



# INTERNATIONAL JOURNAL AND RESEARCH CONGRESS FOR EDUCATORS AND LEARNERS - PHILIPPINES

SEC registration number: 20244080166180-36

Unit 201 4B Merville Access Road, Pasay City

#09945517085/09066894312

info@IJRCELPHILIPPINES

**ORLANDO E. MANUEL, PhD, CESO V**  
Schools Division Superintendent  
Office of the Schools Division Superintendent  
Schools Division of Nueva Viscaya



Dear Dr. Manuel;

On behalf of the International Journal and Research Congress for Educators and Learners, Inc., it is my pleasure to extend an invitation to you to participate in our upcoming congress, which will be held from **February 27, 28 & 29, 2025 Friday, Saturday and Sunday @ 8:00 am to 5:00 pm at Teacher's Camp, Baguio City.**

The International Journal and Research Congress is a premier event that brings together educators, researchers, and practitioners from around the globe to exchange ideas, present research findings, and discuss the latest trends and challenges in research and education. This year's theme is **"Promoting Continuous Development and Collaboration for Teacher Advancement."** and we have an exciting lineup of keynote speakers, panel discussions, and workshops planned.

As a respected professional in your field, your participation would greatly contribute to the success of the congress. We believe that your expertise and insights would be invaluable to our attendees, and we would be honored to have you present your work or lead a workshop.

It aims to provide a platform for teachers to enhance their skills, exchange successful strategies, and explore innovative approaches that contribute to their ongoing development and overall effectiveness in the classroom.

Key components that can be explored under this theme include:

1. Professional Learning Communities: Emphasize the importance of creating supportive networks where educators can collaborate, reflect on their practice, and sharing effective teaching strategies to enhance student learning outcomes.
2. Personalized Professional Development; Discuss the value of personalized learning plans and tailored professional development.

We are also honored to invite you to join us as a co-host, presenter and attendees for this prestigious event. Your participation and expertise would be invaluable in shaping the conference program and ensuring its success. We are open to discussing various co-hosting opportunities that align with your interests and resources.



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As a valued leader in your field, your participation and contributions would greatly enrich the conference program and enhance the overall experience for all attendees. Your insights and expertise will undoubtedly contribute to the advancement of our shared goals in promoting sustainable tourism and agricultural development.

## Registration and Fees

The registration fee for the congress is:

- **Regular: Php 5,000.00**

**Deadline of payment : February 21, 2025.**

## The registration fee includes:

- Registration Fee
- Conference kit/certificate
- 2 nights Accommodation
- 2 meals breakfast
- 2 meals lunch
- 5 snacks
- 2 meals dinner
- Honorarium of resource speakers/ judges

Should you require any additional information or assistance, please do not hesitate to contact us at:

E-mail: [angelo.marabot@deped.gov.ph](mailto:angelo.marabot@deped.gov.ph)

Phone Numbers:

- Angelo C. Marabot: 09066894312

Please be informed for the payment for the registration will be through the following accounts:

- AUB account : 145-11-000985-7 - Angelo C. Marabot
- Gcash number : 09066894312 -Angelo C. Marabot

*Note: Official Receipt will be issued at the venue during the awarding. Please secure your deposit slips to validate and verify your payments.*

We encourage you to submit an abstract of your proposed presentation or workshop by **February 7, 2025**. Please find attached the guidelines for submission and additional information about the congress.

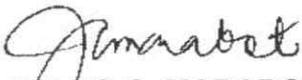
We are confident that your contribution will help make this event a memorable and impactful experience for all participants. Should you have any questions or require further information, please do not hesitate to contact us at this number 09945517085.

We look forward to your positive response and hope to welcome you to the International Journal and Research Congress.

Warm regards,




**LENNIE S. VILLACORTE**  
CEO



**ANGELO C. MARABOT, PhD**  
Deputy Executive Director



**HELEN MENDOZA, PhD**  
Executive Director

<b>MEMORANDUM</b>		Date: 01/04/25	Released (Records): <i>me</i>
To: <input checked="" type="checkbox"/> PSDS/DICs	<input checked="" type="checkbox"/> Elem/Sec School Heads		
<input type="checkbox"/> Private Schools	<input type="checkbox"/> Others:		
For: <input checked="" type="checkbox"/> Information <input checked="" type="checkbox"/> Dissemination			
<input type="checkbox"/> Guidance <input type="checkbox"/> Strict Compliance			
<b>ORLANDO E. MANUEL PhD., CESO V</b> Schools Division Superintendent			
By: <input type="checkbox"/> ASDS	<input type="checkbox"/> CID Chief	<input type="checkbox"/> SGOD Chief	<input checked="" type="checkbox"/> AO <input type="checkbox"/> Atty.
			Signature: 





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The mechanics for presenting a research paper at an international journal and research congress typically include several key steps and guidelines. While specific requirements may vary depending on the organizing body, the following outlines a general framework:

## Submission Guidelines

1. **Call for Papers:** Participants are invited to submit abstracts or full papers by a specified deadline.
2. **Abstract Submission:** An abstract (usually 250-300 words) summarizing the research, methodology, findings, and implications.
3. **Full Paper Submission:** Full papers may be required and typically include introduction, literature review, methodology, results, discussion, and conclusion sections.

