



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
 Regional Office No.2
 Regional Government Center
 Carig Sur, Tuguegarao City, Cagayan
 Email: doledos_issd@yahoo.com
 Hotline #: 0917-806-8685 / 0917-826-4595



Certificate No: CIP/5226/15/12/958

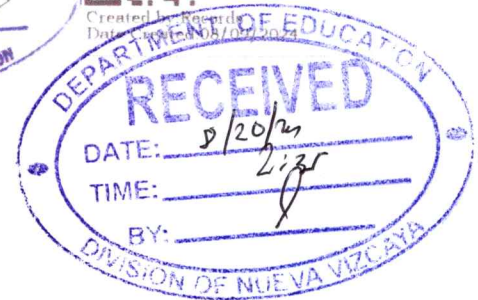
DepEd Regional Office No. 02

August 8, 2024

MR. BENJAMIN PARAGAS
 Regional Director
 Department of Education
 Regional Office No. 02
 Carig Sur, Tuguegarao City, Cagayan



DOCS ID No: 080924111



Dear Director Paragas:

Greetings!

We are pleased to introduce the newly branded program of the department, the Career Development Support Program (CDSP). This program will serve as an intervention in helping individuals find the right job, identify appropriate upskilling or reskilling interventions, and progress in one's chosen career.

In order to foster the collaboration among government agencies and social partners and promote the CDSP services, this office shall be conducting a Career Development Support (CDS) forum on October 24-25, 2024 (*exact venue to be announced later*).

The forum will serve as a venue to disseminate the crucial aspects and important components of the CDSP and will create a setting that promotes information sharing, stakeholder networking, and understanding the legal foundations for implementing the CDSP.

In this regard, may we request your office to allow the Guidance Counselors, Advocates and Officers of the Cagayan Valley School Counselors Inc. to attend the said activity. Here is the breakdown of attendees per division office:

DIVISION OFFICE	No. of attendees
Cagayan	8
Tuguegarao	8
Isabela	7
City of Ilagan	3
Santiago City	6
Cauayan City	5
Nueva Vizcaya	10
Quirino	5
Batanes	3
TOTAL	55

Food and accommodation shall be shouldered by DOLE RO2 while travel expenses shall be borne by their respective schools, to be charged to their school local funds.

ADVISORY	Date: 8-28-24	Released (Records):
To:	<input checked="" type="checkbox"/> PSDS/DICs	<input checked="" type="checkbox"/> Elem/Sec School Heads
	<input type="checkbox"/> Private Schools	<input checked="" type="checkbox"/> Others:
For:	<input checked="" type="checkbox"/> Information	<input checked="" type="checkbox"/> Dissemination
	<input checked="" type="checkbox"/> Guidance	<input checked="" type="checkbox"/> Strict Compliance
ORLANDO E. MANUEL Phd., CESO V Office of the Schools Division Superintendent		
By:	<input type="checkbox"/> ASDS	<input type="checkbox"/> CID Chief
	<input type="checkbox"/> SGOD Chief	<input type="checkbox"/> AO
	<input type="checkbox"/> Atty	Signature: _____

Technical Services and Support Division Tel#: (078) 844-0133
 Internal Management Services Division Tel#: (078) 375-0605
 Isabela Field Office Tel#: 0927-016-5277
 Cagayan – Batanes Field Office Tel#: (078) 846-8573

Quirino Filed Office Tel#: _____
 Nueva Vizcaya Field Office _____
 Basco Satellite Office Tel: _____



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Should there be concerns, you may reach Ms. Kathlyn M. Sabado of the Technical Support Services Division at cellphone numbers 09177998377.

Thank you for your continuous support.

Very truly yours,

JESUS ELPIDIO B. ATAL, JR., MNSA
 Regional Director

August 19, 2024

To: SCHOOLS DIVISION SUPERINTENDENTS

Greetings!

Please facilitate the attendance of the following employees in your respective jurisdictions in hereto attached sponsored activity by DOLE RO2.

