



Republic of the Philippines  
**Department of Education**  
Region II – Cagayan Valley  
Schools Division of Nueva Vizcaya

**UNNUMBERED MEMORANDUM**



TO: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors  
PSDS/DICs  
Technical Working Group- Development of Learners' Handbook

FROM: **ORLANDO E. MANUEL PhD, CESO V**  
Schools Division Superintendent *[Signature]*

DATE: December 03, 2024

SUBJECT: **ORGANIZATION OF TECHNICAL WORKING GROUP (TWG) CUM ORIENTATION-WORKSHOP ON THE DEVELOPMENT OF LEARNERS' HANDBOOK**

1. The Schools Division of Nueva Vizcaya shall conduct an Online Orientation-workshop on the Development of Learners' Handbook on December 4, 2024 via this link: <https://bit.ly/LearnersHandbookOrientation>
2. This activity aims to organize a Technical Working Group (TWG) to work on the development of Learners' Handbook. Moreover, the activity will orient the participants of the contents of the Learners' Handbook and assign topics to be included in handbook.
3. The participants to this activity are the following:
  - Chiefs- CID and SGOD
  - Education Program Supervisors
  - PSDS and District In-Charge
  - Legal Officer III
  - NVASSP President
  - NVSEHA President
  - Guidance Counselors of NVGCHS and Bambang NHS
  - PDO II- Youth Formation Unit
  - Selected School Heads
    - Solano HS
    - NVGCHS
    - Bambang NHS
    - Diadi NHS
    - Aritao NHS
    - Runruno NHS
    - Bonfal NHS
    - Nansiakan NHS
    - Tuao HS
    - Bagabag NHS
4. For information, dissemination and compliance.