



Republic of the Philippines
Department of Education
Region II – Cagayan Valley
SCHOOLS DIVISION OF NUEVA VIZCAYA

12 November 2024

DIVISION MEMORANDUM

No. 494, s. 2024

**MONITORING AND EVALUATION CUM WE MISTAH FOR PISA
AND DIVISION SEARCH FOR THE BEST IMPLEMENTING SCHOOLS ON
PISA 2025 PREPARATION**

To: Assistant Schools Division Superintendent
Chief Education Supervisor
Education Program Supervisors
Public Schools District Supervisors/District In-charge
Public and Private Secondary/Integrated School Heads
All Others Concerned

1. In line with RM No. 419, s. 2024, titled "Monitoring and Evaluation cum Provision of Technical Assistance on PAPs Implementation and Regional Search for Best Implementing SDOs and Schools for PISA 2025 Preparation," the Schools Division Office of Nueva Vizcaya, through the Curriculum Implementation Division, announces the Division Monitoring and Evaluation cum WE MISTAH for PISA, as well as the Search for the Best Implementing Schools in preparation for PISA 2025. These activities will take place from November 2024 to February 2025.
2. This activity is designed to:
 - a) determine the extent of plan adjustment, alignment, and harmonization of the PAPs to the MATATAG Curriculum as agreed during the NVASSP Convergence last October 21, 2024;
 - b) conduct WE MISTAH for PISA; and
 - c) assess the adoption and extent of implementation of the school's plan of action on PISA 2025 Main Survey preparation.
3. Schools that establish and create relevant intervention programs and activities resulting in increasing learners' PISA performance shall be recognized through the Regional Search for the Best Implementer of the PISA 2025 Action Plan.
4. All Education Program Supervisors, Public Schools District Supervisors, and Districts In-Charge are requested to conduct thorough monitoring and evaluation activities within their respective areas of responsibility. This will ensure the effective implementation and continuous improvement of the program.





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5. M & E Tool, timeliness and mechanics, and guidelines of the search as stipulated in RM No. 419, s. 2024 are hereto attached for ready reference.
6. Travelling expenses of the monitoring team shall be charged against the division and/or local funds subject to the usual auditing and accounting rules and regulations.
7. Immediate dissemination of this memorandum is desired.


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Schools Division Superintendent 



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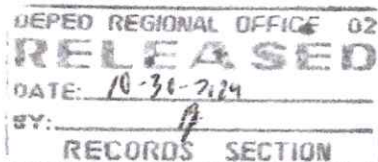
REGIONAL MEMORANDUM

No. **419**, s. 2024

**MONITORING AND EVALUATION CUM PROVISION OF TECHNICAL ASSISTANCE
ON PAPS IMPLEMENTATION AND REGIONAL SEARCH FOR BEST
IMPLEMENTING SDOs AND SCHOOLS ON PISA 2025 PREPARATION**

To: Schools Division Superintendents

1. This Office through the Curriculum and Learning Management Division (CLMD) shall conduct Monitoring and Evaluation (M&E) cum Technical Assistance (TA) on the implementation and alignment of PAPs to the MATATAG K to 10 Curriculum and assess the preparation strategies employed by SDOs and schools for the Programme for International Students Assessment (PISA) 2025 from November 2024 to March 2025.
2. The activity aims to:
 - a. determine the extent of plan adjustment, alignment and harmonization of PAPs to the MATATAG Curriculum as agreed during the 2024 midyear implementation review held on October 10-11;
 - b. provide TA as may be necessary; and
 - c. assess the adoption and extent of implementation of the Schools Division Offices and schools of the Regional Action Plan on PISA 2025 Main Survey preparation.
3. SDOs and schools that establish and create relevant intervention programs and activities resulting to increasing learners' PISA performance, shall be recognized through the Search for the Best Implementer of the PISA 2025 Action Plan.
4. M and E tool, timelines and mechanics, and guidelines of the search are hereto attached for ready reference.
5. Immediate and widest dissemination of this Memorandum is desired.



