



Republic of the Philippines
Department of Education
Region II – Cagayan Valley
Schools Division Office of Nueva Vizcaya

December 11, 2024

DIVISION MEMORANDUM


No. 540 s. 2024

CABABILITY BUILDING ON PROJECT HEAL (HEALTH, EMPOWERMENT, ADVOCACY, AND LEADERSHIP) OF SCHOOL HEALTH AND NUTRITION UNIT, SCHOOL NURSES DEPLOYMENT PROGRAM, AND SECONDARY NURSES OF SCHOOLS DIVISION OFFICE OF NUEVA VIZCAYA

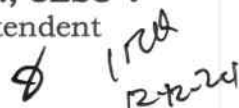
TO: Assistant Schools Division Superintendent
Chief, School Governance and Operations Division
Public Schools District Supervisor/District In-Charge
Secondary School Principal/School Heads
All Other Concerns

1. The Schools Division Office of Nueva Vizcaya through the School Governance and Operations Division – School Health and Nutrition Unit will be conducting the Capability Building entitled: **Project HEAL (Health, Empowerment, Advocacy, and Leadership)** at DISADECO Hotel and Resort, Bayombong, Nueva Vizcaya on December 13, 2024 at 8:00 AM to 5:00 PM.
2. The expected participants in the Capability Building are the SHNU personnel, Secondary Nurses, and SNDP (School Nurses Deployment Program) Nurses.
3. The activity aims to enhance the competencies of health personnel in school-based health care services, crisis intervention, and health leadership.
4. Meals (lunch) and snacks shall be charged to the downloaded Program Support Fund while per diem and incidental expenses of participants shall be charged against the school MOOE subject to the usual accounting and auditing rules.
5. For any concerns, kindly contact **Ryan Christopher A. Buccat**, Medical Officer III at 09275463220.
6. For information, dissemination, guidance and compliance.




ORLANDO E. MANUEL PhD., CESO V
Schools Division Superintendent

12-2024-440





Address: Quezon St., Don Domingo Maddela, Bayombong, Nueva Vizcaya
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November 22, 2024

Program Title: Project HEAL SHNU: “Health Empowerment And Leadership for Schools Health and Nutrition Unit” Capacity Building Workshop for Schools Health and Nutrition Unit Medical Team

Target Date: December 13, 2024
Proposed Venue: Disadeco Hotel and Resort
Source of Fund: RO-2-24-0973

I. Rationale

The Schools Health and Nutrition Unit plays a crucial role in ensuring the physical and mental well-being of both learners and school staff. The medical team, comprising doctors, nurses, dentists, and allied health professionals, faces constant challenges, such as managing school-based health programs, addressing emergency health situations, and providing mental health interventions.

The continuous professional development of the medical team is essential to ensure effective, timely, and high-quality health services. This capacity-building workshop aims to enhance the competencies of the medical team by updating them on current medical trends, practices, and protocols, as well as strengthening their response mechanisms for health crises.

II. Objectives

1. To enhance the knowledge and skills of the medical team on emergency health services, mental health interventions, and preventive healthcare.
2. To provide updates on national health programs implemented in schools.
3. To improve the team's proficiency in handling health crises, especially during emergencies.



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4. To promote a collaborative environment among medical team members through team-building activities.
5. To capacitate the medical team with leadership and communication skills for effective health advocacy in schools.

III. Target Participants

1. **Medical Officer:** 1 member
2. **Dental Officer:** 2 members
3. **SDO Nurses:** 11 members
4. **Secondary Nurses:** 12 members
5. **SNDP Nurses:** 15 members
6. **Dental aid:** 4 members

With a total of 45 members of the SDO Health and Nutrition Unit

IV. PROGRAM MANAGEMENT

Orlando E. Manuel PhD, CESO V	SDS
Adonis C. Ceperez EdD, CESE	ASDS
Romulo S. Ancheta PhD	Chief, SGOD
Nolimar M. Navarro	SEPS, SMME/M & E Focal
Ryan Christopher A. Buccat	Medical Officer III

V. BUDGET ESTIMATE

Particulars	Unit/Qty	Unit Cost	No of Days	Total Cost
Meals and Snacks	50	800	1	40,000
Venue Rental	1	7,000	1	7,000



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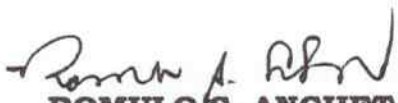
Certificates and Awards	50	500	1	25,000
GRAND TOTAL				72,000.00

Source of Fund: RO-2-24-0973

Proponents:


RYAN CHRISTOPHER A. BUCCAT, MD
Medical Officer III


Noted By:


ROMULO S. ANCHETA PhD
Chief - SGOD

Certified Budget Available:


JEASSEL J. ALAYU
Administrative Officer V/Budget Officer

Certified Funds Available:


EMERSON B. BALUT, CPA
Accountant III

Approved by:


ORLANDO B. MANUEL PhD, CESO V
Schools Division Superintendent



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VI. PROGRAM/ACTIVITY FLOW

Activities	Time Schedule	Responsible Person
December 13, 2024		
Registration	8:00-8:30AM	Program Management Team
Program Preliminaries	8:30 – 9:00 AM	Orlando E. Manuel PhD, CESO V Schools Division Superintendent Adonis C. Ceperez, EdD, CESE Assistant Schools Division Superintendent
Welcome and Inspirational Message		
Statement of Purpose		
ACTIVITY PROPER		
Introduction of Project HEAL SHNU	9:00 – 10:00 AM	Ryan Christopher A. Buccat, MD
Topic 1: Brief Tobacco Intervention	10:00 AM -12:00 PM	Karen Ann Gregorio, RN
LUNCH BREAK	12:00 PM – 1:00 PM	
Topic 2: Family Based Prevention Intervention	1:00 PM – 2:00 PM	Shairuz Caesar Dugay, RN
Workshop	2:00 PM – 3:00 PM	Rudy Agustin, RN
Presentation of Action Plans	3:00 PM – 4:00 PM	Julius Panganiban, RN
Closing Remarks		Epifania Tumaliuan, DMD



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