

PRC-CAR MOBILE OUTREACH PROCESSING IN BAYOMBONG, NUEVA VIZCAYA ON DECEMBER 16, 2024



From CAR FAD <car.fad@prc.gov.ph>

Date Mon 11/25/2024 9:02 AM

To pltc@pltcollege.edu.ph <pltc@pltcollege.edu.ph>

Cc PRC CAR-Baguio Regional Office <car@prc.gov.ph>; NUEVA VIZCAYA <nuevavizcaya@deped.gov.ph>; ro2.fo_quirinonuevaviscaya@csc.gov.ph <ro2.fo_quirinonuevaviscaya@csc.gov.ph>

5 attachments (3 MB)

L-REPLY_PLT COLLEGE_ MOP.pdf; 02. ONLINE PROCEDURE AS OF MARCH 01, 2024.pdf; 03. ADVISORY ON COR AND ROR.pdf; 04. PR-REQUIRING THE SUBMISSION OF COGS IN THE IR AND RENEWAL OF PIC (1).pdf; 05. PCAP Process _ CRIMINOLOGISTS COGS.pdf;

Dear Sir/Ma'am:

Warmest greetings from the Professional Regulation Commission - Cordillera Administrative Region!

Relative to the letter-invitation for the conduct of mobile outreach services at the **PLT College, Inc.- Bayombong, Nueva Vizcaya** on **December 16, 2024**, may we respectfully forward the following files for your reference and widest dissemination:

1. Letter-Reply to the PLT College, Inc.
2. PRC Online Procedure as of March 01, 2024
3. Advisory on claiming of COR and ROR
4. Press Release on Professions Requiring the Submission of COGS
5. PCAP Step-by-Step Procedure for Renewing Criminologists to obtain Cert. of Good Standing

Thank you very much for partnering with us and may we all continue to keep safe.

With best regards,
Alyssa Passol

Kindly acknowledge receipt of this email.

Finance and Administrative Division

PROFESSIONAL REGULATION COMMISSION

Cordillera Administrative Region

Pine Lake View Building, No. 09, Otek St. cor Benjamin Salvosa Drive

Rizal Monument, Baguio City

Contact Nos: **(074) 661-9105; 0938-616-1546 (Smart)**

Official Website: www.prc.gov.ph

Regional Blogsite: www.prcbaguio.blogspot.com

Facebook Page: <https://www.facebook.com/prc.cordillera>



We would highly appreciate your feedback 😊

Please rate us at

<https://crms.prc.gov.ph/feedbackform>



Professional Regulation Commission

Citizen's Charter

2024 (1st Edition)

https://www.prc.gov.ph/sites/default/files/PRC_CC_03272024.pdf

Warning Against Fixers

The Professional Regulation Commission warns the applicants and Professionals against fixers who offer services to transact with PRC on their behalf by obtaining personal information, including username and password. PRC clients are advised to observe the following when transacting online:

1. APPOINTMENT SLOTS ARE FREE.
2. Do not allow anyone to have your password.
3. Change your password regularly.
4. Do not let other people create your online profile. Make sure that you create your own online profile and double-check your information to avoid the invalidation of your application due to wrong data/information stated.
5. Pay only to the authorized payment channels specified in the website.

Unauthorized Individuals, Groups or Entities Claiming to be Connected with PRC

This is to warn the general public against dealing with individuals or entities claiming to be connected with the Professional Regulation Commission (PRC), or using the name of its Officials, Personnel, and/or members of the PRC Boards, either by presenting fake calling cards and other identification cards, including the use of its official logos, for personal or financial gain, to facilitate and/or process the application and/or release of various PRC documents, or in promising examinees to pass the licensure examination.

The PRC follows its procedures and processes as enshrined in its Citizens Charter. The PRC disclaims all representations which are purportedly extended by these unscrupulous individuals.

The public is hereby directed to report these individuals, entities or groups representing, soliciting, asking money or any consideration, related to PRC transactions, or for facilitating PRC services and any other similar activities to the PRC ARTA Committee at arta@prc.gov.ph.

