



Republic of the Philippines
Department of Education
Region II – Cagayan Valley
SCHOOLS DIVISION OF NUEVA VIZCAYA

18 September 2024

DIVISION MEMORANDUM

No. 401, s. 2024

Division Orientation and Capability Building on the New School-based Management (SBM) Guidelines and SGC Functionality: Project SSHEPERD

To: Assistant Schools Division Superintendent
Chief, School Governance and Operations Division
Chief, Curriculum Implementation Division
Public Schools District Supervisors/District In-Charge
School Heads Public Elementary, Secondary & Integrated Schools
All others concerned

1. This Office announces the conduct of **Division Orientation and Capability Building on the New SBM Guidelines and SGC Functionality: Project SSHEPERD** (*School's Strategic, Holistic, and Enhanced Practices through Empowerment and Revitalized Decentralization*) at the SDO Conference Hall, Bayombong, Nueva Vizcaya on the schedule and expected attendees specified below:

Schedule	Expected Attendees
Batch 1	
October 8, 2024	✓ SDO - 10 EPS, 23 PSDS & DICs, SEPS: SMAN, PAR, HRDS, Planning Officer, 1 YFU, 1 EFU, 5 OSDS-BALITA Heads ✓ School heads of Secondary Schools/ NVASSP ✓ School heads of Integrated Schools
Batch 2	
October 9, 2024	8 Elementary School Heads per district - Ambaguio District - Aritao 1 & Aritao 2 Districts - Bambang 1 & Bambang 2 Districts - Diadi District - Dupax Del Norte 1 & 2 Districts - Dupax Del Sur District - Quezon District - Santa fe District - Villaverde District
Batch 3	
October 10, 2024	8 Elementary School Heads per district - Alfonso Castañeda District - Bagabag 1 & 2 Districts - Bayombong 1 & 2 Districts - Eastern & Western Kayapa Districts - Kasibu East & Kasibu West Districts - Solano 1 & 2 Districts
PMT/Resource Persons: Melany M. Asuncion, Noli Mar M. Navarro, Maria Teresa T. Iglesia	



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2. The Division Orientation and Capability building aims to discuss comprehensively the shift of SBM implementation from DO 83 2. 2012 to DO 7 s. 2024; discuss the salient features of DO 7 particularly the newly developed self-assessment tool and its implementation; and to demonstrate awareness on determining SGC timelines and functionality including its new role of establishing School Citizen's Charter.
3. The meals and snacks of the PMT and participants shall be charged to SDO HRTD while the travel expenses shall be charged to local funds subject to usual accounting guidelines, rules and regulations.
4. For information, guidance and compliance.


ORLANDO E. MANUEL PhD., CESO V
Schools Division Superintendent

