



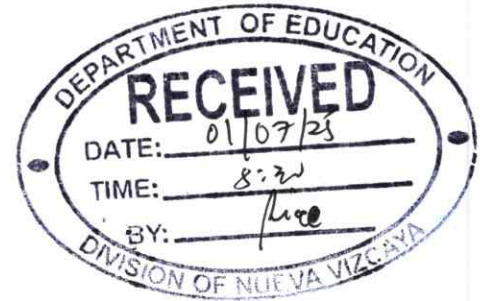
# COUNCIL FOR THE RESTORATION OF FILIPINO VALUES

*Your partner in building the nation through values.*

CSC - ACCREDITED LEARNING & DEVELOPMENT INSTITUTION (CSC-ALDI)

06 January 2025

**BENJAMIN D. PARAGAS, PHD, CESO V**  
Regional Director IV,  
Department of Education Region II  
National Highway, Carig Sur, Tuguegarao City



ATTENTION: **Assistant Regional Director**  
**Department/ Division Heads**  
**Chief Education Supervisors, CID & SGOD**  
**Schools Division Superintendents**  
**Public School District Supervisors**  
**Public and Private, Elementary and Secondary Heads**  
**Values Restoration Officers/ Advocates**  
**ALL INTERESTED Employees & Officers**

Dear Director Paragas,

Pursuant to CSC Announcement No. 40 on the implementation of the Values Restoration Program, the Council for the Restoration of Filipino Values (CRFV) is conducting **VRP School of Statesmanship Paralegal Online Training - Module 1 (The Philippine Legal System) with the theme "The Making of a Statesman and Stateswoman" on 04-07 February 2025** via Zoom platform.

In connection to this, we are inviting you or any representative(s) from your office, human resource management officer, heads of offices and rank and file, and/or other interested **non-lawyer** staff to attend the training. **The registration fee is Php 4,500.00** per participant inclusive of certificates, professional fees, and e-presentations.

As a soft approach to the government's anti-corruption initiatives, the VRP-SOS Module 1 provides knowledge in layman's language the workings of the law and the requirements that would make the advocates for righteousness and good governance effective and equipped to give them added confidence, zeal, and direction. The training seeks to raise statesmen and stateswomen by equipping the participants with the basic knowledge on the Philippine Legal System coupled with statesmanship principles. It also provides platform to enhance skills necessary in bringing their complaints and assisting private citizens in bringing their cause to the regular courts or the proper tribunal. **The knowledge and skills in this training are anchored on values.**

For your reference, please check the attached CSC Announcement No. 40, CRFV 2025 Training Calendar and Program of Activities.

For queries, please contact us at (074) 244-5375 (landline), 0999-221-6825 (Ms. Carol D. Donaal) and 0917-700-2914 (Ms. Maidee A. Sison). Thank you and more power!

For God, Country, and Fellowmen,

**NATHANIEL A. SAQUIBAN**  
National Director

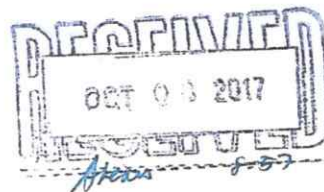
<b>MEMORANDUM</b>		Date: 01/07/25	Release (Records): [Signature]
To:	<input checked="" type="checkbox"/> PSDS/DICs	<input checked="" type="checkbox"/> Elem/Sec School Heads	
	<input checked="" type="checkbox"/> Private Schools	<input type="checkbox"/> Others:	
For:	<input checked="" type="checkbox"/> Information	<input checked="" type="checkbox"/> Dissemination	
	<input type="checkbox"/> Guidance	<input type="checkbox"/> Strict Compliance	
<b>ORLANDO E. MANUEL Ph.D., CESO V</b> Schools Division Superintendent			
By:	<input type="checkbox"/> ASDS	<input type="checkbox"/> CID Chief	<input type="checkbox"/> SGOD Chief
	<input type="checkbox"/> AO	<input type="checkbox"/> Atty.	Signature: [Signature]



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Announcement No. 40, s. 2017

## ANNOUNCEMENT

**FOR :** HEADS OF CONSTITUTIONAL BODIES, DEPARTMENTS, BUREAUS AND AGENCIES OF THE NATIONAL GOVERNMENT, LOCAL GOVERNMENT UNITS, GOVERNMENT-OWNED OR CONTROLLED CORPORATIONS WITH ORIGINAL CHARTERS, AND STATE UNIVERSITIES AND COLLEGES

**SUBJECT :** Values Restoration Program

The Council for the Restoration of Filipino Values (CRFV), a Civil Service Commission Accredited Learning and Development Institution, aims to introduce its **Values Restoration Program** as a soft approach of the government's anti-corruption initiatives.

