



Republic of the Philippines  
**Department of Education**  
 Region II - Cagayan Valley  
 SCHOOLS DIVISION OF NUEVA VIZCAYA

January 20, 2025

**DIVISION MEMORANDUM**  
 No. 29, s. 2025

**ADJUSTMENT OF SCHEDULE TO DM NO. 17, S. 2025,  
 ENHANCING AND NURTURING LEADERS' SKILLS ON INSTRUCTIONAL  
 SUPERVISION AND TECHNICAL ASSISTANCE FOR IMPROVED TEACHING  
 (ENLIST IT Course 1 - Batch 2 )**

To: Assistant Schools Division Superintendent  
 Chief Education Supervisor, CID  
 Education Program Supervisors  
 Public Schools District Supervisors/District In-charge  
 Public Elementary & Secondary/Integrated School Heads  
 All Others Concerned

1. This office informs all concerned on the adjustment of schedule on the conduct of the Division Training-Workshop on Enhancing and Nurturing Leaders' Skills on Instructional Supervision and Technical Assistance for Improved Teaching ( ENLIST IT Course 1- Batch 2 ) as specified below;

<b>FROM</b>	<b>TO</b>	<b>Activity</b>	<b>Venue</b>
January 13, 2025	January 22, 2025 8:00 am -5:00 pm	Hybrid Staff Orientation Workshop (Technical Working Group)	CID Office, SDO Bay., Nueva Vizcaya
January 21-23, 2025	February 12-14, 2025	Training Proper	24/7 Hotel & Resort, Solano, Nueva Vizcaya
February 4, 2025	February 28, 2025	Post Conference	CID Office, SDO Bay., Nueva Vizcaya

2. All participants are requested to complete the registration form via the link <https://bit.ly/PreRegENLIST-IT>. As stated in the issued division memorandum, all districts are strictly advised to comply with the allotted number of participants.
3. All other provisions in the issued Division Memorandum shall remain.
4. For information, guidance, and compliance.

**ORLANDO E. MANUEL PhD, CESO V**  
 Schools Division Superintendent



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