## Review Process

1. **Peer Review:** Submitted papers undergo a blind peer-review process to ensure quality and relevance.
2. **Notification of Acceptance:** Authors are notified of acceptance, rejection, or need for revisions by a specific date.

## Presentation Preparation

1. **Presentation Format:** Guidelines on the format (oral presentation, poster presentation, virtual presentation) and duration (e.g., 15-20 minutes for oral presentations).
2. **Visual Aids:** Recommendations for visual aids (e.g., PowerPoint slides) to support the presentation.
3. **Rehearsal:** Encouragement to rehearse the presentation to adhere to time limits and enhance delivery.

## During the Congress

1. **Registration:** Presenters must register for the congress and may need to pay a registration fee.
2. **Presentation Schedule:** A detailed schedule of presentations, including session times and locations.
3. **Session Conduct:** Instructions for session chairs, including introducing speakers, managing time, and facilitating Q&A.



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## Post-Presentation

1. **Publication:** Selected papers may be published in conference proceedings or affiliated journals.
2. **Feedback:** Opportunity to receive feedback from peers and experts to improve future research.

## Additional Considerations

1. **Ethics and Plagiarism:** Strict adherence to ethical guidelines and avoidance of plagiarism.
2. **Language:** If the conference is international, papers and presentations are usually required to be in English.
3. **Technical Support:** Availability of technical support for presenters, particularly for virtual or multimedia presentations.

For exact details, refer to the specific guidelines provided by the International Journal and Research Congress for Educators and Learners, Inc.

## Mechanics for Research Presentation of Educators & Learners Participants

### 1. Abstract Submission

- **Deadline:** Deadline for abstract submission - **February 7, 2025**
- **Format:** Abstracts should be no longer than 300 words, summarizing the research question, methodology, findings, and implications.
- **Submission Method:** Abstracts to be submitted through an online portal or email.
- **Review Process:** A committee reviews abstracts for relevance, originality, and clarity.



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## 2. Acceptance Notification

- Participants receive notification of acceptance or rejection of their abstracts.
- Accepted participants receive guidelines for full paper or presentation preparation.

## 3. Preparation of Full Paper/Presentation

- **Format:** Follow specific formatting guidelines (e.g., APA, MLA) for full papers.
- **Length:** Full papers typically range from 3,000 to 5,000 words.
- **Presentation Slides:** Prepare a PowerPoint or similar presentation, usually limited to 10-15 slides.
- **Poster Presentations:** If applicable, posters should be designed according to given dimensions and templates.

## 4. Submission of Full Papers/Presentations

- **Deadline:** Deadline for the submission of full papers or presentation slides. February 21, 2025
- **Submission Method:** Submit through an online portal or email.  
[angelo.marabot@deped.gov.ph](mailto:angelo.marabot@deped.gov.ph)

## 5. Presentation Format

- **Oral Presentations:** Each participant is allotted 10-15 minutes to present their research, followed by a Q&A session.
- **Poster Sessions:** Participants stand by their posters during designated times to discuss their research with attendees.
- **Virtual Presentations:** For remote participants, presentations can be pre-recorded or live-streamed via a conferencing platform.

## 6. Judging and Evaluation

- **Criteria:** Research originality, methodological rigor, clarity of presentation, contribution to the field, and engagement during Q&A.
- **Judges:** A panel of experts in research evaluates the presentations.

## 7. Awards and Recognition

- **Categories:** Awards may be given for Best Paper, Best Oral Presentation, Best Poster, etc. per subjects area.





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- **Certificates:** All participants receive certificates of participation, with special recognition for award winners.

## 8. Publication Opportunities

- Selected papers may be invited for publication in a special issue of a journal or in the conference proceedings.

## 9. Workshops and Networking

- Workshops on research methods, academic writing, and presentation skills.
- Opportunities for networking with peers, educators, and industry professionals.

## Timeline

1. **Abstract Submission Deadline:** February 7, 2025
2. **Notification of Acceptance:** February 14, 2025
3. **Full Paper/Presentation Submission Deadline:** February 23, 2025
4. **Research presentation Congress Dates :** February 28 & 29, 2025.