Further, the transacting public is advised to refer to the PRC Citizen's Charter on the requirements and timelines for the release of relevant documents. The PRC Citizen's Charter is conspicuously posted at the PRC premises and on the official website at www.prc.gov.ph.

The PRC will continuously take measures to protect the public from false information and fake documents provided by any unauthorized individuals, groups or entities.

Please like and follow us on Facebook (<https://www.facebook.com/prc.cordillera>) for advisories.

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Republic of the Philippines
Professional Regulation Commission
Cordillera Administrative Region



21 November 2024

Dr. MARCELO G. CATALINO, RCrim
Dean, College of Criminal Justice Education
PLT College, Inc.
Bayombong, Nueva Vizcaya

Sir:

Warmest greetings from the Professional Regulation Commission–Cordillera Administrative Region (PRC-CAR)!

We are respectfully acknowledging the receipt of your letter-invitation dated November 13, 2024. In this regard, we would like to confirm the PRC's presence for the conduct of Mobile Outreach Services as part of our *Aldaw ti Propesyonal* Program:

Location : **BAYOMBONG, NUEVA VIZCAYA**
Venue : PLT College, Inc.
Date : December 16, 2024 (Monday)
Time : 9:00 AM to 4:00 PM

The related services shall cover the following:

- Renewal of Professional ID Cards;
- Initial Registration of examination passers who have taken oath;
- Application for Examinations;
- Issuance and authentication of Certificates of Passing, Ratings, and Good Standing;
- Stateboard Verification;
- Release of available Certificates of Registration (Lupon) upon verification and sending email request to car.registration@prc.gov.ph; and

May we enjoin you to share the attached Advisory on the list of available Certificates of Registration and Reports of Rating to your employees and the community so we can also pull-out and release these documents during the scheduled processing.

For coordination, kindly contact our Supervising Administrative Officer, **Ms. MARY JANE T. PORTE**, at 0946-637-5740 (Smart) or email us at car.fad@prc.gov.ph.

Thank you very much for partnering with us. Let us continue to keep safe. God bless!

Respectfully,


JUANITA L. DOMOGEN
Regional Director

ATT : PRC Mobile Outreach Program Advisories
PRC Online Procedure as of March 01, 2024

CC : Department of Education
Schools Division Office of Nueva Vizcaya
nuevavizcaya@deped.gov.ph

Mr. ELPIDIO S. BUNAGAN, JR.
Director II
CSC Field Office – Nueva Vizcaya
ro2 fo_quirinonuevaviscaya@csc.gov.ph

RO-BAG/ORD/LRD/FAD
JLD/MJTP/alp

ONLINE PROCEDURE *(updated as of March 01, 2024)*

1. Log on to online.prc.gov.ph
 2. Read the **WEBSITE'S USER GUIDE** first
 3. Click **SIGN IN** for those with **EXISTING ACCOUNT**
Click **REGISTER** to **CREATE NEW ACCOUNT**. Complete the required information correctly then click **SIGN IN** (Enter registered email address and password to receive the One-Time Password (OTP), copy the OTP to log in your account), complete the required information, save and upload 2x2 ID picture in white background
 4. Click **SELECT TRANSACTION** (Examination, Initial Registration, Renewal, Duplicate, Certifications (to include Authentications and Stateboard Verifications), Oath
For REPEATER EXAMINEES (April 2012 to present): Select **EXAMINATION** then proceed to payment (No. 6)
 5. Select Preferred PRC Regional Office. Click **VIEW OTHER DATES** if you wish to change the system-generated earliest appointment schedule. **NO SAME DAY APPOINTMENT POLICY. TRANSACT ONLY AT THE INDICATED APPOINTMENT PLACE, DATE AND TIME**
 6. Choose payment channel. You will be re-directed to their website for the processing of payment:
 - a. **MAYA E-WALLET** (includes Credit Card, Debit Card, Gcash)
 - b. **LANDBANK** or **BANCNET** (Payment validation within 2-3 working days)
 7. Click **PRINT DOCUMENT** and **PRINTER ICON** to print the form:

