



**Republic of the Philippines**  
**Department of Education**  
 REGION II – CAGAYAN VALLEY  
 SCHOOLS DIVISION OF NUEVA VIZCAYA

January 21, 2025

**DIVISION MEMORANDUM**  
 No. 41, s. 2025

**SKILLS IMPROVEMENT GEARED TOWARDS LIVELIHOOD AND TECHNOLOGY (SIGLAT) – TRAINING ON CARPENTRY NC 2 , COMPUTER SYSTEM SERVICING NC 2, ELECTRICAL INSTALLATION & MAINTENANCE NC 2, ORGANIC AGRICULTURE NC 2, BREADS AND PASTRY NC 2, COOKERY NC 2 AND FOOD AND BEVERAGE SERVICES NC 2**

To : CID Chief  
 EPS in TLE/TVL  
 District Supervisors and District In-charge  
 Secondary School Heads  
 All others concerned

1. The Schools Division of Nueva Vizcaya through the Curriculum Implementation Division (CID) shall conduct SKILLS IMPROVEMENT GEARED TOWARDS LIVELIHOOD AND TECHNOLOGY (SIGLAT) – TRAINING ON CARPENTRY NC 2 , COMPUTER SYSTEM SERVICING NC 2, ELECTRICAL INSTALLATION & MAINTENANCE NC 2, ORGANIC AGRICULTURE NC 2, BREADS AND PASTRY NC 2, COOKERY NC 2 AND FOOD AND BEVERAGE SERVICES NC 2 on February 18-22, 2025 at the following venues:

<b>Specializations</b>	<b>S</b>	<b>E</b>	<b>S</b>	<b>S</b>	<b>I</b>	<b>O</b>	<b>N</b>	<b>S</b>
	Day 1	Day 2	Day 3	Day 4	Day 5			
Carpentry	NVGCHS	KNAS	KNAS	KNAS	KNAS			
CSS NC 2	NVGCHS	Solano HS	Solano HS	Solano HS	Solano HS			
EIM NC 2	NVGCHS	QNHS	QNHS	QNHS	QNHS			
Organic Agriculture NC 2	NVGCHS	NVGCHS	NVGCHS	NVGCHS	NVGCHS			
BPP NC 2	NVGCHS	Bambang NHS	Bambang NHS	Bambang NHS	Bambang NHS			
Cookery NC 2	NVGCHS	Aritao HS	Aritao HS	Aritao HS	Aritao HS			
FBS NC 2	NVGCHS	NVGCHS	NVGCHS	NVGCHS	NVGCHS			

2. The objectives of the training are:
- 2.1. to capacitate teachers with the necessary skills and knowledge in Carpentry NC 2, CSS NC 2, EIM NC 2, Organic Agriculture NC 2, BPP NC 2, Cookery NC 2, and FBS NC 2;
  - 2.2. to be updated with the learning competencies prescribed in the TESDA Training Regulations;
  - 2.3. to take the National Certificate assessment (NC 2) after the training.
3. The participants to this training are TLE/TVL teachers in the Junior and Senior High School including those teachers /school heads of the schools under conversion into TECHVOC of ten (10) participants per specialization.



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4. Participants must bring and wear the appropriate Personal Protective Equipment (PPE) during the entire duration of the training.
5. Expenses for lunch (5), morning and afternoon snacks during the conduct of the training shall be charged to HRTD Fund while transportation and other incidental shall be charged to MOOE or other local funds subject to the usual accounting and auditing rules and regulations.
6. An individual Travel Authority shall be secured by the participant.
7. For your information, guidance and compliance.

**ORLANDO E. MANUEL PhD, CESO V**  
Schools Division Superintendent *[Signature]*



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