BENJAMIN D. PARAGAS PhD, CESO III
 Director IV/Regional Director

DEPED REGIONAL OFFICE 02
RELEASED
 DATE: 08-20-2024
 BY:
RECORDS SECTION



CAREER DEVELOPMENT FORUM
OCTOBER 24-25, 2024

DIVISION	NAME	SCHOOL
BATANES		
1	Leilannie Victoria H. Elacion	Batanes National Science High School
2	Kleofa T. Manzano	Itbayat National Agricultural High School
3	Mayla Ramos	Raele Integrated School
CAGAYAN		
1	Dennis Suva	Amulung National High School
2	Ma. Katherine Nicol	Penablanca NHS
3	Ma. Aleli M. Mabborang	Gadu NHS, Solana NHS, Sampaguita NHS, Andarayan NHS, Dassun NHS
4	Nida S. Ballesteros	Penablanca NHS, Cabbo NHS and Don Severino NHS
5	Euniciaire Mae A. Herrera	Baggao National High School
6	Gladys O. Enriquez	Gattaran national Trade School and Calaoagan Dakkel NHS-SGOD
7	Mia Flor Mia L. Domingo	Gammad NHS and Caridad Trinidad NHS
8	Kenneth Galindo	Sanchez Mira Schools of Arts and Trades
ISABELA		
1	Michelle A. Carpio	Callang National High School
2	Ma. Kathleen Maye A. Haba	Quezon National High School
3	Juliet V. Adi	Bimonton Integrated School
4	Leilani Vergara	Naguilian National High School
5	Ronalyne R. Lazaro	Reina Mercedes Vocational And Industrial School
6	Ligaya A. Conde	Luna National High School
7	Judy Ann Mila S. Rodriguez	San Mateo Vocational and Industrial School
NUEVA VIZCAYA		
1	Arwin Peralta	Nueva Vizcaya General Comprehensive High School
2	Jannette V. Calata	Bambang National High School
3	Rita Francisco	Diadi National High School
4	Jessie Balut	Bintawan National High School
5	Norlia Tionson	Lamo National High School
6	Elvie Banaga	Dupax del Norte National High School
7	Jocelyn Calixto	Mansiakan National High School
8	Carla Callores	Sta Fe National High School

9	Elizabeth Adducul	Dupax del Sur National High School
10	Helen Grace Tanor	Solano National High School
QUIRINO		
1	Maria Dolores M. Ibasco	Quirino General High School
2	Marietta B. Cuyop	Saguday National High School
3	Avon Grace Villar	Maddela Integrated School of Arts and Trade
4	Rhodalinga Aliaga	Cabarroguis National School of Arts and Trade
5	Winnie Mirera	Bannawag Integrated School
CAUAYAN CITY		
1	Julius Gaius Bete	Cauayan City National High School
2	Frederick Eusebio	Pinoma National High School
3	Marielle Tomas	West Tabacal Region NHS
4	Marcelo Rafael Jr.	Villa Concepcion High School
5	Dennis Tabios	Sillawit National High School
ILAGAN CITY		
1	Marjorie M. Yasto	Ilagan National High School
2	Maricel Obligado	Ilagan National High School
3	Gretchen Abella	Ilagan National High School
SANTIAGO CITY		
1	Angelica Besa	Santiago City National High School
2	Eric M. Sarmiento	Patul National High School
3	Glaiza B. Gacusan	Cabulay High School
4	Lota G. Jacinto	Rizal High School
5	Analiza P. Ignacio	Divisoria High School
6	Visitacion L. Villaraza	Sinsayon National High School
TUGUEGARAO CITY		
1	Neil Cumigad	Cagayan National High School
2	Rhea Viance G. Bautista	Cagayan National High School
3	Harlene Acupan	Tuguegarao City Science High School
4	Mary Ann Banzali	Cagayan National High School
5	Jhoanne S. Tungcul	Gosi National High School
6	Felyn Ann Palattao	Linao NHS/ Catagamman NHS
7	Mary Ann R. Carlos	Cagayan National High School
8	Feliciana C. Caulian	Cagayan National High School



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Intramuros, Manila



CDSP ADVISORY NO. 03, SERIES OF 2024

TO : ALL DOLE REGIONAL DIRECTORS

SUBJECT : **GUIDELINES IN THE CONDUCT OF REGIONAL CAREER DEVELOPMENT SUPPORT (CDS) FORUM**

DATE : 05 July 2024

This has reference to the implementation of the Career Development Support Program (CDSP) which serves as an intervention in helping individuals find the right job, identify appropriate upskilling or reskilling interventions, and progress in one's chosen career path.