Examination	→ Application Form or Notice of Admission
Initial Registration	→ Oath Form (with indicated payment details)
Renewal	→ Application for PIC
Duplicate PIC	→ Application for PIC
Certification	→ Order of Payment
Authentication	→ Action Sheet
Oathtaking	→ Oath Form (with QR code if for face-to-face oath)
 8. Proceed to your **APPOINTMENT PLACE ON YOUR APPOINTMENT DATE AND TIME** to submit the online system-generated form
 - **For REPEATER EXAM APPLICANTS**, check your online account after seven (7) working days if the status is **COMPLIED/ISSUED**, then PRINT your Notice of Admission for presentation during the scheduled examination in your testing place
 - **REPEATER APPLICANTS** with online system-generated application form shall proceed to their appointment place, date and time
 - **For RENEWAL**, professionals who have accumulated CPD units from 2018 to 2024, please prepare the original and photocopies of certificate/s of training/seminar/conference, etc. and other supporting documents for evaluation. If NONE, please sign the **UNDERTAKING** portion of the Application Form.
 - **For further clarification, please email car@prc.gov.ph**
- Reference: PRC Resolution No. 2018-1133 dated December 5, 2018



Republic of the Philippines
Professional Regulation Commission
Cordillera Administrative Region



ADVISORY

06 September 2023

TO ALL PRC EXAMINATION PASSERS AND PRC-LICENSED PROFESSIONALS

If you took the licensure examination in Baguio City and did not receive yet the Report of Rating (ROR), or if you had the registration of license in Baguio City and did not receive yet the Certificate of Registration (COR), these documents might still be in our file. Please check the links for the list of available RORs and CORs:

PRC DOCUMENT	LINK
Report of Rating (ROR) from 2018 to 2023	bit.ly/prc-car-ror
Certificate of Registration (COR) from 2006 to 2023	bit.ly/prc-car_cor

Documents available?

- Claim on any working day from 8:00 AM to 5:00 PM, no need to get an online appointment as it is a walk-in transaction, just present your Professional ID card
- Cannot claim personally? Email us for other possible alternatives/options

Wish to contact us?

- Email car.records@prc.gov.ph for the ROR and state your Complete Name, Profession, Date of Examination, and Place of Examination
- Email car.registration@prc.gov.ph for the COR and state your Complete Name, Profession, Registration Number, Registration Date, and Date of Examination

The same information is also posted on the PRC-CAR's Facebook Page <https://www.facebook.com/prc.cordillera> with hereunder link and on PRC-CAR's blogsite <http://prcbaquio.blogspot.com>.

https://m.facebook.com/story.php?story_fbid=pfbid038GmGfRTnKHtwf6LnWWeNdhVyPBDZ5xRieX9EW4ZaRDN7g9DbjtGiAhogevbjpSSI&id=10006758067106&mibextid=Nif5oz

APPROVED FOR DISSEMINATION:


JUANITA L. DOMOGEN
Regional Director, PRC-CAR



PROFESSIONAL REGULATION COMMISSION
Cordillera Administrative Region

**TO ALL BAGUIO EXAM PASSERS AND
PROFESSIONALS WHO INITIALLY
REGISTERED IN BAGUIO**

**Did not claim your Certificate of Registration/
Lupon/ Board Certificate or your
Report of Ratings yet?**

**Please visit bit.ly/prc-car_cor
or bit.ly/prc-car-ror_list
to check the availability.**



prcbaguio.blogspot.com



fb.com/prc.cordillera

CERTIFICATE OF REGISTRATION (COR)

Sample Only



Republika ng Pilipinas
REPUBLIC OF THE PHILIPPINES
Komisyon sa Regulasyon ng mga Propesional
PROFESSIONAL REGULATION COMMISSION
Lupon ng mga Narses
BOARD OF NURSING