## Additional Guidelines

- **Ethical Considerations:** Ensure all research adheres to ethical guidelines, including proper citations and permissions.
- **Technical Requirements:** Presenters should check technical requirements for their presentations, including audiovisual equipment and internet connectivity for virtual presentations.

## MECHANICS FOR PUBLICATION

### 1. Preparation of the Manuscript

- **Research and Writing:**
  - Conduct thorough research and compile the findings into a well-structured document.
  - Follow the chosen journal's or publisher's **formatting guidelines** (e.g., font, headings, citations).
- **Title:** Create a clear, concise, and relevant title that reflects the content of the publication.

- **Abstract:** Write an informative abstract summarizing the research objectives, methods, key findings, and conclusions (usually around 200-300 words).
- **Introduction:** Establish the research question, importance of the study, and objectives.
- **Methodology:** Describe the methods used in your research to allow for reproducibility and credibility.
- **Results and Discussion:** Present the findings clearly, accompanied by data, charts, or figures if necessary. Interpret the results in relation to your research question.
- **Conclusion:** Summarize the key findings and their implications. Suggest future research directions if applicable.
- **References:** Cite all sources following the prescribed citation style (APA, MLA, Chicago, etc.).

## 2. Choosing the Right Journal or Publisher

- **Relevance:** Ensure the journal or publisher aligns with the subject matter and scope of your paper.
- **Journal Impact Factor:** Consider the impact factor of the journal as a measure of its influence in the field.
- **Open Access vs. Traditional Publishing:** Decide whether to submit to an open-access journal (wider reach, potential fees) or a traditional journal (restricted access but often no publication fee).
- **Submission Guidelines:** Review and adhere to the specific submission requirements, including word limits, formatting, and submission platform.

## 3. Peer Review Process

- **Submission:** Submit the manuscript online through the journal's submission system or publisher's portal.
- **Initial Editorial Review:** The editor checks the manuscript for relevance, quality, and adherence to guidelines. If it passes, it is sent for peer review.
- **Peer Review:** Experts in the field (peer reviewers) evaluate the manuscript's quality, originality, and validity.
  - **Single/Double-blind Review:** In a single-blind review, the authors are unaware of the reviewers' identity; in a double-blind review, neither party knows the other's identity.
  - **Feedback:** Reviewers provide feedback, suggest revisions, or recommend acceptance/rejection.
- **Revisions:** Authors revise the manuscript based on reviewers' comments and resubmit.
- **Final Decision:** The editor makes a final decision to accept or reject the paper after reviewing the revisions.

## 4. Publication Ethics

- **Plagiarism:** Ensure that all content is original and properly cited to avoid plagiarism.
- **Conflicts of Interest:** Disclose any potential conflicts of interest (e.g., financial, personal relationships) that may influence the research.



- **Data Fabrication/Falsification:** Ensure that the data presented is accurate and not manipulated.
- **Authorship Criteria:** List only individuals who have significantly contributed to the research.

## 5. Post-Acceptance Steps

- **Proofreading:** After acceptance, the manuscript is sent for proofreading and formatting by the publisher. Authors often receive "proofs" for a final review.
- **Copyright Transfer:** Some publishers require the transfer of copyright, while others, particularly open-access journals, allow authors to retain certain rights.
- **Publication:** The final manuscript is published online or in print. Online publication may occur ahead of the print version ("online first" or "early view").
- **Promotion:** Authors are encouraged to promote their work via academic networks, social media, or conferences.

## 6. Indexing and Archiving

- After publication, the work is indexed in databases such as **PubMed**, **Scopus**, **Web of Science**, or **Google Scholar**. This ensures visibility and accessibility for future researchers.

## 7. Impact Measurement

- **Citation Tracking:** After publication, the article's impact can be measured by tracking citations (via tools like **Google Scholar Citations** or **Scopus**).
- **Altmetrics:** Tools that measure online engagement (e.g., social media mentions, downloads) to assess the broader influence of the work.

## 8. Rejections and Appeals

- **Rejection:** If the manuscript is rejected, authors can revise and submit it to another journal. Some journals allow resubmission after addressing the concerns.
- **Appeals:** Some journals allow authors to appeal rejection decisions if they believe the review was unfair or incorrect.

## Common Challenges:

- **Delays:** The publication process, especially peer review, can take several months to a year or more.
- **Publication Fees: Php 2,500.00.** Some journals charge "article processing charges" (APCs), particularly open-access ones.
- **Revisions:** Addressing reviewer feedback can sometimes involve significant revisions, potentially altering the manuscript's direction.