In accordance with the strategies outlined in the Philippine Labor and Employment Plan (PLEP) 2023-2028, which aim to enhance employment facilitation services and foster collaboration among government agencies and social partners, the Bureau remains committed to promoting and implementing career development support (CDS) initiatives. This includes emphasizing the critical components of the recently signed CDSP Department Order to CDS implementers, ensuring comprehensive understanding and effective implementation at the grassroots level.

In this regard, the Bureau of Local Employment has developed guidelines for conducting Regional CDS Forum. These guidelines shall serve as a reference specifically for Regional CDS Focal Persons who will organize these events in their respective regions. The guidelines outline the overall structure and expectations of the forum, covering relevant topics for each region's context. Additionally, a presentation deck accessible via <https://bit.ly/CDSPDO> will be utilized to familiarize DepEd career advocates and PESO personnel with the essential elements detailed in the CDSP Department Order.

Your office may coordinate with the Bureau of Local Employment, through Director Patrick P. Patriwirawan, Jr., via electronic mail address ble@dole.gov.ph, copy furnished pmd@dole.gov.ph or at telephone number: (02) 8528-0087/8528-0108, for any questions or clarification.

For the Regional Directors' information and appropriate action, please.


CARMELA I. TORRES
Undersecretary

CC: **UNDERSECRETARY BENEDICTO ERNESTO R. BITONIO, JR.**
Regional Operations Cluster



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Bureau of Local Employment
Intramuros, Manila



GUIDELINES FOR THE CONDUCT OF REGIONAL CAREER DEVELOPMENT SUPPORT (CDS) FORUM

I. RATIONALE

In a labor market shaped by demographic changes, environmental concerns, digital transformation, and unforeseen disruptions, individuals need a diverse set of skills to navigate education, training, and employment effectively. This evolving landscape demands that people continuously adapt through lifelong learning to stay relevant and competitive. Consequently, a more comprehensive and sustained approach to skill development is essential, enabling individuals to thrive amidst these ongoing changes and uncertainties.

Schools play a crucial role in educating youth about careers by providing individual counseling and incorporating career education into the primary and secondary curricula. The Public Employment Service Offices (PESOs) and Job Placement Offices (JPOs) have increasingly become a cornerstone in facilitating the connection between job seekers and job openings, underscoring its pivotal role in addressing labor market dynamics. Beyond mere job matching, PES and JPOs have recognized the necessity of offering comprehensive career development support services to enhance individuals' employability. Employers contribute to Career Development Support (CDS) by investing in staff training and development for the benefit of their enterprises, and by collaborating with local authorities, schools, and community organizations to inform the community about job opportunities and the necessary skills.

Career Development Support Program (CDSP) offers a range of support services, including career counseling to help individuals choose suitable occupations, vocational counseling to assess skills and bridge gaps, and employment counseling to equip job seekers in searching out job opportunities, marketing their abilities to potential employers, retaining their jobs, or advancing in their jobs. This would also include assistance to displaced or disadvantaged workers in transitioning to new career paths.

The Bureau of Local Employment (BLE) acknowledges the pressing necessity of delivering thorough and inclusive career development support services to the Filipino workforce. Following the launch of the Career Development Support Program (CDSP) at the National PESO Congress in October 2023, it is being proposed to disseminate the program's benefits through Regional CDS Forum to ensure comprehensive understanding and effective implementation of the CDSP particularly with the release of the Department Order No. 245, Series of 2024 (Implementing Guidelines of the CDSP).

II. PROGRAM DETAILS

A. Objective

The main objective of the Regional CDS Forum is to disseminate the crucial aspects and important components of the CDSP. Subject to resource availability, DOLE Regional Offices can arrange additional sessions relevant to the forum's goal. Overall, the event will create a setting that promotes information sharing, stakeholder networking, and understanding the legal foundations for implementing the CDSP.

