



Republic of the Philippines  
Department of Education  
REGION II – CAGAYAN VALLEY  
SCHOOLS DIVISION OFFICE OF NUEVA VIZCAYA

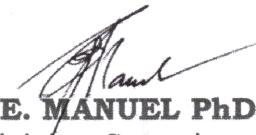
08 AUGUST 2024

DIVISION MEMORANDUM  
No. 305 , s. 2024

**SIKAT AWARDS ASSESSMENT OF DOCUMENTS**

To: OIC-Assistant Schools Division Superintendent  
Chief, CID & SGOD  
Education Program Supervisors  
Public Schools District Supervisors  
Principals In-Charge of the District  
All others concerned

1. Relative to the Division Memorandum No. 136 s.2024 Re: **CALL FOR THE SEARCH FOR INDOMITABLE KNOWLEDGE, ATTRIBUTES AND TALENTS (SIKAT) FOR TEACHING AND NON-TEACHING EMPLOYEES FOR CY 2024 AND CONTINUITY OF THE RECOGNITION OF RETIREES DURING THE AWARDING CEREMONIES IN COMPLIANCE TO PLGU ORDINANCE NO. 2021-214, AN ORDINANCE DECLARING THE PERIOD FROM SEPTEMBER 5 TO OCTOBER 5 EVERY YEAR AS NUEVA VIZCAYA RETIRED TEACHERS' MONTH**, this office informs the field that the schedule of the assessment of documents for SIKAT entries will be on August 13-16, 2024 at the CID office.
2. All Education Program Supervisors (EPS) and other CID and SGOD personnel shall serve as the evaluators while the regular member of the R&R committee shall help in sorting and classifying documents by categories.
3. After the assessment and validation of documents of all entries, final lists of all winners in the different categories shall be published through a division memorandum including those that will be considered as entries of the SDO in the regional level STARS Awards search.
4. Expenses to be incurred during the assessment shall be charged to the division MOOE subject to the usual accounting and auditing rules and regulations.
5. For dissemination and strict compliance.

  
**ORLANDO E. MANUEL PhD, CESO V**  
Schools Division Superintendent

08-2024 - 201

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