REPUBLIC OF THE PHILIPPINES  
**SECURITIES AND EXCHANGE COMMISSION**  
The SEC Headquarters  
7907 Makati Avenue, Salcedo Village,  
Barangay Bel-Air, Makati City, 1209, Metro Manila



COMPANY REG. NO.: 2024080166180-36

### CERTIFICATE OF INCORPORATION

KNOW ALL PERSONS BY THESE PRESENTS:

This is to certify that the Articles of Incorporation and By Laws of:

#### **INTERNATIONAL JOURNAL AND RESEARCH CONGRESS FOR EDUCATORS AND LEARNERS (IJRCLE), INC.**

were duly approved by the Commission on this date upon the issuance of this Certificate of Incorporation in accordance with the Revised Corporation Code of the Philippines (Republic Act No. 11232), which took effect on February 23, 2019 and copies of said Articles of Incorporation and By Laws are hereto attached.

This Certificate grants juridical personality to the corporation but does not authorize it to issue, sell or offer for sale to the public, securities such as but not limited to, shares of stock, investment contracts, debt instruments and virtual currencies without prior Registration Statement approved by the Securities and Exchange Commission; nor to undertake business activities requiring a Secondary License from this Commission such as, but not limited to acting as: broker or dealer in securities, government securities eligible dealer (GSED), investment adviser of an investment company, close-end or open-end investment company, investment house, transfer agent, commodity/financial futures exchange/broker/merchant, financing/lending company, and time shares club shares/membership certificate issuers or selling agents thereof, nor to operate a fiat money to virtual currency exchange. Neither does this Certificate constitute a permit to undertake activities for which other government agencies require a license or permit.

**This Certificate DOES NOT AUTHORIZE INVESTMENT SOLICITATION AND INVESTMENT-TAKING WITHOUT A SECONDARY LICENSE FROM THIS COMMISSION.**

As a registered corporation, it shall submit annually to this Commission the reports indicated at the back of this certificate.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of this Commission to be affixed to this Certificate at The SEC Headquarters 7907 Makati Avenue, Salcedo Village, Barangay Bel-Air, Makati City, 1209, Metro Manila, Philippines, this day of 29 August Two Thousand Twenty Four

**GERARDO F. DEL ROSARIO**  
Director  
Company Registration and Monitoring Department

For SEC use only  
SAR (PH) as covered  
Non-stock Corporation  
Corporation with less than 5 incorporators

*This is a computer-generated certificate,  
signature is not required*

DOCUMENTARY STAMP TAX PAID





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## Mission Statement:

The mission of the International Journalism and Research Congress for Educators and Learners, Inc. (IJRCEL) is to foster an inclusive and collaborative environment for educators and learners in the fields of journalism and research. By promoting high standards of journalistic integrity, innovative research, and ethical practices, IJRCEL aims to empower participants to contribute meaningfully to global knowledge, advocate for social justice, and drive positive societal change through informed and responsible reporting.

## Vision Statement:

The vision of the International Journalism and Research Congress for Educators and Learners, Inc. (IJRCEL) is to be a leading global platform that bridges the gap between education and practical application in journalism and research. IJRCEL envisions a world where educators and learners are equipped with the skills, knowledge, and ethical foundation necessary to navigate the complexities of the information age, thereby shaping a more informed, equitable, and progressive society.

The International Journalism and Research Congress for Educators and Learners, Inc. (IJRCEL) typically aims to achieve the following objectives:

1. **Promote Quality Journalism Education:** Enhance the standards of journalism education through workshops, seminars, and training programs for educators and learners.
2. **Foster Research and Innovation:** Encourage research in journalism and media studies, providing a platform for sharing innovative ideas and findings.
3. **Facilitate Networking and Collaboration:** Create opportunities for educators, researchers, and students to network, collaborate, and exchange knowledge.
4. **Advocate for Ethical Journalism:** Promote ethical standards and practices in journalism, emphasizing the importance of integrity, accuracy, and fairness.
5. **Support Lifelong Learning:** Encourage continuous professional development and lifelong learning among journalism educators and practitioners.
6. **Global Perspectives and Inclusivity:** Foster an inclusive environment that respects and integrates diverse perspectives from around the world.
7. **Enhance Media Literacy:** Educate and empower individuals to critically analyze and engage with media content.
8. **Policy and Advocacy:** Engage with policymakers to advocate for policies that support quality journalism education and research.
9. **Recognize Excellence:** Acknowledge and reward outstanding contributions in the fields of journalism education and research.



10. **Public Engagement:** Promote public understanding of the role of journalism in society and encourage active public engagement with media issues.



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