

**SDO NUEVA VIZCAYA Annual Procurement Plan for FY 2021**

Procurement	Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity			Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award		Contract Signing	Total	MOOE	
Traveling Expenses - Local		SDO				1st to 4th quarter	GOP	1,825,000.00	1,825,000.00		
ICT Training Expenses		SDO	Shopping			1st to 4th quarter	GOP	172,000.00	172,000.00		
Training Expenses		SDO	Shopping			1st to 4th quarter	GOP	1,158,000.00	1,158,000.00		
Training Expenses - HRTD		SDO	Shopping			1st to 4th quarter	GOP	4,314,000.00	4,314,000.00		
ICT Office Supplies		SDO	Shopping			1st to 4th quarter	GOP	288,000.00	288,000.00		
Office Supplies Expenses		SDO	Public Bidding			1st to 4th quarter	GOP	1,728,000.00	1,728,000.00		
Accountable Forms Expenses		SDO	Shopping			1st to 4th quarter	GOP	97,000.00	97,000.00		
Drugs and Medicines Expenses		SDO	Shopping			1st to 4th quarter	GOP	97,000.00	97,000.00		
Medical, Dental and Laboratory Supplies Expenses		SDO	Shopping			1st to 4th quarter	GOP	97,000.00	97,000.00		
Fuel, Oil and Lubricants Expenses		SDO	Shopping			1st to 4th quarter	GOP	256,000.00	256,000.00		
Furniture and Fixtures		SDO	Shopping			1st to 4th quarter	GOP	45,000.00	45,000.00		
Other Supplies and Materials Expenses		SDO	Shopping			1st to 4th quarter	GOP	249,000.00	249,000.00		
Electricity Expenses		SDO	Shopping			1st to 4th quarter	GOP	1,610,000.00	1,610,000.00		
Postage and Courier Services		SDO	Shopping			1st to 4th quarter	GOP	44,000.00	44,000.00		
Mobile		SDO	Shopping			1st to 4th quarter	GOP	307,000.00	307,000.00		
Landline		SDO	Shopping			1st to 4th quarter	GOP	126,000.00	126,000.00		
Internet Subscription Expenses		SDO	Shopping			1st to 4th quarter	GOP	126,000.00	126,000.00		
Other General Services		SDO	Shopping			1st to 4th quarter	GOP	293,000.00	293,000.00		
Other Structures		SDO	Shopping			1st to 4th quarter	GOP	718,000.00	718,000.00		
Motor Vehicles		SDO	Shopping			1st to 4th quarter	GOP	718,000.00	718,000.00		
Information and Communications Technology Equipment		SDO	Shopping			1st to 4th quarter	GOP	310,000.00	310,000.00		
Taxes, Duties and Licenses		SDO	Shopping			1st to 4th quarter	GOP	13,000.00	13,000.00		
Fidelity Bond Premiums		SDO	Shopping			1st to 4th quarter	GOP	516,000.00	516,000.00		
Insurance Expenses		SDO	Shopping			1st to 4th quarter	GOP	13,000.00	13,000.00		
Advertising Expenses		SDO	Shopping			1st to 4th quarter	GOP	101,000.00	101,000.00		
Printing and Publication Expenses		SDO	Shopping			1st to 4th quarter	GOP	71,000.00	71,000.00		
Representation Expenses		SDO	Shopping			1st to 4th quarter	GOP	71,000.00	71,000.00		
Other Subscription Expenses		SDO	Shopping			1st to 4th quarter	GOP	27,000.00	27,000.00		
								15,390,000.00	15,390,000.00		

DEFINITION

1. **PROGRAM (BESF)**– A homogeneous group of activities necessary for the performance of a major purpose for which a
2. **PROJECT (BESF)**– Special agency undertakings which are to be carried out within a definite time frame and which are
3. **PMO/End User** - Unit as proponent of program or project
4. **Mode of Procurement** - Competitive Bidding and Alternative Methods including: selective bidding, direct contracting, repeat
5. **Schedule for Each Procurement Activity** - Major procurement activities (advertising/posting; submission and
6. **Source of Funds** - Whether GoP, Foreign Assisted or Special Purpose Fund
7. **Estimated Budget** - Agency approved estimate of project/program costs
  
8. **Remarks** - brief description of program or project

Remarks  
Programs and projects should be aligned with budget documents, and especially

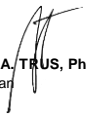
Breakdown into mooe and co for tracking purposes; aligned with budget documents

Any remark that will help GPPB track programs and projects

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HOPE