



Republic of the Philippines  
**Department of Education**  
REGION II – CAGAYAN VALLEY  
SCHOOLS DIVISION OF NUEVA VIZCAYA

UNNUMBERED MEMORANDUM

TO: Assistant Schools Division Superintendent  
School Governance and Operations Division Chief  
Curriculum Implementation Division Chief  
Districts In-Charge (DIC) – Eastern Kayapa & Ambaguio Districts  
All others concerned

FROM: **ORLANDO E. MANUEL PhD, CESO V**  
Schools Division Superintendent

DATE: 02 December 2024

SUBJECT: **WORKSHOP ON THE INTEGRATION OF THE DRRM PLAN IN THE  
ENHANCED SCHOOL IMPROVEMENT PLAN**



1. The Department of Education, recognizing its crucial role in Disaster Risk Reduction and Management (DRRM) commits, to ensure safety and learning continuity, and strengthen resilience of schools and learners by empowering DepEd personnel and learners on DRRM, Climate Change Adaptation and Mitigation (CCAM) and Education in Emergencies (EiE) in basic education. The commitment is translated in the **Office Performance Commitment and Review Form (OPCRF) for School Heads** specifically within Strand 2.5 of the **Key Result Area (KRA)** on "Management of School Operations and Resources" which focuses on **School Safety for Disaster Preparedness, Mitigation, and Resilience**.
2. To strengthen this initiative, the office will be conducting a **Workshop on the Integration of the DRRM Plan in the Enhanced School Improvement Plan (E-SIP) on December 15-18, 2024 (inclusive of travel days) at Santiago Cove Hotel & Restaurant, Santiago, Ilocos Sur**. This workshop aims to prioritize safety measures alongside academic and infrastructural improvements, fostering a culture of preparedness among decision-makers, personnel, and learners. Participants will engage in risk assessments and response strategies to effectively mitigate potential hazards and enhance resilience, ensuring uninterrupted learning and development.
3. The expected participants for the workshop are the **DICs and School Heads from the Eastern Kayapa and Ambaguio Districts**. Kindly note that representatives or proxies are **strongly discouraged**. Additionally, participants are required to bring their own laptops, as well as electronic and printed copies of their school E-SIP, DRRM Plan, and School Contingency Plan.
4. The meals, snacks, accommodation and other training related expenses shall be charged against the downloaded **FY 2023 Disaster Preparedness and Response Program (DPRP) Funds** while transportation, per diem and incidental



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expenses of the participants and TWG/PMT members shall be charged to the local funds/MOOE of the school subject to the usual auditing and accounting rules and regulations.

5. Participants and facilitators shall be entitled to **Service Credits/CTO for December 15** which falls on a weekend, as per DepEd Order No. 53, s. 2003 *"Updated Guidelines on the Grant of Vacation Service Credits to Teachers"*.
6. For further queries or clarifications, kindly contact **Ms. Maria Theresa B. Iglesia**, Division DRRM Coordinator at 09178449740 or **Ms. Melany M. Asuncion PhD, EPS – SGOD** at 09171871309.
7. For information, guidance and compliance.





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**Annex A:**

**SDO Nueva Vizcaya Participants and Program Management Team**

Orlando E. Manuel PhD, CESO V	Schools Division Superintendent
Adonis C. Ceperez EdD, CESE	Assistant Schools Division Superintendent
Romulo S. Ancheta PhD	Chief – SGOD
Maritess E. Vidad	Administrative Officer V
Dindo S. Moreno PhD	Anchor Supervisor
Orlando Vicente PhD	Anchor Supervisor
Melany M. Asuncion PhD	EPS – SGOD
Nolimar M. Navarro EdD	SEPS – SMME/ M & E Focal
Rommel S. De Gracia PhD	SEPS – PAR
Romeo Emmanuel Yarcia	Planning Officer III
SHS Personnel (1 pax)	Nurse II/Health and Welfare Officer
Maria Theresa B. Iglesia	Program Manager/Proponent

**List of Workshop Participants from Ambaguio and Eastern Kayapa Districts**

NAME OF SCHOOL	NAME OF SCHOOL HEAD
<b>AMBAGUIO DISTRICT (14 pax) : DIC Carmelita Pale</b>	
Ambaguio Central School	Lucia M. Balahiw
Ammoweg Elementary School	Julius P. Abiadew
Ambaguio High School	Roselle R. Mendoza
Balong Integrated School	Arsenia K. Odonez
Bagingey Elementary School	Bobbie P. Amlo
Cablahan Elementary School	Mary A. Alawas
Dacilig Elementary School	Reynold B. Mariano
Dulli Integrated School	Carina B. Cordero
Hamhamaan Elementary School	Carmelita L. Pale EdD
Hukhukyung Elementary School	Francisca K. Libuatan
Hiket Elementary School	Gemma P. Mariano
Labang Elementary School	Bobbie P. Amlo
Laylaya Elementary School	Noel D. Hindac
Lihlit Elementary School	Lucia M. Balahiw
Napo Elementary School	Gemma Mariano
Pacdal Elementary School	Nelia D. Ullagon
Pihipi Elementary School	Mary A. Allawas
Salingsingan Elementary School	Raymundo B. Manawit
Tiblac Elementary School	Reynold B. Mariano
Tiblac National High School	Rita Gangano
<b>EASTERN KAYAPA (25) : DIC Allan Paclit</b>	
Baan Elementary School	Aurora Banih
Babadi Es Annex	Francisco M. Pido
Oliweg Elementary School	Herbert S. Puagan
Luclocos Integrated School	Jessie L. Wais
Dempeg Elementary School	Sabado Hinggangan
Latbang Elementary School	Ramil Binando
Babadi Elementary School	Francisco Pido



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Buyasyas Elementary School	Marcos M. Banih
Acacia Elementary School	Miya S. Ingusan
Pingkian Central School	Marites B. Esnara
Binalian Elementary School	Ezekiel Comising
Mapayao Integrated School	Rosita K. Tindaan
Caritas Village Elementary School	Dillia B. Sagpatan
Pinayag National High School	Romy Daga
Cabanglasan Elementary School	Crisanta Wasit
Macdu Elementary School	Margie B. Balasya
San Fabian Elementary School	Miya S. Ingusan
Kapangan Primary School	Marcos M. Banih
Tuppan Elementary School	Virginia Aroco
Nansiakan National High School	Virginia Taberna
Nansiakan Elementary School	Maureen C. Wais
Binalian Integrated National High School	Lucia N. Dingpayan
Sta Cruz Pingkian High School	Dolores Dodon
Latbang Elementary School Annex	Ramil Binando