



Republic of the Philippines
Department of Education
Region II – Cagayan Valley
SCHOOLS DIVISION OF NUEVA VIZCAYA

July 31, 2024

DIVISION MEMORANDUM

No. 999 , s. 2024

**ADDENDUM ON THE ADMINISTRATION OF THE NATIONAL CAREER
ASSESSMENT EXAMINATION (NCAE)**

To: Assistant Schools Division Superintendent
Curriculum Implementation Division Chief
School Governance and Operations Division Chief
Education Program Supervisors
Public Schools District Supervisors/DICs
School Heads, Public and Private
All others concerned

1. This office informs all concerned schools both in public and private of the addendum on Division Memorandum No. 288 s, 2024 uploaded on July 26, 2024 re expenses incurred relative to the conduct of the activity.
2. **Excess expenses incurred from the allotted NASBE - Program Support Fund in the conduct of the activity shall be charged to the School MOOE subject to usual accounting and auditing rules and regulations.**
4. All other provisions in the original memo will remain as is.
5. Immediate dissemination of this memorandum is desired.

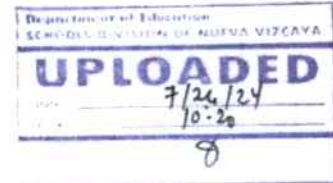

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Republic of the Philippines
Department of Education
Region II – Cagayan Valley
SCHOOLS DIVISION OF NUEVA VIZCAYA



July 24, 2024

DIVISION MEMORANDUM
No. 288, s. 2024

**ADMINISTRATION OF THE NATIONAL CAREER ASSESSMENT
EXAMINATION (NCAE)**

To: Assistant Schools Division Superintendent
Curriculum Implementation Division Chief
School Governance and Operations Division Chief
Education Program Supervisors
Public Schools District Supervisors/DICs
School Heads, Public and Private
All others concerned

1. The Department of Education (DepEd), through the Bureau of Education Assessment (BEA), with the assistance of Schools Division Offices (SDOs) and secondary schools personnel, will administer the National Career Assessment Examination (NCAE) in School Year 2024-2025 within a five-day testing window, two weeks after the opening of classes pursuant to DepEd Order (DO) No. S5, s. 2016, titled Policy Guidelines on the National Assessment of Student Learning for the IN to 12 Basic Education Program.
2. The NCAE shall be administered in two consecutive days within the testing window through a paper-based modality. It will be administered to all Grade 10 learners who are currently enrolled in public schools and private schools with a government permit or recognition.
3. **The orientation and release of test materials will be on July 31, 2024 at the SDO Conference Hall, Bayombong, Nueva Vizcaya.**
4. **The testing dates, within the testing window, will be on August 12-13, 2024.**
4. The NCAE is designed to provide guidance to individual learners for their future educational and career choices and to provide a basis for profiling learners' aptitude in the four senior high school (SHS) Tracks: Academic, Technical-Vocational-Livelihood, Sports, and Arts and Design. The results of the NCAE are utilized to support the national framework on career guidance and for



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entry assessment to the specific SHS tracks/strands in all public and private schools.

5. The NCAE assessment covers the following domains: General Scholastic Aptitude (GSA), Academic Track, and Occupational Interest Inventory (OH). The GSA covers Reading Comprehension, Mathematical Ability, Verbal Ability, Scientific Ability, and Logical Reasoning Ability. The Aptitude for SHS Tracks contains: (a) Academic, which includes Humanities and Social Sciences (HUMSS), Science, Technology, Engineering and Mathematics (STEM), and Accountancy Business and Management (ABM); (b) Technical- Vocational- Livelihood (TVL); (c) Sports; and (d) Arts and Design. The OH is an inventory/checklist of occupational interests which provides an assessment on inclinations/preferences for comprehensive career guidance.
6. Test accommodations shall be given to learners with disabilities (LWDs) who will be participating in the assessment activity following the provision stated in Section 9 of DO 65, s. 2016.
7. BEA will manage the national implementation of the NCAE with the assistance of the ROs and SDOs. BEA conducted a virtual orientation for Regional Testing Coordinators, Division Testing Coordinators, and SDO Private School Supervisors on the test administration guidelines and details for the Program Support Funds.
7. Health and safety protocols must be followed in all activities to be done in relation to the national test administration.
8. Expenses relative to the conduct of the activity shall be charged to NASBE/PSF subject to usual accounting and auditing rules and regulations.
9. Immediate dissemination of this memorandum is desired.

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