



Republic of the Philippines
Department of Education
Region II – Cagayan Valley
SCHOOLS DIVISION OF NUEVA VIZCAYA

December 9, 2024

DIVISION MEMORANDUM

No. 542 s. 2024

**PROVISION OF FREE MEDICAL SERVICES: CONSULTATION,
LABORATORY REQUESTS, AND MEDICAL CERTIFICATES**

TO : Assistant Schools Division Superintendent
Chief, School Governance and Operations Division
Chief, Curriculum Implementation Division
Public Schools District Supervisors/District In-Charge
All Others Concerned

This is to inform all concerned personnel of the free services provided by the Medical Officer of the Schools Health and Nutrition Unit (SHNU). These services are offered to ensure that the health needs of teaching and non-teaching personnel are adequately addressed. The following services are available:

1. **Free Medical Consultation:** Consultations are available for all teaching and non-teaching personnel who may require medical advice or assessment.
2. **Provision of Laboratory Requests:** Laboratory requests such as Complete Blood Count (CBC), urinalysis, and other necessary tests will be provided, if required, based on the medical evaluation.
3. **Issuance of Medical Certificates:** Medical certificates may be issued following a thorough consultation and review of laboratory results. For those requesting a medical certificate, the following laboratory results must be prepared beforehand:
 - a. Complete Blood Count (CBC)
 - a. Urinalysis

These basic tests are required to ensure an accurate and safe evaluation of the patient's health status before a certificate is issued.

4. **Strict Compliance for Medical Certificates:** Requests for medical certificates without the proper laboratory results (CBC and urinalysis) will not be processed. The absence of necessary laboratory results may lead to an inaccurate health assessment, which could endanger the medical officer's



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professional license. Therefore, patients are strongly advised to comply with this requirement.

5. For further queries, kindly contact **Ryan Christopher A. Buccat, MD, Medical Officer III at 09275463220**

6. For information, dissemination, guidance and strict compliance.

ORLANDO E. MANUEL PhD., CESO V
Schools Division Superintendent