B. Methodology, Participants, and Date of Implementation

1. Methodology

The Regional CDS Forum will act as a platform to deliver thorough information about the rebranded CDSP, especially following the release of Department Order 245, Series of 2024 (Implementing Guidelines of the Career Development Support Program). Additionally, DOLE ROs have the flexibility to organize supplementary learning sessions focused on career development, tailored to the resources at their disposal. Furthermore, in order to engage a diverse range of stakeholders, DOLE ROs may opt for face-to-face, online, or hybrid formats, ensuring accessibility to target audience.

The Regional CDS Forum will be a compressed version due to budgetary constraints. Nonetheless, it is expected that this event will be lean and productive with multi-stakeholder engagements.

2. Participants

The DOLE Regional Offices (DOLE ROs) will act as the Secretariat and will engage the Regional CDSP-Regional Working Group members namely, DepEd, DOST, CHED, TESDA, and PRC to plan and manage the conduct of the event. This process guarantees active engagement of pertinent parties, fostering inclusivity and effectiveness in addressing CDSP implementation. Relevant stakeholders are as follows:

1. Regional Government Agencies;
2. Officers and members of the Network of Guidance Counselors and Career Advocates (NGCCAs);
3. Public Employment Service Office (PESO) Personnel;
4. Employer Groups; and
5. Private organizations.

3. Date and Venue

The DOLE Regional Offices, in coordination with the CDSP Regional Working Group, will jointly determine the event's location and date. It is anticipated that all CDS Fora will take place **on or before December 2024**.

III. PROPOSED PROGRAM CONTENT

The program content aligns with the theme ***"Optimizing Job Placement through Strategic Partnerships and Labor Market Insights"*** covering the importance of labor market information, job placement services, and collaborative efforts in career development initiatives.

Topics to be covered, though not limited to, for completing the program are as follows:

1. Role of JPOs in the CDSP DO;
2. Presentation of CDSP Modules for Grade 10 Learners;
3. Presentation of Modules for College Students; and
4. Establishing a JPO and its relation to PESOs

IV. ADMINISTRATIVE ARRANGEMENT AND EVENT MANAGEMENT

1. The DOLE ROs will act as the Secretariat while the CDSP Regional Working Group will provide support for the Forum. To optimize the organization of the aforementioned event, DOLE ROs are urged to seek innovative methods to involve pertinent stakeholders and ensure their active participation and resource contribution.
2. DOLE ROs shall use the standardized template provided by BLE for the Post-Activity Report, establish an online repository for storing submitted reports and photos, and offer a link for monitoring the conducted Regional CDS Forum along with respective details.

Document	Link
Post-Activity Report	https://bit.ly/PostActivityReportTemplate
Online Repository	https://bit.ly/OnlineRepository
Monitoring Matrix	https://bit.ly/MonitoringMatrix

V. BUDGETARY REQUIREMENTS

The budgetary requirement for the conduct of the Regional CDS Forum shall be sourced from the following:

Regional Offices	Fund Source	Total Allocation
NCR	CDSP	100,000.00
CAR	CDSP	100,000.00
RO1	CDSP	100,000.00
RO2	CDSP	100,000.00
RO3	CDSP	100,000.00
RO4A	PESO	100,000.00
RO4B	PESO	100,000.00
RO5	PESO	100,000.00
RO6	PESO	100,000.00
RO7	PESO	100,000.00
RO8	PESO	100,000.00
RO9	PESO	100,000.00
RO10	PESO	100,000.00
RO11	PESO	100,000.00
RO12	PESO	100,000.00
RO13	PESO	100,000.00
TOTAL		1,600,000.00

Should there be a need for an additional funds for the conduct of the Regional CDS Forum, the DOLE Regional Offices are authorized to source the supplemental fund from the available balance of the sub-allotment designated for the Regional Quarterly Meeting with the Regional PESO Federation Officers and DOLE Regional PESO Focal, as well as for the Support to the Capacity Building activities for PESOs and ROs [PHP 350,000.00*15 ROs and PHP 275,000.00 for NCR] under PESO Current Funds.