Encl: As stated
Reference: None

To be indicated in the Perpetual Index
Under the following subjects:

M & E

PAPs Implementation

Best Implementing SDOs/schools

PISA Preparation

CLMD/ovc/ird

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MECHANICS AND GUIDELINES IN THE ASSESSMENT FOR BEST IMPLEMENTING SDOs AND SCHOOLS ON PISA PREPARATION

1. All secondary schools are automatically considered as entries to the search.
2. The search shall commence in November 2024 and awarding ceremony shall be on April 2025.
3. The criteria for judging the Best Implementing School shall be based on the following indicators with rubrics for evaluation:

a. Advocacy Materials

- Jingle/Leaflets/FB Page/Home Visitation/ Motorcade and others

b. Curriculum Alignment

- Mapping of competencies from the MELCS to the PISA Test questions
- Integration of PISA Test Questions to Daily Lesson Plan.

c. Professional Development

- Training for teachers on PISA methodologies and assessment techniques.
- Collaborative sessions for sharing best practices.

d. Data-Driven Decision Making

- Regular analysis of student performance data to inform teaching strategies.
- Use of the results of pretest to identify areas for improvement.
- Profiling of teachers as basis for Professional Development

e. School Performance

- School Post-test Mean Score

f. Assessment Practices

- Implementation of formative and summative assessments aligned with PISA.
- Feedback mechanisms to help students understand their progress.

g. Parental Involvement

- Engagement strategies to involve parents in the educational process.
- Communication of the importance of PISA assessments and how parents can support.

h. Resource Generation

- Adequate resources (materials, technology, and support) dedicated to PISA preparation.
- Investment in tools that promote collaborative learning.

i. Resource Utilization

- Timely and efficient utilization of resource generated

j. Monitoring and Evaluation

- Regular evaluations of the schools' effectiveness in PISA preparation.
- Adjustments based on feedback from teachers and students.

Rubric for School Evaluation

Indicator	Outstanding (4)	Very Satisfactory (3)	Satisfactory (2)	Fair (1)	Acceptable MOV's	SCORE
Advocacy Materials	Presence of 4 or more advocacy materials	Presence of 3 advocacy materials	Presence of 2 advocacy materials	Presence of 1 advocacy materials	Pictorials, accomplishment reports	
Curriculum Alignment	96-100% of the Learning Competencies (LCs) with integration of PISA-like questions	91-95% of LCs with integration of PISA-like questions	86-90% of the LCs with integration of PISA-like questions	85% or below of the LCs with integration of PISA-like questions	DLL, Instructional Supervisory Plan	
Professional Development	Ten (10) or more professional development programs conducted	Seven (7) professional development programs conducted	Four (4) professional development programs conducted	One (1) professional development program conducted	LAC Plan, Collaborative ES Plan, Attendance Sheets	
Data-Driven Decision Making	96-100% of the activities conducted are data driven	91-95% of the activities conducted are data driven	86-90% of the activities conducted are data driven	85% or below of the activities conducted are data driven	Data Analysis	
Student Engagement	School achieved a Post-test Mean Percentage Score (MPS) of 90-100%	School achieved a Post-test Mean Percentage Score of 80-89%	School achieved a Post-test Mean Percentage Score of 75-79%	School achieved a Post-test Mean Percentage Score of less than 75%	School Performance in Post Test	
Assessment Practices	Prepared PISA assessment items for 96-100% of the LCs	Prepared PISA assessment items for 91-95% of the LCs	Prepared PISA assessment items for 86-90% of the LCs	Prepared PISA assessment items for less than 85% of the LCs	DLL/ Assessment Tools, Item Bank	
Parental Involvement	Organized 4 activities for stronger partnership and linkages with parents	Organized 3 activities for stronger partnership and linkages with parents	Organized 2 activities for stronger partnership and linkages with parents	Organized 1 activities for stronger partnership and linkages with parents	Communication Letter, Memorandum Attendance Sheets Pictures	

Indicator	Outstanding (4)	Very Satisfactory (3)	Satisfactory (2)	Fair (1)	Acceptable MOV's	SCORE
	and other stakeholders	and other stakeholders	and other stakeholders	and other stakeholders		
Resource Generation	Generated resources for PISA is 100% or above the school's monthly MOOE	Generated resources for PISA is 90- 99% of the school's monthly MOOE	Generated resources for PISA is 80- 89% of the school's monthly MOOE	Generated resources for PISA is 79% or below the school's monthly MOOE	Acknowledg- ment Receipt MOU MOA AIP/WFP Deed of Acceptance	
Resource Utilization	Utilized 96- 100% of the resources generated for PISA	Utilized 86- 95% of the resources generated for PISA	Utilized 76 - 85% of the resources generated for PISA	Utilized 75% or below of the resources generated for PISA	Official Receipts Procurement documents	
Monitoring and Evaluation	96-100% of the activities set were closely monitored	91-95% of the activities set were closely monitored	86-90% of the activities set were closely monitored	Less than 85% of the activities set were closely monitored	Instructional Supervisory Plan and Report	

