



Republic of the Philippines
Department of Education
REGION II – CAGAYAN VALLEY
SCHOOLS DIVISION OF NUEVA VIZCAYA

November 07, 2024

DIVISION MEMORANDUM

No. 482 s. 2024

**ORIENTATION /WORKSHOP FOR THE PREPARATION OF BUDGET
PROPOSAL FOR CY 2026**

TO: Chief, CID
Chief, SGOD
All PAPs Focal Person
Planning Officer
HRMO
EFU Officer/Coordinator
All Other Concerns

1. In compliance with the Regional Memorandum No. 369, S. 2024 dated October 1, 2024 and to achieve timely submission of the 2026 Proposed Budget, there will be an orientation/workshop and budget preparation on November 15, 2024 at SDO Conference Hall, DepEd SDO, Nueva Vizcaya at 8:00 AM - 5:00 PM.
2. Participants to this orientation are Major PAPs Focal Persons: DRRM, SBFP, ICT, HRD, Engineer, Learning Resource, Learning Tools and Equipment, NASBE, Inclusive Education, Education Service Contracting.
3. Participants are required to bring their Pre-Work Documents compliant to Regional Memorandum No. 382, S 2024 dated October 3, 2024.
4. Please see attached BP Form B thru this link for your reference.
<https://tinyurl.com/t2xhse37>
5. Expenses for meals, snacks and other incidental expenses will be charged from the local funds subject to the usual accounting and auditing rules and regulations.
6. For your information, guidance and compliance.



ORLANDO E. MANUEL, PhD, CESO V
Schools Division Superintendent

11-2024-075 *per*



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