



Republic of the Philippines
Department of Education
Region II – Cagayan Valley
Schools Division of Nueva Vizcaya

8 January 2025

DIVISION MEMORANDUM

No. 17, s. 2025

ENHANCING AND NURTURING LEADERS' SKILLS ON INSTRUCTIONAL SUPERVISION AND TECHNICAL ASSISTANCE FOR IMPROVED TEACHING (ENLIST IT Course 1 – Batch 2)

TO: Assistant Schools Division Superintendent
Curriculum Implementation Division Chief
Education Program Supervisors
Public Schools District Supervisors/Districts-in-Charge
All Others concerned

1. The Schools Division Office of Nueva Vizcaya, thru the Curriculum Implementation Division (CID) will conduct a Learning and Development Activity entitled, "ENHANCING AND NURTURING LEADERS' SKILLS ON INSTRUCTIONAL SUPERVISION AND TECHNICAL ASSISTANCE FOR IMPROVED TEACHING COURSE 1-BATCH 2 on January 21-23, 2025, at a venue to be announced later.
2. The objectives of the activity are as follows:
 - a) enhance competence of school heads and supervisors along instructional supervision and provision of technical assistance for improved teaching-learning
 - b) convey appreciation of education leaders' improvement of one's skills and carrying out of reflective and mindful leadership practices necessary in improving the delivery of teaching – learning.
 - c) come up with a well implemented, properly monitored and evaluated Instructional Supervisory and technical assistance program.
3. The participants to the said activity are the untrained school heads/instructional supervisors on ENLIST IT COURSE 1. (See attached list for the number of slots per district)
4. Expenses relative to the conduct of this activity shall be chargeable to the division HRTD Fund while traveling and other incidental expenses of the participants from the field shall be charged to their respective MOOE/local funds.
5. A staff orientation workshop of the technical working group listed below is scheduled on January 13, 2025, 1:00p.m. via google meet.



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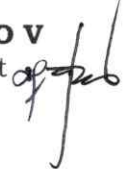
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TECHNICAL WORKING GROUP
(ENLIST IT COURSE 1- BATCH 2)

Name	Position/Station
Ronnie B. Bibas	EPS – Science
Edward Santiago	PSDS – Bambang II
Marivic C. Bacud	PSDS – Bayombong II
Irene Bosque	P-IV/DIC – Sta Fe
Luviminda M. Cordero	P-IV – Bambang NHS
Roselle R. Mendoza	P-II – Ambaguio NHS
Menalyn A. Salvador	P-III – Quezon NHS
Florence Esparrago	HTV-NVGCHS/OIC HRD SEPS
Mikael Raymundo	HT-III – Abuyo ES/HS
Amherstine Bata	P-I – Bambang North CS
Trecy Ucol	P-III – Bambang CS
Maria Leonora Cortado	HT-V – NVGCHS
David John Uberra	HT-III/School Head, Dupax Sur NHS
Jefferson Roda	P-I – Mauan ES
Belinda Dulay	P-I – Solano West ES
Geraldine Galapon	P-I – Ammococan ES
Francis Ramos	MT II/TIC Bone South ES
Dexter Patricio	MT/II-Bambang West ES
Lyndon Deo Reyes	TIC - Baan ES
Maria Victoria Padro	PDO II - CID LRMS
Darel John De Guzman	ADAS III – CID

6. For information and strict compliance.


ORLANDO E. MANUEL PhD, CESO V
Schools Division Superintendent

01-2025-29 



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