



Republic of the Philippines
Department of Education

Region II – Cagayan Valley
SCHOOLS DIVISION OF NUEVA VIZCAYA

October 1, 2024

DIVISION MEMORANDUM

No. 423 s. 2024

**UPSKILLING OF SPECIAL NEEDS EDUCATION IMPLEMENTERS
BATCH 1: CONTENT AND PEDAGOGY & BATCH 2: BRAILLE READING**

TO: Assistant Schools Division Superintendent
Curriculum Implementation Division Chief
Education Program Supervisors
Public Schools District Supervisors/ District-In-Charge
School Heads of Secondary Schools & Integrated Schools
All Others Concerned

1. This office announces the conduct of Upskilling of Special Needs Education Implementers in two batches:
 - Batch 1: Content and Pedagogy- October 14-15, 2024- Aritao Central School
 - Batch 2: Braille Reading – October 16-18, 2024 – Bayombong South ES
2. The training aims to equip participants with the knowledge and skills necessary to effectively support learners with difficulties/disabilities in the inclusive setting.
 - Batch 1: School heads will gain a comprehensive understanding of inclusive education practices, including identifying and assessing learners with difficulties/disabilities, implementing effective strategies for diverse learners, and understanding different types of disabilities. They will also learn how to prioritize eligible expenses for SNED Program Support Funds, based on DepEd Order 42, s. 2021.
 - Batch 2: Participants will acquire the necessary knowledge and skills in Braille literacy, including reading and writing Braille, using Braille materials effectively, and understanding the needs of learners with blindness or visual impairments.
3. Participants for **Batch 1** are the 60 School Heads of the Secondary and Integrated schools and for **Batch 2**, the 23 General Education Teachers or Special Needs Education teachers from the central schools.
4. To ensure compliance with the policy on Zero Disruption of Classes, participants and resource persons with teaching loads are requested to prepare instructional plans to be attached to their Travel Order for approval. Whenever feasible, they are encouraged to conduct advanced classes.



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5. Meals and snacks of the participants shall be funded by the Program Support Fund for Special Needs Education while their travel and other incidental expenses shall be charged to their School MOOE or other local funds subject to the usual accounting and auditing rules and regulations. Travel expenses of the resource persons and TWG shall also be funded by the PSF-SNED/other SNED Funds.
6. For information, guidance and compliance.

ORLANDO E. MANUEL PhD, CESO V
Schools Division Superintendent