PICTURE OF PROFESSIONAL

Dapat malaman na si
[Name of Professional]

NAME OF PROFESSIONAL

ay nakatupad sa mga labhans ng Batas Republika Big. 9173 at sa mga kautusang legal at regulasyon ng
Lupon at ng Komisyon at itinala sa talaan ng mga nars bilang isang

Rehistradong Nars

na may pribilehiyong gumamit ng titulo at mananggulang sa propesyonang ito sa ilalim ng kapangyarihan ng Republika ng Pilipinas
na Katunayan Dito, Siyong Katibayan Big. 8520 na nilaghaan ng Tagapangulo at mga Kagamab ng Lupon at ng Tagapangulo ng
Komisyon, na may tatak ng selso ng kapangyarihan ng Lupon at ng Komisyon at inasag sa mga probisyon ng
Batas Republika Big. 9173 at Batas Republika Big. 8081 dito sa Lungsod ng Marikina, Pilipinas
ay ipinaghaloob ngayong 15 DAY ng 12 MONTH sa taon ng 2015 YEAR

[Signature]



REPORT OF RATING (ROR)



REPUBLIC OF THE PHILIPPINES
PROFESSIONAL REGULATION COMMISSION
MANILA

EXAM NO. [REDACTED]
DATE OF RELEASE: JAN. 08, 2022

BOARD OF CRIMINOLOGY

[REDACTED]

SAMPLE ONLY

SIR/MADAM,

THE RATINGS YOU OBTAINED IN THE CRIMINOLOGIST LICENSE EXAMINATION GIVEN BY THE BOARD IN RA 9310, OR DEC. 12, 2003 & RR 2415 ARE AS FOLLOWS:

SUBJECTS	RELATIVE WEIGHT	RATING
1. CRIMINAL JURISPRUDENCE AND PROCEDURE	20	<input type="checkbox"/>
2. LAW ENFORCEMENT ADMINISTRATION	20	<input type="checkbox"/>
3. CRIME DETECTION, INVESTIGATION AND PREVENTION	15	<input type="checkbox"/>
4. CRIMINALISTICS	20	<input type="checkbox"/>
5. CORRECTIONAL ADMINISTRATION	10	<input type="checkbox"/>
6. CRIMINAL SOCIOLOGY, ETHICS AND HUMAN RELATIONS	15	<input type="checkbox"/>
GENERAL WEIGHTED AVERAGE RATING	100	<input type="checkbox"/>
REMARKS		PASSED

IMPORTANT:

- THIS REPORT IS NOT VALID IF THERE IS ANY ALTERATION.
- TO PASS THE EXAMINATION, AN EXAMINEE MUST OBTAIN A WEIGHTED GENERAL AVERAGE RATING OF AT LEAST SEVENTY-FIVE PERCENT (75%) WITH NO GRADES LOWER THAN FIFTY PERCENT (50%) IN ANY SUBJECT.

VERY TRULY YOURS,

BY

[REDACTED]
CHAIRMAN, BOARD OF CRIMINOLOGY

[REDACTED]



Republic of the Philippines
Professional Regulation Commission
Cordillera Administrative Region



PRESS RELEASE
30 January 2024

**REQUIRING THE SUBMISSION OF CERTIFICATE OF GOOD STANDING
IN THE INITIAL REGISTRATION AND RENEWAL OF
PROFESSIONAL IDENTIFICATION CARD**

The Professional Regulation Commission-Cordillera Administrative Region (PRC-CAR) reiterates to professionals under the following professions the submission a Certificate of Good Standing (COGS) from their Accredited Professional Organization (APO) upon initial registration and renewal of their Professional Identification Card:


PROFESSIONS REQUIRING THE SUBMISSION OF COGS (UPDATED AS OF DECEMBER 29, 2023)					
PROFESSION	APO	INITIAL REGISTRATION	RENEWAL	CONTACT DETAILS	REMARKS
AERONAUTICAL ENGINEER	SAEP	Not Required	Required	09064127263/09212030264 info@saep.com.ph	
AGRICULTURAL AND BIOSYSTEMS ENGINEER	PSABE	Not Required	Required	(632) 8920 4071/09175811210 psabeinc@gmail.com	
AGRICULTURIST	PAA	Not Required	Required	09333021179(049) 5362383 Paa.membership2021@gmail.com Paa.philippines@gmail.com	
ARCHITECT	UAP	Required	Required	Mr. Caryl Bern Soliven Buenaluz- 09176800552 uapbcc@gmail.com	Proof of Membership
CERTIFIED PUBLIC ACCOUNTANT	PICPA	Not Required	Required	(632) 8723-0691 to 93 look for membership division picpa.baguiobenguet.chapter@gmail.com	
CRIMINOLOGIST	PCAP	Not Required	Required	09155071217 pcapcar2024@gmail.com	
CUSTOMS BROKER	CCBI	Not Required	Required	09278540111 ccbisecretariatoffice@yahoo.com	
ENVIRONMENTAL PLANNER	PIEP	Not Required	Required	piepnl2021@gmail.com	
GEODETC ENGINEER	GEP	Not Required	Required	Engr. Ponciano Valdez, Jr - 09451389077 0919486303	
GUIDANCE COUNSELOR	PGCA	Not Required	Required	membership@pgcainc.com membership.piid@gmail.com	
INTERIOR DESIGNER	PIID	Not Required	Required		
LANDSCAPE ENGINEER	PALA	Not Required	Required		
LIBRARIAN	PLAI	Not Required	Required	carlc.plai@gmail.com	
ELECTRONICS ENGINEER	IECEP	Required	Required	Ms. Nonet G. Incio - 09982684892 iecepca@gmail.com	Proof of Membership
ELECTRONICS TECHNICIAN		Required	Required		
PROFESSIONAL ELECTRONICS ENGINEER		Required	Required		
PSYCHOLOGIST	PAP	Not Required	Required	09154225189 / 09475717629 pap.membership1962@gmail.com	
PSYCHOMETRICIAN		Not Required	Required		
PROFESSIONAL ELECTRICAL ENGINEER	IIEE	Required	Required	Mr. Samson Mendoza / Mr. Wilborn Kimmayong 09256701122 / 09153165963	Proof of Membership
REGISTERED ELECTRICAL ENGINEER		Required	Required		
REGISTERED MASTER ELECTRICIAN		Required	Required		
RESPIRATORY THERAPIST	ARCPP	Not Required	Required	Ms. Catherine Estacio-Aradanas 09272296236 / 09081828792 arccp_phils@yahoo.com	

**PROFESSIONS REQUIRING THE SUBMISSION OF COGS
(UPDATED AS OF DECEMBER 29, 2023)**

PROFESSION	APO	INITIAL REGISTRATION	RENEWAL	CONTACT DETAILS	REMARKS
REAL ESTATE APPRAISER/BROKER *NOT NEEDED FOR CONSULTANT	RES	<p>For Private Practitioners and Government Employees who are not Municipal Assessors/Assistants: Indemnity Insurance/Cash or Surety Bond of Twenty Thousand Pesos (P20,000.00)</p> <p>For Permanent Government Employees who hold the position of Municipal Assessors/Assistants: NOTARIZED SERVICE RECORD *RES*</p>	<p>For Private Practitioners and Government Employees who are not Municipal Assessors/Assistants: Indemnity Insurance/Cash or Surety Bond of Twenty Thousand Pesos (P20,000.00)</p> <p>For Permanent Government Employees who hold the position of Municipal Assessors/Assistants: NOTARIZED SERVICE RECORD *ANY INSURANCE COMPANY*</p>		

For concerns, email car@prc.gov.ph or car.registration@prc.gov.ph. For updates, visit www.prcbaguio.blogspot.com or www.facebook.com/prc.cordillera.