In line with this, government agencies are encouraged to support the program by appointing at least two Values Restoration Officers (VRO), from supervisory level and rank and file from their central, regional, provincial, and field offices or units. The designated VRO shall lead the discussion of a common value every week after the flag ceremony using the CRFV-authored book **transforming the Nation through Values** and the CD with Powerpoint presentations containing the same. Moreover, the designated VRO shall coordinate all VRP matters in their agencies and attend the Trainer's Trainings and other seminars and meetings to be conducted by the CRFV.

For further details and information, you may coordinate with **Mr. Voltaire L. Acosta, Jr., CRFV National Director**, at mobile numbers 0999-9901195 and 0917-6891983 or through email at [crfv.cpu@gmail.com](mailto:crfv.cpu@gmail.com).

  
**ALICIA dela ROSA-BALA**  
Chairperson  
02 OCT 2017

Bawat Kawani, Lingkod Bayani

ing, IBP Road, Constitution Hills, 1126 Quezon City ☎ 931-7935/931-7939/931-8092 ✉ [cscphil@webmail.csc.gov.ph](mailto:cscphil@webmail.csc.gov.ph) @ww





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Civil Service Commission  
Republic of the Philippines

This

## CERTIFICATE OF ACCREDITATION

is awarded to

**Council for the Restoration of Filipino Values, Inc.**  
Unit A-1, 56-B, W.A. Bldg., Ferguson Road, Andres Bonifacio, Baguio City

*for having satisfactorily met all the accreditation requirements and is therefore found qualified to provide learning and development interventions as stipulated under Civil Service Commission (CSC) Resolution No. 2400596 dated 17 July 2024 and all other related CSC Resolutions that may be issued thereto that are relevant to the duties attached to incumbents of career and non-career positions in the civil service*

*The accreditation is valid for three (3) years from **17 July 2024** to **16 July 2027**.*

  
**ATTY. AILEEN LOURDES A. LIZADA**  
Commissioner

  
**ATTY. KARLO A. B. NOGRALES**  
Chairperson

  
**ATTY. RYAN ALVIN R. ACOSTA**  
Commissioner

Attested by:

  
**FERNANDO M. PORIO**  
Director IV

Civil Service Commission, Constitution Hills, Diliman, 1526 Quezon City, Philippines  
www.csc.gov.ph

  
For more information, please visit the website: [www.csc.gov.ph](http://www.csc.gov.ph)

CSC Resolution No. 2400596  
Certificate No. 2024-001-004



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## VRP SCHOOL OF STATESMANSHIP PARALEGAL TRAINING MODULE 1: "The Philippine Legal System"

### PROGRAM OF ACTIVITIES

04-07 February 2025 : Batch 52

Time	Activity / Topic
<b>DAY 1 (Tuesday, 04 February 2025)</b>	
8:30 – 9:00 AM	Log-In, Registration and Pre-Test
9:00 – 10:00 AM	<b>Preliminaries and Opening Program</b>
10:00 – 10:15 AM	<i>Health Break</i>
10:15 – 12:00 NN	<b>Session 1: The Making of a Statesman and Stateswoman: An Introduction</b>
12:00 – 1:30 PM	<i>Lunch</i>
1:30 – 1:45 PM	<i>Afternoon Energizer</i>
1:45 – 3:45 PM	<b>Session 2: Bill of Rights</b>
3:45 – 4:00 PM	<i>Health Break</i>
4:00 – 4:30 PM	<b>Day 1 Integration Session</b>
4:30 – 4:45 PM	Wrap-Up and Announcement
<b>DAY 2 (Wednesday, 05 February 2025)</b>	
8:30 – 8:45 AM	Log-In
8:45 – 9:00 AM	Preliminaries and Recapitulation
9:00 – 10:30 AM	<b>Session 3: The Philippine Legal System</b>
10:30 – 10:45 AM	<i>Health Break</i>
10:45 – 12:15 PM	<b>Session 4: Introduction to Criminal Law</b>
12:15 – 1:30 PM	<i>Lunch</i>
1:30 – 1:45 PM	<i>Afternoon Energizer</i>
1:45 – 3:45 PM	<b>Session 5: Court Procedures</b>
3:45 – 4:00 PM	<i>Health Break</i>
4:00 – 4:30 PM	<b>Day 2 Integration Session</b>
4:30 – 4:45 PM	Wrap-Up and Announcement