4. The criteria for judging the Best Implementing Schools Division Offices (SDOs) shall be based on the following indicators with rubrics for evaluation:

a. **Advocacy Materials**

- Jingle/Leaflets/FB Page/ Motorcade and others

b. **Division Action Plan**

- Series of PISA-related activities

c. **Teacher Support and Development**

- Equipping teachers with trainings/orientations focused on improving PISA performance
- Collaborative sessions for sharing best practices.

d. **Data-Driven Decision Making**

- Profiling of teachers as basis for Professional Development
- Analysis of Students' academic achievement

e. **Division PISA Performance**

- Division post-test mean scores

f. **Assessment Practices**

- Development of PISA-like assessment tools
- Division Portal to access assessment tools

g. **Resource Utilization**

- Timely and efficient utilization of PISA PSF

h. **Monitoring and Evaluation/ Provision of TA**

- Regular evaluation of the SDO's effectiveness in PISA preparation.
- Adjustments based on feedback from teachers and students.
- TA provision on PISA

Rubric for SDO Evaluation

Indicator	Outstanding (4)	Very Satisfactory (3)	Satisfactory (2)	Fair (1)	Acceptable MOV's	SCORE
Advocacy Materials	Presence of 3 or more advocacy materials	Presence of 2 advocacy materials	Presence of 1 advocacy material	Advocacy material is not evident	Pictorials, accomplishment reports	
Division Action Plan	96-100% of the activities set are met	91-95% of the activities set are met	86-90% of the activities set are met	85% or below of the activities set are met	Division Action Plan, Supervisory Plan, Accomplishment Reports	
Teacher Support and Development	Four (4) or more professional development programs conducted	Three (3) professional development programs conducted	Two (2) professional development programs conducted	One (1) professional development program conducted	Memorandum, Attendance Sheets, Accomplishment Reports	
Data-Driven Decision Making	96-100% of the activities conducted are data driven	91-95% of the activities conducted are data driven	86-90% of the activities conducted are data driven	85% or below of the activities conducted are data driven	Data Analysis	
Division PISA Performance	Division achieved a Post-test Mean Percentage Score (MPS) of 91-100%	Division achieved a Post-test Mean Percentage Score of 81-90%	Division achieved a Post-test Mean Percentage Score of 76-80%	Division achieved a Post-test Mean Percentage Score of 75% or less	Division Performance in Post Test	
Assessment Practices	Prepared PISA	Prepared PISA	Prepared PISA	Prepared PISA	Assessment Tools, Item	

Indicator	Outstanding (4)	Very Satisfactory (3)	Satisfactory (2)	Fair (1)	Acceptable MOV's	SCORE
	assessment items for 96-100% of the LCs	assessment items for 91-95% of the LCs	assessment items for 86-90% of the LCs	assessment items for less than 85% of the LCs	Bank, Division Portal	
Resource Utilization	Utilized 96-100% of the downloaded PISA PSF	Utilized 86-95% of the downloaded PISA PSF	Utilized 76 - 85% of the downloaded PISA PSF	Utilized 75% or below of the downloaded PISA PSF	Official Receipts, Procurement documents	
Monitoring and Evaluation/ TA Provision	96-100% of the activities set were closely monitored with TA provision to identified gaps	91-95% of the activities set were closely monitored with TA provision to identified gaps	86-90% of the activities set were closely monitored with TA provision to identified gaps	Less than 85% of the activities set were closely monitored with TA provision to identified gaps	Action Plan, Memorandum, M&E and TA Plan, Supervisory Plan Accomplishment Report	

5. a. Series of M and E shall be conducted to determine SDOs/schools to advance in the final evaluation.
- b. Regional evaluators shall have two (2) rounds to assess SDO and schools' PISA preparation. It shall be done on November 2024 and February 2025. Timelines and schedule shall be as follows:

Activities	Timelines
Implementation of CO, RO and SDO-led activities	October 2024 to March 2025
Purposive M and E by RO Monitors (Round 1)	November-December 2024
Purposive M and E by RO Monitors (Round2)	January-February 2025
Deliberation of Winners	March 2025
Awarding Ceremonies	April 2025

6. Top 3 SDOs and Top 3 Schools shall be recognized during the Awarding Ceremonies. Awardees shall receive the following:

Top 3 Best SDO Implementers on PISA Preparation	Cash Prize and Plaque of Recognition
Top 3 Best School Implementers on PISA Preparation	Cash Prize and Plaque of Recognition
4 th and 5 th Placers (SDO & School)	Certificate of Recognition