JUANITA L. DOMOGEN
 Regional Director

RO-BAG/ORD
JLD/asl 



PROFESSIONAL CRIMINOLOGISTS ASSOCIATION of the PHILIPPINES, Inc.
CORDILLERA ADMINISTRATIVE REGION CHAPTER

Baguio City, Philippines

Email Add: pcapcar2024@gmail.com

CP #: 09632330282

Step-by-Step Procedure for Renewing Criminologists to Obtain Certificate of Good Standing (COGS)

Step 1: Make Payments for COGS, Annual Dues, and Membership

- 2.1. Pay via the official PCAP bank account. Keep your deposit slips.
Bank: Metrobank
Account Name: Professional Criminologists Association of the Philippines, Inc.
Account Number: 180-7-18052254-5
- 2.2. Prescribed Fees:
 - Membership or Renewal: 500 pesos
 - Annual Dues: 900 pesos (300 pesos per year)
 - Certificate of Good Standing (COGS): 1,000 pesos
 - ID: 200 pesos
 - Mailing fee: 200 pesos
 - Lifetime Members exempted from membership renewal only.
 - Senior Citizen and individuals with disabilities eligible for discounts.

Link for PCAP Membership:

<https://docs.google.com/forms/d/e/1FAIpQLSfGxvHifJjAPNHLKm2whKFy5pFQECidfyG5fulg71P5NuD6Yw/viewform>

Step 2: Obtain Endorsement from PCAP Chapter

2.1. Fill out this link:

https://docs.google.com/forms/d/e/1FAIpQLSdqr4dUG1vaNRYQEhZ3iBC1MFQJNaBwyonnCf_BER_u82Xjdw/viewform

Step 3: Provide Google Form Link

3.1. After securing the PCAP Chapter Endorsement, access the Google Form link:

<https://forms.gle/Ffs2uqhoyfvdRh1j9>

3.2. Complete the issuance request by filling out the Google Form with accurate information.

3.3. Ensure all required fields are filled before proceeding. Prepare the following documents for verification:

- PRC Identification Card - PIC (Current or Expired)
- PRC Certificate of Registration – COR (execute Affidavit of Undertaking if not yet claimed with PRC)
- Updated PCAP Membership and ID
- Official PCAP Receipt for Annual Dues payment
- Proof of payment for COGS
- Passport Size Picture with white background

- Endorsement Letter from the local PCAP CAR Chapter

- 3.4. Attach the documents within the Google Form during submission.
- 3.5. Ensure clarity, legibility, and specified formats for seamless review.
- 3.6. The endorsement from PCAP-CAR Chapter will be attached to the Google Form by the applicant.

Step 4: PCAP National Secretariat Verification

- 4.1. Complete the Google Form with accurate information and attach required documents.
- 4.2. PCAP national secretariat checks and validates all attachments for completeness and accuracy.
- 4.3. Notify the renewing Criminologist of any discrepancies for correction.

Step 5: Issuance of COGS

- 5.1. Upon successful verification, PCAP national secretariat proceeds with COGS issuance.
- 5.2. COGS is available for download or sent through the preferred mode of delivery.

Note: It is advised to initiate the COGS renewal process at least 1 month before the PIC/ PRC ID expiry.

MEMORANDUM		Date: 11/25/20	Released (Records):
To: <input checked="" type="checkbox"/> PSDS/DICs	<input type="checkbox"/> Elem/Sec School Heads		
<input type="checkbox"/> Private Schools	<input type="checkbox"/> Others:		
For: <input checked="" type="checkbox"/> Information	<input checked="" type="checkbox"/> Dissemination		
<input type="checkbox"/> Guidance	<input type="checkbox"/> Strict Compliance		
ORLANDO E. MANUEL Ph.D., CESO V Office of the Schools Division Superintendent			
By: <input type="checkbox"/> ASDS	<input type="checkbox"/> CID Chief	<input checked="" type="checkbox"/> GOD Chief	<input checked="" type="checkbox"/> AO <input type="checkbox"/> Atty. Signature: 