



Republic of the Philippines  
**Department of Education**  
Region II – Cagayan Valley  
SCHOOLS DIVISION OF NUEVA VIZCAYA

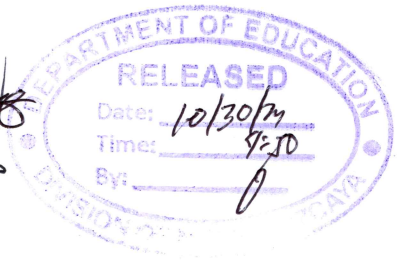
**UNNUMBERED DIVISION MEMORANDUM**

To: Office of the Assistant Schools Division Superintendent  
Chief-School Governance Operations Division  
Chief-Curriculum Implementation Division  
NVGCHS Secondary School Head  
All Others Concerned

From: **ORLANDO E. MANUEL PhD, CESO V**  
Schools Division Superintendent

Date: **OCTOBER 30, 2024**

Subject: **TRAINING ON BRIEF TOBACCO INTERVENTION (BTI)**



1. In line with OUOPS Memorandum No. DM-OUOPS-2024-09-06681, titled *Ensuring the Provision of Brief Tobacco Intervention (BTI) to Personnel and Learners in the Department of Education*, the Schools Division Office of Nueva Vizcaya is requesting the participation of Miss **Karen Ann C. Gregorio, RN** as the focal person.
2. This training is scheduled to take place from **November 4 to 8, 2024**, at the **DepEd Ecotech Center, Cebu City**.
3. Travel expenses will be charged against Regional Office funds, while board and lodging will be covered by the BLSS-SHD FY 2024 funds.
4. Kindly confirm participation by registering through the following link: <https://bit.ly/BTITraining2024ParticlpantsRegistration> on or before **October 31, 2024**.
5. Immediate dissemination and compliance with this Memo is desired.





Republic of the Philippines  
Department of Education  
BUREAU OF LEARNER SUPPORT SERVICES

DepEd Regional Office No. 02



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OFFICE OF THE DIRECTOR

MEMORANDUM

FOR : REGIONAL DIRECTORS AND BARMM EDUCATION MINISTER  
SCHOOLS DIVISION SUPERINTENDENTS CONCERNED

FROM : DR. MIGUEL ANGEL S. MANTARING  
Director IV

SUBJECT : TRAINING ON BRIEF TOBACCO INTERVENTION (BTI)

DATE : October 29, 2024



In line with OUOPS Memorandum No. DM-OUOPS-2024-09-06681 titled *Ensuring the Provision of Brief Tobacco Intervention (BTI) to Personnel and Learners in the Department of Education (Annex A)*, which provides that "the BLSS-Office of the Director (BLSS-OD) shall issue subsequent memoranda regarding the conduct of the [BTI Training]" and the approved Concept Note (Annex B) for the activity, this Office provides the following information for the guidance of DepEd field offices and BARMM:

1. Instead of two batches of training on BTI, there will be only one batch of the training for this year, which shall be held on **November 4-8, 2024**, at the **DepEd EcoTech Center, Cebu City**.
2. Participants in the training shall be school health and nutrition (SHN) personnel who have been **officially designated by their respective Schools Division Offices (SDOs) as BTI Providers**, pursuant to the OUOPS Memorandum No. DM-OUOPS-2024-09-06681. As such, it is expected that the participants possess the qualifications enumerated in the said memorandum, such as, **that they do not use tobacco and related products**.
3. Regional Offices (ROs) that have not submitted their lists of designated BTI Providers are reminded to do so on or before November 7, 2024, following the instruction stipulated in OUOPS Memorandum No. DM-OUOPS-2024-09-06681.
4. Refer to the **Concept Note - Annex A** for the matrix of allocated slots per SDO for the training. Identified participants are instructed to **register through <https://bit.ly/BTITraining2024ParticipantsRegistration>** on or before **October 31, 2024**.
5. The costs of the board and lodging of all participants shall be charged against the BLSS-SHD FY 2024 LSP Continuing Funds. Meanwhile, travel expenses of DepEd Field Office participants shall be charged to the downloaded funds to ROs for this purpose. Concerned ROs and SDOs are requested to augment funds in case of deficiencies and

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shortages. Travel expenses for the BARMM participants shall be charged to their office local funds. Expenses incurred are subject to the usual accounting, budgeting, and auditing procedures.

6. Meals and accommodations are as follows:

MEALS	Day 1 (Mon)	Day 2 (Tues)	Day 3 (Wed)	Day 4 (Thurs)	Day 5 (Fri)
Breakfast		✓	✓	✓	✓
AM Snacks		✓	✓	✓	✓
Lunch	✓	✓	✓	✓	
PM Snacks	✓	✓	✓	✓	
Dinner	✓	✓	✓	✓	

7. Offices concerned are requested to grant compensatory time-off (CTO) to participating personnel, as applicable, computed against the actual days that they participate in the activity, in accordance with existing Civil Service Commission rules and regulations. Grant of CTO may be applicable to situations such as when personnel need to travel a day before the opening (Sunday) or a day after the closing (Saturday) due to the availability of flights, or when a day or some days within the duration of the activity fall/s under (a) [local] holiday(s).

8. **Safeguarding Guidelines (Annex C)** are attached to this memorandum for reference.

For more information, the Bureau of Learner Support Services-School Health Division (BLSS-SHD) can be contacted through email at [blss.shd@deped.gov.ph](mailto:blss.shd@deped.gov.ph), or at telephone number (02) 8632-9935.



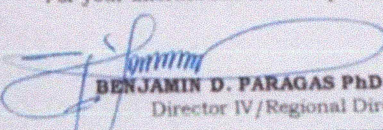
October 30, 2024

**To: SCHOOLS DIVISION SUPERINTENDENTS**  
SDO Cagayan City, Nueva Vizcaya

Please facilitate the attendance of the Medical Officer III to attend the Training on Brief Tobacco Intervention (BTI) on November 4-8, 2024 at the DepEd Ecotech Center, Cebu City.

Identified participants are instructed to register through <https://bit.ly/1BTTTraining2024ParticipantsRegistration> on or before October 31, 2024.

For your information and compliance.

  
**BENJAMIN D. PARAGAS PhD, CESO III**  
Director IV / Regional Director

Copy furnished:  
ATTY. REVSEE A. ESCOBEDO, Undersecretary for Operations  
DR. DEXTER A. GALBAN, Assistant Secretary for Operations

[BLSS-SHD/GMA, C/ILM]