\*subject to change without prior notice

\*please continue to next page



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## VRP SCHOOL OF STATESMANSHIP PARALEGAL TRAINING MODULE 1: "The Philippine Legal System"

### PROGRAM OF ACTIVITIES

04-07 February 2025 : Batch 52

Time	Activity / Topic
<b>DAY 3 (Thursday, 06 February 2025)</b>	
8:30 – 8:45 AM	Log-In
8:45 – 9:00 AM	Preliminaries and Recapitulation
9:00 – 10:30 AM	<b>Session 6: Administrative Offenses Committed by Government Workers (EO 292, 2017 RACCS) Part 1</b>
10:30 – 10:45 AM	<i>Health Break</i>
10:45 – 12:00 NN	<b>Session 6: Administrative Offenses Committed by Government Workers (EO 292, 2017 RACCS) Part 2</b>
12:00 – 1:30 PM	<i>Lunch</i>
1:30 – 1:45 PM	<i>Afternoon Energizer</i>
1:45 – 3:45 PM	<b>Session 7: Rules on Evidence</b>
3:45 – 4:00 PM	<i>Health Break</i>
4:00 – 4:30 PM	<b>Day 3 Integration Session</b>
4:30 – 4:45 PM	Wrap-Up and Announcement
<b>DAY 4 (Friday, 07 February 2025)</b>	
8:30 – 8:45 AM	Log-In
8:45 – 9:00 AM	Preliminaries and Recapitulation
9:00 – 10:30 AM	<b>Session 8: Paralegal Skills: Case Analysis, Legal Research &amp; Affidavit-Making</b>
10:30 – 10:45 AM	<i>Health Break</i>
10:45 – 12:00 NN	<b>Session 9: Plenary Session/ Workshop</b>
12:00 – 1:30 PM	<i>Lunch</i>
1:30 – 1:45 PM	<i>Afternoon Energizer</i>
1:45 – 3:15 PM	<b>Session 10: Republic Act 6713</b>
3:15 – 3:30 PM	<i>Health Break</i>
3:30 – 4:00 PM	Post-Test and Training Evaluation
4:00 – 4:30 PM	Integration and Closing Ceremony
4:30 PM Onwards	Learning Application Plan (Individual Output)

*\*credits of 32 (thirty-two) training hours only*





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## VRP SCHOOL OF STATESMANSHIP TRAINING MODULE 1 "The Making of a Statesman and Stateswoman"

### CONFIRMATION FORM

Training Date: February 04-07, 2025

Delegates:

NAME	DESIGNATION	CONTACT NUMBER	EMAIL ADDRESS

Agency & Region: \_\_\_\_\_

Complete Agency Address: \_\_\_\_\_

Agency Contact Numbers: \_\_\_\_\_

Conforme': \_\_\_\_\_

Signature over printed name of Authorized Representative

**Note: Kindly ensure to make all checks/cash payable to:**

Bank: Landbank, Naguilian Road Branch, Baguio City, Philippines

Account Name: **CRFV Inc.**

Account Number: **3551-0142-22**

Please email this CONFIRMATION form and a copy of your deposit slip on or before **January 31, 2025 (Friday)** to [statesman@crfv-cpu.org](mailto:statesman@crfv-cpu.org). Registration fee payments can follow but must be settled before the end of the training. Thank you.

*\*CRFV TIN No. 005-864-524-000 (Non-VAT Registered)*

**VRP SCHOOL OF STATESMANSHIP TRAINING  
MODULE 1: The Philippine Legal System**

**CONFIRMATION FORM**

Date of Training: **February 04-07, 2025** (via Zoom platform)

Delegates:

<b>NAME (Last Name, First Name, Middle Initial)</b>	<b>DESIGNATION</b>	<b>CONTACT NUMBER</b>	<b>EMAIL ADDRESS (please indicate for the online classroom links)</b>

**Agency & Region:** \_\_\_\_\_

**Complete Agency Address:** \_\_\_\_\_

**Agency Contact Numbers:** \_\_\_\_\_

\_\_\_\_\_  
Conforme'  
Signature over printed name of Authorized Representative

**Note: Kindly ensure to make all checks/cash payable to:**

Bank: Landbank, Naguilian Road Branch, Baguio City, Philippines  
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