



Republic of the Philippines
Department of Education
REGION II-CAGAYAN VALLEY
SCHOOLS DIVISION OF NUEVA VIZCAYA

28 August 2024

DIVISION MEMORANDUM
No. 341, s. 2024

DIVISION TRAINING OF UNTRAINED MULTIGRADE TEACHERS

To: Assistant Schools Division Superintendent
Chief ES- Curriculum Implementation Division (CID)
Education Program Supervisors
Public Schools District Supervisors/ Districts- in-Charge
School Heads of Multigrade Schools
Multigrade School Coordinators

1. In support of the MATATAG agenda of the Department to provide professional support to teachers, the Schools Division Office of Nueva Vizcaya, through the Curriculum Implementation Division (CID) shall conduct a face-to-face **Division Training of Untrained Multigrade Teachers** on **September 17-21, 2024 for Batch 1** and **September 24-28, 2024 for Batch 2** at a venue still to be identified.
2. The objectives of this training are:
 - a. to capacitate untrained multigrade teachers in handling and managing MG classes;
 - b. to accelerate learning in MG schools through innovative and nurturing strategies geared towards desirable learning outcomes; and
 - c. to enhance the knowledge, skills, and attitudes of MG teachers and school heads in planning, delivering and assessing instruction, as well as monitoring, evaluating, and giving feedback.
3. The participants during the Batch 1 of this training are the 45 pre-identified untrained MG teachers and another set of 45 MG teachers for Batch 2. Please see attachment for the names of participants.
4. Participants are advised to bring their laptops and extension cords. They are also expected to be at the venue before 8:00 in the morning.
5. Meals of participants and supplies needed in the training shall be charged to the downloaded funds for this purpose while their travel expenses shall be charged to their school local funds subject to the auditing and accounting rules and regulations.



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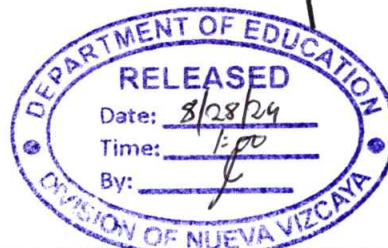
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6. Relative to this, a **Division Staff Orientation Workshop (DSOW)** shall be held on **September 3, 2024** from 8:00 AM to 5:00 PM at **Bayombong 2 District Office**, Bonfal Proper, Bayombong, Nueva Vizcaya. Participants of the DSOW are listed below:

| Name | Position and School | Role |
|-----------------------|--------------------------------|-----------------------------------|
| 1. Marivic C. Bacud | PSDS, MG Focal Person | Program Owner, Lead Trainer |
| 2. Silvester Bata | School Head, Bayombong 2 | QAME, Resource Speaker |
| 3. Lucia Balahiw | School Head, Ambaguio District | Resource Speaker |
| 4. Dolores Andag | School Head, Bambang 2 | Resource Speaker |
| 5. Jayson Oyagon | School Head, Quezon District | Resource Speaker |
| 6. Saquing Timama | HT-3, Western Kayapa | Resource Speaker |
| 7. Rosemarie Pale | School Head, Solano 2 District | QAME Resource Speaker |
| 8. Alma Nisperos | School Head, Western Kayapa | Resource Speaker |
| 9. Amethyst Cachola | PDO, Bayombong 1 and 2 | Registration Comm./Secretariat |
| 10. Orlando E. Manuel | SDS | Consultant |
| 11. Adonis C. Ceperez | ASDS | Consultant |
| 12. Maricel S. Franco | Chief- ES | Consultant |

7. For information, guidance, and wide dissemination to all concerned.

ORLANDO E. MANUEL PhD, CESO V
Schools Division Superintendent *af*



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