40 PM - 02:45 PM	Sneak Peek of the Next Conference
02:45 PM - 02:55 PM	Ceremonial Turn-Over to Next Co-Host (2027 National Conference of Public Libraries) and Acceptance Speech
02:55 PM - 03:10 PM	Exit of Colors
03:10 PM - 03:15 PM	Evaluation, End of the Conference Proper, and Distribution of Certificates of Participation and Appearance
<b>Day 4, 21 March 2025 (Friday), Optional Educational and Cultural Tour</b>	
06:00 AM - 04:00 PM	Assembly Time and distribution of Packed Meals (Snacks & Lunch) at the Registration
	Cultural and Educational Tour