

Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

DepEd Regional Office No. 02

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MEMORANDUM DM-OUHROD-2025-0057

TO : **Regional Directors**
Schools Division Superintendents
School Heads
All Others Concerned

January 10, 2025

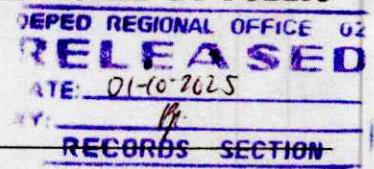
For information, dissemination and appropriate action.

BENJAMIN D. PARAGAS PhD, CESO III
 Director IV/Regional Director

FROM : **WILFREDO E. CABRAL**
Undersecretary for Human Resource and Organizational Development

SUBJECT : **REQUEST TO REVIEW AND VALIDATE THE LIST OF DEPED SCHOOL FORMS AND REPORTS ACCOMPLISHED BY PUBLIC SCHOOL TEACHERS**

DATE : 08 January 2025



The Department of Education (DepEd) has been steadfast in undertaking reforms that aim to cultivate a work environment that supports quality education while putting premium to the welfare of its people. In support of this, a task force has been created under DepEd Memorandum No. 037, s. 2024 to review teachers' workload, particularly school forms and reports accomplished by teachers and non-teaching personnel.

As part of the final data-gathering activities, **public school teachers are invited to participate in an online survey** to validate the list of DepEd school forms and reports that public school teachers are required to accomplish in relation to their established workload, as outlined in DepEd Order No. 005, s. 2024.

The survey can be accessed through this link bit.ly/SFTeacher-Validation. The deadline for completing the online survey is on **09 January 2025 at 1:00 p.m.** The Regional Offices and Schools Division Offices are hereby instructed to facilitate wider dissemination of this survey to all teachers.

Should there be further questions, please contact the BHROD-SED through landline (02) 8633-5397 or email bhrod.sed@deped.gov.ph.

For appropriate action.

Copy furnished:
OFFICE OF THE SECRETARY

MEMORANDUM	Date: 1/10/25	Released (By): [Signature]
To: <input checked="" type="checkbox"/> PSDS/DICs	<input checked="" type="checkbox"/> Elem/Sec School Heads	
<input type="checkbox"/> Private Schools	<input type="checkbox"/> Others:	
For: <input checked="" type="checkbox"/> Information	<input checked="" type="checkbox"/> Dissemination	
<input type="checkbox"/> Guidance	<input type="checkbox"/> Strict Compliance	
ORLANDO E. MANUEL PhD., CESO V Schools Division Superintendent		
By: [Signature]		Signature

