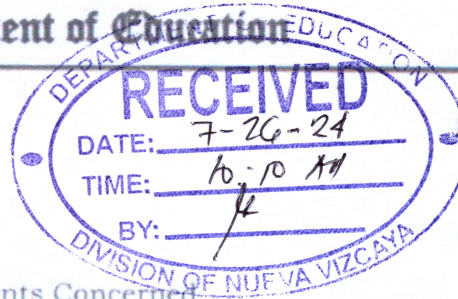




Republic of the Philippines
Department of Education

MEMORANDUM
No. **004**, s. 2024

To: Regional Directors Concerned
Schools Division Superintendents Concerned
Regional and Division DRRM Coordinators Concerned
(Regions I, II, III, IV-A, IV-B, V, VI, VIII, CAR, and NCR)
All Others Concerned



JUL 25 2024



**REITERATION OF THE PREPAREDNESS FOR RESPONSE MEASURES
IN CONNECTION WITH THE COMBINED EFFECTS OF SOUTHWEST
MONSOON AND SUPER TYPHOON CARINA**

1. In light of the combined effects of Southwest Monsoon and Super Typhoon Carina, all field offices concerned shall implement the following **preparedness and response measures** as indicated in DepEd Order (DO) No. 033, s. 2021 titled School-Based Disaster Preparedness and Response Measures for Tropical Cyclones, Flooding and Other Weather-Related Disturbances and Calamities, and DO 21, s. 2015 titled Disaster Risk Reduction and Management Coordination and Information Management Protocol, to ensure the safety and resilience of learners and personnel:

- a. Activate warning systems to disseminate advisories;
- b. Coordinate with the local government unit (LGU) on the cancellation or suspension of classes and work;
- c. Secure weak parts of school buildings;
- d. Prune/trim trees;
- e. Clean and clear all drainage systems;
- f. Switch off electrical lines;
- g. Safeguard and transfer important resources to higher floors; and
- h. Submit the Rapid Assessment of Damages Report (RADaR) within 72 hours in the aftermath of the hazard. While the Disaster Risk Reduction and Management Service (DRRMS) recognized the challenges in reporting the damages in the said application, the schools shall submit an offline RADaR in editable MS Excel file format to their respective schools division offices (SDOs) to be submitted to DRRMS. The timely and accurate submission of RADaRs will be the basis of DRRMS to assess the impact of disasters on schools and to provide immediate and appropriate assistance.

2. Moreover, should LGU request the **use of schools as evacuation centers**, all school heads shall adhere to the following measures:

- a. Execute a Memorandum of Agreement with the LGU and the school on using the school as an evacuation center outlining the roles and responsibilities of LGU, school, and community members/occupants. LGUs should facilitate general cleaning,

- fumigation, payment of utilities, and repair of schools used as evacuation centers;
- b. Gymnasiums, learning and activity centers, auditoriums, and other open spaces shall be utilized first; classrooms shall only be used as a last resort; and
 - c. The use of school premises shall be as brief as possible (not more than 15 days).
3. Furthermore, cognizant of the possible impact and devastation caused by the recent typhoon to DepEd personnel and their families, the Office of the Secretary wishes to highlight the availability of the DepEd Provident Fund in times of calamities, including typhoons. Particularly, pursuant to D.O. 37 s. 2018 titled Amendment and Additional Provision to DepEd Order Nos. 36, s. 2007 and 37, s. 2018 (Prescribing the Maximum Loanable Amount and Delegation of Approving Authorities under DepEd Provident Fund Program), the following **Provident Fund loans** are available to affected DepEd personnel:
- a. Multi-Purpose Loan (MPL) - up to P100,000; and
 - b. Additional Loans - Up to P200,000 for extreme emergency cases including calamities like typhoons, or payment of hospital bills of DepEd Personnel or member of his/her family within the third civil degree of consanguinity/affinity, or death of a member of the borrower's family within the third civil degree of consanguinity/affinity.
4. To qualify, a justification for an extreme emergency is required and net take-home pay must not fall below the P5,000 threshold after loan deductions. The documentary requirements are as follows:
- a. Accomplished application form, stating among others, the specific purpose for which the loan will be used; and
 - b. Latest pay slip/payroll indicating monthly salary deductions.
5. Provident Fund chapters are directed to actively assist and facilitate the loan application process for affected personnel, ensuring accessibility and support throughout the procedure.
6. Finally, in order to provide adequate and comprehensive insurance protection to socio-economically important government assets against perils such as typhoons, floods, storm surges, earthquakes, and volcanic eruptions, the Bureau of Treasury has implemented the **National Indemnity Insurance Program (NIIP)**. For 2024, the NIIP, insured under the Government Service Insurance System (GSIS), has piloted DepEd's school buildings with an approximate value of 800 Billion Pesos, encompassing 132,862 school buildings nationwide. The list of the school buildings insured under the NIIP can be accessed through this link: <https://tinyurl.com/yqv7t25n>
- In this regard, regional and schools division officials are directed to promptly submit required documents and proof to support claims for school buildings insured under the NIIP.
7. All concerned central, regional, division, and school officials and personnel of public schools and Community Learning Centers shall adhere to all provisions in the abovementioned policies stipulated in this Memorandum.

8. For more information, please contact:

Disaster Risk Reduction and Management Service
Department of Education Central Office
DepEd Complex, Meralco Avenue, Pasig City
Telephone Numbers: (02) 8635-3764 or 8637-4933
Email Address: drrmo@deped.gov.ph

9. Immediate dissemination of and strict compliance with this Memorandum is desired.



SONNY M. ANGARA
Secretary

JDMC/JAPA, MIA Evaluation of the Preparedness for Response Measures
0276 - July 24, 2024

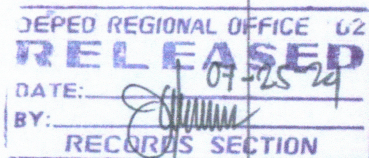


July 25, 2024

To: Schools Division Superintendents

For information, guidance and compliance.

By authority of the Regional Director:



FLORANTE E. VERGARA
Director III/Assistant Regional Director

MEMORANDUM	Date: 31 July 24	Release/Records: <i>[initials]</i>
To: <input checked="" type="checkbox"/> PSDS/DICs	<input checked="" type="checkbox"/> Elem/Sec School Heads	
<input checked="" type="checkbox"/> Private Schools	<input type="checkbox"/> Others:	
For: <input checked="" type="checkbox"/> Information	<input checked="" type="checkbox"/> Dissemination	
<input checked="" type="checkbox"/> Guidance	<input checked="" type="checkbox"/> Strict Compliance	
ORLANDO E. MANUEL PhD., CESO V Office of the Schools Division Superintendent		
By: <input type="checkbox"/> ASBS <input type="checkbox"/> CID Chief <input type="checkbox"/> SGOD Chief <input type="checkbox"/> AO <input type="checkbox"/> Atty.	Signature: <i>[Handwritten Signature]</i>	